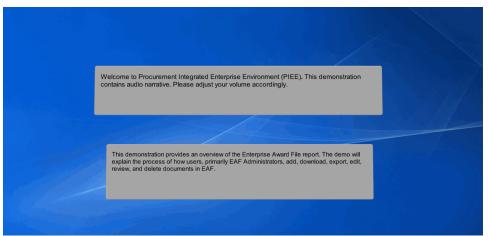
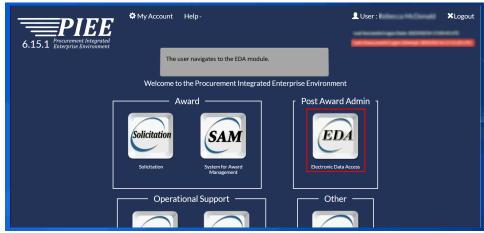
Intro



Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly. This demonstration provides an overview of the Enterprise Award File report. The demo will explain the process of how users, primarily EAF Administrators, add, download, export, edit, review, and delete documents in EAF.

Step 1



The user navigates to the EDA module.

Enterprise Award File System Topic Overview	
Search	
Add Documents	
Export Selected	
Edit Document	
Review	
Delete	
Download	
Export All	
To begin in EAF, users must first search for the desired document. All users have the ability to search within EAF	

To begin in EAF, users must first search for the desired document. All users have the ability to search within EAF

Step 3

Electronic Data Access			¢	Ģ
FAVORITES	Bookmarks Select Bookmark on the first screen of any given menu option to have a shortcut display	Saved Searches Select Save Search on the results screen of any given search result to have a shortcut to those results display here.		
Q Search CID E CID Database	Click the Search button under Enterprise A			
TASKS				

Click the Search button under Enterprise Award File.

PIEE Electronic Data Access		\$ ()
FAVORITES 命 Dashboard	Enterprise Award File Search Award Details	-
ENTERPRISE AWARD FILE	Award Number * Order Number	
CID E CID Database	Q Search 🔲 Bookmark	⊗ Cancel
TASKS	To Search for an Enterprise Award File, enter an Award Number in the mandatory field. The Order Number can be entered to further filter the search results, otherwise click the Search Button.	
https://bd.piee.caci.com/enterpriseAwardFile		

To Search for an Enterprise Award File, enter an Award Number in the mandatory field. The Order Number can be entered to further filter the search results, otherwise click the Search Button.

Step 5

FIEE Electronic Data Access	 Image: A set of the set of the				\$ (
FAVORITES 企 Dashboard	Enterprise Award File Seam	ch			-
ENTERPRISE AWARD FILE	Awa The Enterprise Award F DA documents that match t		is displayed. This page contain	ns a list of	
CID E CID Database	Q Search W Bookmark				⊗ Cancel
TASKS	Enterprise Award File Sear	ch Results			-
🗅 Task Download	Base Award with all Orders		2 A	Clear 🛃 Export Results 🛱 S	ave Search
	Award Number ↑↓ ♡ Ore	der Number †↓ 🏹 Ci	AGE Code 1, Issue Office DoDAAC	$\uparrow \downarrow \ \ \square \qquad \ \ \ \ \ \ \ \ \ \ \ \ $	ti V
	DABL0103A1006 00	004 6	5113 FU4417	FU4417	*
	DABL0103A1006 27	т04 3	ICA29 W15QKN	W15QKN	

The Enterprise Award File Search Results page is displayed. This page contains a list of documents that match the entered criteria.

Electronic Data Access	>				٩
Award Number ↑↓ 7	Order Number 1↓ 7	CAGE Code ↑↓	, $ extsf{V}$ Issue Office DoDAAC ↑↓ $ extsf{V}$	Admin Office DoDAAC $\uparrow\downarrow$ \heartsuit	
DABL0103A1006	0004	65113	FU4417	FU4417	
DABL0103A1006	2T04	3CA29	W15QKN	W15QKN	
DABL0103A1006	2T10 Select	an Award Number	from the list to open the Award.	W15QKN	
DABL0103A1006	2T15			S2404A	
DABL0103A1006	2T17	3GAZ9	WIDUKN	W15QKN	
DABL0103A1006	2T23	3CA29	W15QKN	W15QKN	
DABL0103A1006	BA01	3CA29	W52P1J	W52P1J	
DABL0103A1006	BA02	1SPN2	W52P1J	S0507A	
DABL0103A1006	BA03	3CA29	W52P1J	W52P1J	
DABL0103A1006	EE01	88864	N00164	N00164	

Select an Award Number from the list to open the Award.

Step 7

Enterprise Award Informatio	1	^
Award Number : DABL01034	1006 Order Number : 0004	
CAGE Code : 65113 Closed Date : N/A	Within the Award File Results, click the desired section to expand the documentation results.	
I. Pre-Award - 0 result(s)		~
II. Award Documentation - 1	result(s)	~
III. Post-Award - 15 result(s)		~
IV. Closeout - 2 result(s)		~

Within the Award File Results, click the desired section to expand the documentation results.

Electronic Data Access >				٥
🔉 Download All 🛛 🙃 Download Select	- Collapse All + Expand All			🕁 Export All
Enterprise Award Information				~
Pre-Award - 0 result(s)			_	~
I. Award Documentation - 1 result(s)	Locate the desired document. Aff have the ability to Add, Export, Ec Any action taken within the EAF s	dit, Review, and Delete Documer	nts.	^
D. Award Documents - 1 result(s)				^
Contractual Documentation Results			Export بل	🕅 Clear
□ PCO Mod ↑↓ 7 ACO	Mod $\uparrow \downarrow \forall$ Issue Office DoDAAC $\uparrow \downarrow \forall$	Admin Office DoDAAC $\uparrow \downarrow \forall$	Payment Office DoDAAC $\uparrow \downarrow \forall$	Obligated

Locate the desired document. After locating the document, users have the ability to Add, Export, Edit, Review, and Delete Documents. Any action taken within the EAF system is automatically saved.

Step 9

Enterprise Award File System Topic Overview	
Search Add Documents	
Export Selected Edit Document	
Review Delete Download	
Export All	
The following slides demonstrate the process of adding a document to EAF. Only EAF Administrators have the ability to Add Documents.	

The following slides demonstrate the process of adding a document to EAF. Only EAF Administrators have the ability to Add Documents.

prise A	ward Information To a	dd additional documents t	to a specific section, se	elect the Add Documer	t(s) button.	
1. Gen	eral Documentatio					^
Gene	ral Documentation Results			+	Add Document(s)	Export 🏼 🍸 Clear
	Document ID $\uparrow \downarrow \square$	Document Type ↑↓ ⑦	Upload Date 1 $\uparrow\downarrow$	Notes ↑↓ 🍸	Actions	Reviewed ↑↓ 5
	6160000720	Award Review	2023-02-20			
	6160000622	Award Review	2023-02-10	Test-set	(a) // fi	
	6160000626	Award Review	2023-02-10	familie .	G / 🗎	
	6160000801	Award/Modification Attachment	2023-03-01	feet-department	☞ ∕	
	6160000802	Award Review	2023-03-01	Nort adaptive Terray	Ga / 🗇	

To add additional documents to a specific section, select the Add Document(s) button.

Step 11

-	Add Document				×	
Enterprise A	Award Number: DABL0103A10	06 CAGE Code: 65113	UEI:	Closed Date: N/A		^ `
1. Ger	Section: III.E.1 - General do	cument to an EAF. Entering	a note becomes mandal ield is set by the person	ris field is mandatory to upload a ory after a Document Type is adding the document and cannot n.		ar 11 Tu
	Document Type * Other Documentation (Awa	rd Admin)		Order Number *		1
	Notes * Test					

Upload the document and enter the Document Type. This field is mandatory to upload a document to an EAF. Entering a note becomes mandatory after a Document Type is selected. The Order Number field is set by the person adding the document and cannot be edited. Select the Save or Save and Add Another button.



ectronic Da	ata Access >					¢
erprise Aw	ward Information				The Docume	nt has been successfull
Award A	Administration - 16 result(s)				➤ added.	nt has been successfully
1. Gene	eral Documentation - 11 res	ult(s)				^
Gener	ral Documentation Results	A Succ	ess Message appears		+ Add Document(s)	kport 🕅 🍸 Clear
	Document ID $~\uparrow\downarrow~\bigtriangledown$	Document Type ੀ੍ਹ ਪ	Upload Date 1↓ V	Notes ↑↓ V	Actions	Reviewed ↑↓ โ
	6160000720	Award Review	2023-02-20	TEST		
	6160000622	Award Review	2023-02-10	Test.txt		
	6160000626	Award Review	2023-02-10	Test.txt	Ga 🖉 🗇	
	6160000801	Award/Modification Attachment	2023-03-01	Test datetime.	ि ∕ ∄	

A Success Message appears.

Step 13

Search
Add Documents
Export Selected
Edit Document
Review
Delete
Download
Export All
The following slides demonstrate the process of Exporting selected documents from EAF.

The following slides demonstrate the process of Exporting selected documents from EAF.

	To Export specific EAF Doc				
erprise Award Information	selected, click the Export bu	itton. The data from the	selected rows is downlo	oaded as an Excel.	
1. General Documentation					^
General Documentation R	esults		+	Add Document(s)	Export 🍸 Clear
□ Document ID ↑↓	\forall Document Type $\uparrow \downarrow \forall$	Upload Date $~\uparrow\downarrow~\bigtriangledown$	Notes $\uparrow\downarrow$ \heartsuit	Actions	Reviewed ↑↓ 5
6160000720	Award Review	2023-02-20	TEST	()	
6160000622	Award Review	2023-02-10	Test.txt	♠ /	
6160000626	Award Review	2023-02-10	Test.txt	()	
6160000801	Award/Modification Attachment	2023-03-01	Test datetime.	₲ / ₫	

To Export specific EAF Document information, select the desired rows. Once the rows are selected, click the Export button. The data from the selected rows is downloaded as an Excel.

Step 15

lectronic D	Data Access >			Download est (2)- Open file	docx	6 Q	··· 🖈] 🏟
iterprise A	ward Information			L			
E. Award	Administration - 16 result(s	s)					^
1. Gen	eral Documentation - 11 re:	sult(s)					^
Gene	eral Documentation Results			be downloaded on the ing the browser settings.	Add Document(s)	Export ک	Clear
	Document ID $\uparrow\downarrow$ \heartsuit	Document Type			Actions		Reviewed ↑↓ Ъ
	6160000720	Award Review	2023-02-20	TEST	6		
	6160000622	Award Review	2023-02-10	Test.txt	۵ <i>/</i>		
	6160000626	Award Review	2023-02-10	Test.txt	۵ <i>/</i>	Ð	
	6160000801	Award/Modification Attachment	2023-03-01	Test datetime.	6	D	

The Exported file will then be downloaded on the user's local machine following the browser settings.

Enterprise Award File System Topic Overview	
Search Add Documents	
Export Selected Edit Document Review Delete Download Export All	
The following slides demonstrate the process of Editing a document in EAF. Only EAF Administrators have the ability to Edit Documents.	

The following slides demonstrate the process of Editing a document in EAF. Only EAF Administrators have the ability to Edit Documents.

Step 17

	Clear
□ Document ID ↑↓ ♥ Document Type ↑↓ ♥ Upload Date ↑↓ ♥ Notes ↑↓ ♥ Actions Revi □ 6160000720 Award Review 2023-02-20 Image: Control of the second sec	
	ewed ↑↓
□ 6160000622 Award Review 2023-02-10 🕞 🖉 🖯	Í
□ 6160000626 Award Review 2023-02-10 🕒 🕝 🖉 🖯	
□ 6160000801 Award/Modification 2023-03-01	

To Edit a Document by uploading new documents, updating the Document Type, or adding new Notes, select the View/Edit button in the Actions Column.

Electronic D							¢	Ċ
-	Edit Document					×		
Enterprise A	Award Number: DABL0103A	1006 CAGE Code: 65113	UEI:		Closed Date: N/A	*	~	
1. Ger	Document Details Section: III.E.1 - General Do	cumentation					^	
Gen	Document + Add				ument Type, or write a Note. s are complete, click Save.		ar 1↓ Tu	
	test.docx							
	Document Type * Award Review			~	Order Number * 0004	1		
	Notes TEST					_	I	
					🛱 Save 🛞 Ca	ncel		
	6160000802	Award Review 2	2023-03-01	TEST AGAIN Time				

To Edit the Document: upload a new document, update the Document Type, or write a Note. The Document Order Number is not editable. When the updates are complete, click Save.

Step 19

ectronic Da	ata Access >					\$
	ward Information Administration - 16 result(s	;)			 updated. 	ent has been successfully ent has been successfully
1. Gene	eral Documentation - 11 re	sult(s)				^
Gener	ral Documentation Results		essage appears once	e the document edits are save	ed. ment(s) 🛃 E	Export 🏼 🌾 Clear
	Document ID $\uparrow \downarrow V$	Doci			ions	Reviewed ↑↓ 5
	6160000622	Award Review	2023-02-10	Teactor .	۵ // ta	
	6160000626	Award Review	2023-02-10	Test of	ا (۵)	
	6160000801	Award/Modification Attachment	2023-03-01	Test splating	۵ <i>ا</i>	
	6160000802	Award Review	2023-03-01	1007-40405-Term	₀ ⁄ ⊞	

A Success Message appears once the document edits are saved.

Enterprise Award File System Topic Overview	
SearchAdd Documents	
Export Selected Edit Document	
Review Delete	
Download Export All	14 A A
The following slides demonstrate the process of reviewing a document in EAF. Only EAF Administrators have the ability to Review Documents.	

The following slides demonstrate the process of reviewing a document in EAF. Only EAF Administrators have the ability to Review Documents.

Step 21

Electronic I	Data Access >					\$	(
Enterprise /	Award Information		t button in the Actions 0 the "Reviewed" check			~	
1. Ger	neral Documentation - 10 rest	ult				^	
Gen	eral Documentation Results			I	+ Add Document(s)	Export 7 Clear	
	Document ID ↑↓ 7	Document Type ↑↓ ♡	Upload Date ↑↓ ⑦	Notes ↑↓ ♡	Actions	Reviewed ↑↓ Ъ	
	6160000720	Award Review	2023-02-20	TEST	(a) 🖉 t		
	6160000622	Award Review	2023-02-10	Test.txt	(a) /		
	6160000626	Award Review	2023-02-10	Test.txt	6) / t		
	6160000801	Award/Modification Attachment	2023-03-01	Test datetime.	(a) // (f		
	6160000802	Award Review	2023-03-01	TEST AGAIN Time	₯ / t		

Select the View/Edit button in the Actions Column to Review a Document. Alternatively, select the "Reviewed" checkbox in the Reviewed column.

PIEF Electronic	hita Access	ڭ بە
	Edit Document	×
Enterprise A	1 Column Template Test Guide doox	· · ·
	Document Type * Order Number *	11 T
	Other Documentation (Award Admin) V004	1
	Notes *	
	Test Select the "Reviewed?" checkbox to mark the document as reviewed. After marking the document as reviewed, click the Save button.	
	Reviewed?	
3	🖺 Søv	e S Cancel

Select the "Reviewed?" checkbox to mark the document as reviewed. After marking the document as reviewed, click the Save button.

Step 23

ward Information				The Document has been successful
Document ID ↑↓ ⑦	Document Type ↑↓ ♡	Upload Date $\uparrow \downarrow \forall$	Notes ↑↓ 🏹	Actions The Document has been successful updated.
6160000622	Award Review	2023-02-10	Test.txt	
6160000626	Award Review	2023-02-10	Test.txt	G / 🗇 🗹
6160000801	A A Success Messa	ge appears once the R	teview is saved.	G) 🖉 🗇 🔽
6160000802	Award Review	2023-03-01	TEST AGAIN TIME	G) / 🗇 🗹
6160000800	Award Review	2023-03-01	TEST1	☞ / 茴 □
6160000803	Award Review	2023-03-01	Test datetime	

A Success Message appears once the Review is saved.

Enterprise Award File System Topic Overview	
Search Add Documents	
Export Selected Edit Document	
Review Delete Download	
Export All	1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-
The following slides demonstrate the process of deleting a document from EAF. Only EAF Administrators have the ability to Delete Documents.	

The following slides demonstrate the process of deleting a document from EAF. Only EAF Administrators have the ability to Delete Documents.

Step 25

tronic D	ata Access >					¢	
	vard Information eral Documentation - 11 result	If a document in a users span of control is no longer necessary, they esuit have the ability to delete it from the EAF. To delete, select the Delete button in the Actions column.				^	
General Documentation Results					cument(s) 🛃 Export 🛛 🍸 Clear		
	Document ID ↑↓ ♡	Document Type ↑↓ 7	Upload Date ↑↓ ⑦	Notes ↑↓ 🏹	Actions	Reviewed ↑↓ 5	
	6160000622	Award Review	2023-02-10	Test.txt	(a) ℓ ■		
	6160000626	Award Review	2023-02-10	Test.txt	(a)(b)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)(c)<		
	6160000801	Award/Modification Attachment	2023-03-01	Test datetime.	(a) ℓ		
	6160000802	Award Review	2023-03-01	TEST AGAIN Time	(a) ℓ (b)		
	6160000800	Award Review	2023-03-01	TEST1	₀ ⁄ ₫		

If a document in a users span of control is no longer necessary, they have the ability to delete it from the EAF. To delete, select the Delete button in the Actions column.

interprise Award Information		Select the Delete button to begin the deletion process. If the user is not a Level 2 or 3, then a Delete Request is sent to a Level 2 or 3 User within the document's Span of Control.		uest					
	6160000804	Award Rev					/ 🗊		
	6160000740	Delete Docu	ment						1
	6160000860	Are you sure	rou wish to de	elete this document? The	e will be no way to recover	the document once delet	ed.		
	6160000720					× Cancel ✓ Delete			
	6160000861	Other Docu (Award Adr		2023-03-20	Test	G	/ 8		Ŧ

Select the Delete button to begin the deletion process. If the user is not a Level 2 or 3, then a Delete Request is sent to a Level 2 or 3 User within the document's Span of Control.

Step 27

PIEE Electronic Da	ata Access <	<u>ነ</u>
FAVORITES	Request Document Delete	^
命 Dashboard	Award Number: DABL0103A1006 Order Number: 0004 CAGE Code: 65113 UEI:	
ENTERPRISE AWARD FI	Closed Date:	
Q Search	Deletion Request Details	
CID	Deletion Notes *	
CID Database	Enter Deletion Notes. The comments are sent to the Level 2 or 3 user that is recieving the deletion request. This field is mandatory to request a Document Deletion. Click the Submit	
TASKS	button.	
	⊗ Deletion Notes are required.	
	· · · · · · · · · · · · · · · · · · ·	
	🔁 Submit	
	3. Government Furnished Property (GFP) Post-Award - 1 result(s)	

Enter Deletion Notes. The comments are sent to the Level 2 or 3 user that is recieving the deletion request. This field is mandatory to request a Document Deletion. Click the Submit button.

PIEF Electronic Data Access	9	ф.,
FAVORITES	Enterprise Award Information Award Number : DABL0103A1006 Order Number : 0004 CAGE Code : 65113 UEI : Closed Date : N/A Code : N/A	Add Document(s) Account Notes updated for deletion Averal request: Document Notes updated for deletion Averal request:
CID CID Database TASKS C Task Download	Expenditure Rate 2023-02-10 Test txt A Success Message appears once the Document Delet The Document notes are updated when a user Level 4 o deletion.	
	Document 2023-02-17 Marked Dr Marked Dr	cDonald Marked t for Deletion 2023- hley McDonald cournent for 2023-03-20, jake's

A Success Message appears once the Document Deletion request is submitted. The Document notes are updated when a user Level 4 or below ininitiates the deletion.

Step 29

	Enterprise Award File System Topic Overview	
	• Search	
	Add Documents	
	Export Selected	
	Edit Document	
	Review	
	Delete Download	
	Export All	
and the second	The following slides demonstrate the process of downloading a document from EAF.	

The following slides demonstrate the process of downloading a document from EAF.

Electronic Data Access	\$ (
Enterprise Award File Results	
Collapse All Collapse All + Expand All	速 Export All
Enterprise Award Information	~
I. Pre-Award - 0 result(s) Select the Download All or Download Selected button to download EAF documents. After selecting the button, a zip file is created and sent to the Tasks Folder in EDA.	~
II. Award Documentation - 1 re	~
III. Post-Award - 16 result(s)	^
E. Award Administration - 16 result(s)	^
1. General Documentation - 11 result(s)	^

Select the Download All or Download Selected button to download EAF documents. After selecting the button, a zip file is created and sent to the Tasks Folder in EDA.

Step 31

THE Electronic Data Access 🤌	@ (
Enterprise Award File Results	✓ Your requested download has begun. ×
V Your requested download has begun. Your requested download has begun. Please check the Tasks section of	of the application to see the status of your download has begun. Please check the Tasks section of the application to see the status of your download request.
Download All O: Download Selected - Collapse All + Expand All	Export All ك
Enterprise Award Information A Success Message appears when the EAF dow	vnload begins.
I. Pre-Award - 0 result(s)	~
II. Award Documentation - 1 result(s)	~
III. Post-Award - 16 result(s)	^
E. Award Administration - 16 result(s)	^

A Success Message appears when the EAF download begins.

Enterprise Award File System Topic Overview	
Search Add Documents	
Export Selected Edit Document Review	
Delete Download Export All	
The following slides demonstrate the process of Exporting an entire section from EAF.	

The following slides demonstrate the process of Exporting an entire section from EAF.

Step 33

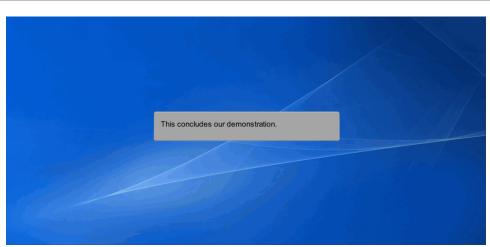
Electronic Data Access	\$
Interprise Award File Results	
Download All Download Selected Collapse All + Expand All	🛃 Export All
Enterprise Award Information Select the Export All button to export the data from each row in the	~
I. Pre-Award - 0 result(s)	~
II. Award Documentation - 1 result(s)	~
III. Post-Award - 16 result(s)	^
E. Award Administration - 16 result(s)	^
1. General Documentation - 11 result(s)	^

Select the Export All button to export the data from each row in the returned Enterprise Award FIle Results to an Excel.

E Electronic Data Access		Downloads EnterpriseAward Open file	EnterpriseAwardFile_20230320_103813.xlsx			\$2	¢	را
Cherprise Award File Results			Etst (2).docx Open file					
Enterprise Award Information							~	
I. Pre-Award - 0 result(s)	The Exported information will then be download user's local machine following the browser setting						~	
II. Award Documentation - 1 result(s)							~	
III. Post-Award - 16 result(s)							^	
E. Award Administration - 16 result(s)							^	
1. General Documentation - 11 result(s)							^	

The Exported information will then be downloaded on the user's local machine following the browser settings.

End



This concludes our demonstration.