

Create Commercial Item Determination (CID)

Reference Guide

Homepage

EDA Homepage

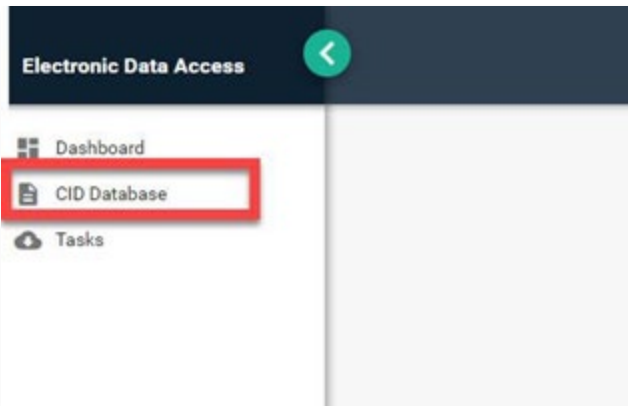
CID Database

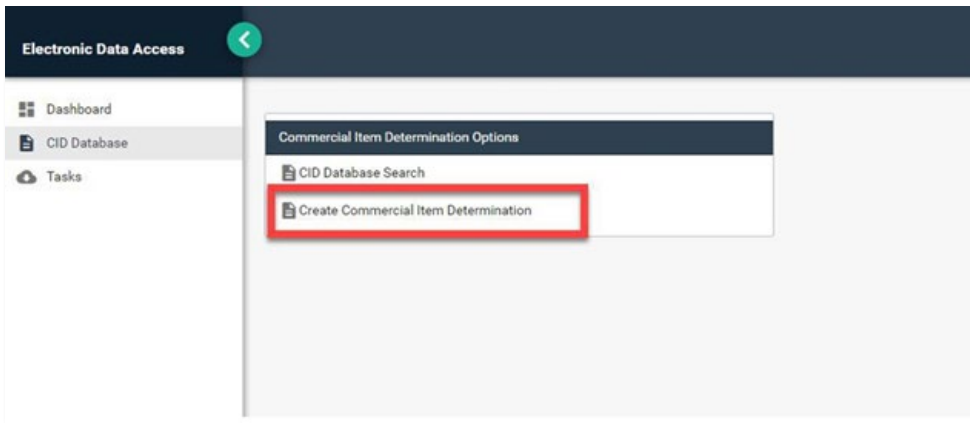
Create Commercial Item Determination

Table of Contents

Roles 1

Create CID 1

Roles	<p>Access to the CID Database will be granted to the following user roles:</p> <ul style="list-style-type: none">• EDA Government users will have read only access to the CID Database• Contracting Officer• Contracting Specialist• Upload Documents (DCMA DoDAAC S5113A) <p>The following user roles are identified as being tied to the 1102 job series or are identified as Contracting Officer/Contract Specialists. These roles will be auto granted access to the CID Database in EDA:</p> <table><tr><td>• CCO Contract Officer (Closeout)</td><td>• PALT Contracting Official (PALT)</td><td>• CONIT Contracting Officer (CONIT)</td></tr><tr><td>• CCO Contract Specialist (Closeout)</td><td>• Contract Officer (SPM)</td><td>• CONIT Contract Specialist (CONIT)</td></tr><tr><td>• CDR ACO Assignee (CDR)</td><td>• Adminstrating Contracting Officer (SPM)</td><td>• SPRS Contracting Officer (SPRS)</td></tr><tr><td>• CDR PCO Assignee (CDR)</td><td>• Contract Specialist (SPM)</td><td></td></tr></table>	• CCO Contract Officer (Closeout)	• PALT Contracting Official (PALT)	• CONIT Contracting Officer (CONIT)	• CCO Contract Specialist (Closeout)	• Contract Officer (SPM)	• CONIT Contract Specialist (CONIT)	• CDR ACO Assignee (CDR)	• Adminstrating Contracting Officer (SPM)	• SPRS Contracting Officer (SPRS)	• CDR PCO Assignee (CDR)	• Contract Specialist (SPM)	
• CCO Contract Officer (Closeout)	• PALT Contracting Official (PALT)	• CONIT Contracting Officer (CONIT)											
• CCO Contract Specialist (Closeout)	• Contract Officer (SPM)	• CONIT Contract Specialist (CONIT)											
• CDR ACO Assignee (CDR)	• Adminstrating Contracting Officer (SPM)	• SPRS Contracting Officer (SPRS)											
• CDR PCO Assignee (CDR)	• Contract Specialist (SPM)												
Create CID	<p>1. The user navigates to the EDA module and clicks CID Database.</p> <div></div> <p>2. Click Create Commercial Item Determination.</p>												



3. Enter a CID Signature Date, this is the date of the CID creation.

The screenshot shows the 'Create Commercial Item Determination' form. At the top, it says '* Asterisk indicates required entry.' Below this is a 'Commercial Item Determination' header. The form contains several fields: 'Contracting Office DoDAAC' (SS113A), 'Contracting Officer Name' (Upload Document), 'Contracting Officer Email' (mrice@caci.com), 'CID Signature Date*' (20191003, highlighted with a red box), 'Requesting Service/Agency*' (DCMA), and 'Program'. Below these is an 'Attachment*' section with a '+ Browse' button. At the bottom is an 'Item Details' section with a '+ Add' button and a table with columns: Item(s), Item Description, Commercial Determination, Supply/Service/IP, and Action. The table currently shows 'No Items Present'. At the very bottom are buttons for 'Save', 'Cancel', and 'Bookmark'.

4. Click the Browse button to add an attachment. The maximum attachment size is 100MB.

Create Commercial Item Determination

* Asterisk indicates required entry.

Commercial Item Determination

Contracting Office DoDAAC
S5113A

Contracting Officer Name * ⓘ
Upload Document

Contracting Officer Email * ⓘ
mrice@caci.com

CID Signature Date*
20191003

Requesting Service/Agency * ⓘ
DCMA

Program ⓘ

Attachment*

+ Browse

Item Details

+ Add

Item(s)	Item Description	Commercial Determination	Supply/Service/IP	Action
No Items Present				
<div> <div><<</div> <div><</div> <div>1</div> <div>></div> <div>>></div> <div>10</div> </div>				
0 Total Items				

Save

Cancel

Bookmark

5. Click Add to add Item Details.

Create Commercial Item Determination

* Asterisk indicates required entry.

i CIDs saved in this database MUST NOT contain proprietary data.

Commercial Item Determination

Contracting Office DoDAAC

S5113A

Contracting Officer Name * **i**

Upload Document

Contracting Officer Email * **i**

Johnny-test@target.com

CID Signature Date *

2019/10/03

Requesting Service/Agency * **i**

Air Force

Program **i**

Attachment *

+ Browse

Item Details

+ Add

+ Import

Item(s)				
	Item Description	Commercial Determination	Supply/Service/IP	Action
No Items Present				
1 < 10 > 0 Total Items				

6. Select a Commercial Determination.

Commercial Item Determination

is a required entry

Item Determination

Office DoDAAC

Item Date*

Save

Add

Item Determination

Present

Cancel

Bookmark

Commercial Item Determination

Add Item

Commercial Determination*

Commercial product, Definition 8 - Nondevelopmental items

Supply/Service/IP*

Item Description*

Item Identifiers

Add Identifiers for one or more related parts or services.

+ Add

Item Identifier(s)			
Group	Item Code Description	Item Code Value	Action
No Item Identifiers Present			

Save Save and Add Another Cancel

7. Select one of the following Supply, Service, or IP.

Add Item

Commercial Determination*

Supply/Service/IP*

Item Description*

Item Identifiers

Add Identifiers for one or more related parts or services.

+ Add

Item Identifier(s)

	Group	Item Code Description	Item Code Value	Action
No Item Identifiers Present				

Save

Save and Add Another

Cancel

8. Enter an Item Description.

Add Item

Commercial Determination*

Supply/Service/IP*

Item Description*

Lawn Mower Blade

Item Identifiers

Add Identifiers for one or more related parts or services.

+ Add

Item Identifier(s)				
	Group	Item Code Description	Item Code Value	Action
No Item Identifiers Present				

Save

Save and Add Another

Cancel

9. If you selected Supply or IP, you must enter Item Identifiers, click Add. If Services is selected an Item Identifier is not required.

Add Item

Commercial Determination*

Supply/Service/IP*

Item Description*

Lawn Mower Blade

Item Identifiers

Add Identifiers for one or more related parts or services.

+ Add

Item Identifier(s)

Group	Item Code Description	Item Code Value	Action
No Item Identifiers Present			

Save

Save and Add Another

Cancel

10. Enter the Item Identifier information. Click the Add button to add another Item Identifier.

Add Item Identifier Group

At least one of the following must be present on the CID Item: Company Part Number, End Item Serial Number, Manufacturer's Part Number (must be combined with either Manufacturer's CAGE, Manufacturer's DUNS, or Manufacturer's Name), National Stock Number, Product Service Code, Serial Number.

Add one or more Item Identifiers to this Item. All Item Identifiers will be grouped as a related set. Enter a unique group identifier (e.g. Company Name, NSN, etc.) for group identification

Group*

Walmart

Item Code Description *

Manufacturer's Name

Item Code Value *

123456789

Apply

Cancel

11. To add more Item Identifiers, click the add button.

Add Item Identifier Group ×

At least one of the following must be present on the CID Item: Company Part Number, End Item Serial Number, Manufacturer's Part Number (must be combined with either Manufacturer's CAGE, Manufacturer's DUNS, or Manufacturer's Name), National Stock Number, Product Service Code, Serial Number.

Add one or more Item Identifiers to this Item. All Item Identifiers will be grouped as a related set. Enter a unique group identifier (e.g. Company Name, NSN, etc.) for group identification

Group*

Walmart

Item Code Description* i

Manufacturer's Name

Item Code Value* i

123456789



Item Code Description* i

Item Management Code

Item Code Value* i

123456789



Apply Cancel

12. Once all the identifiers have been added, click the Apply button.

Add Item Identifier Group

At least one of the following must be present on the CID Item: Company Part Number, End Item Serial Number, Manufacturer's Part Number (must be combined with either Manufacturer's CAGE, Manufacturer's DUNS, or Manufacturer's Name), National Stock Number, Product Service Code, Serial Number.

Add one or more Item Identifiers to this Item. All Item Identifiers will be grouped as a related set. Enter a unique group identifier (e.g. Company Name, NSN, etc.) for group identification

Group*

Walmart

Item Code Description *

Manufacturer's Name

Item Code Value *

123456789

Item Code Description *

Item Management Code

Item Code Value *

123456789

Item Code Description *

Technical Manual Number

Item Code Value *

65

Apply

Cancel

13. Confirm Add Item and click on Yes if correct.

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Add Item Identifier Group

Add one or more Item Identifier (Manufacturer's Name, NSN, etc.) for this group

Group*

Walmart

Item Code Description *

Manufacturer's Name

Item Code Description *

Manufacturer's Part Number

Item Code Description *

Item Management Code

Confirm Add Item

The given Item Description (Manufacturer's Name) and Item Code value (Walmart) combination: is already present on the following CID record(s): **CID135676156**, CID135676156, CID135676156, CID135676156, CID135676156, CID135676156, CID619177897, CID404801029, CID824649698, CID578290178, CID737857557, CID737857557, CID473040749, CID737806141, CID170895963, CID479633769, CID479633769, CID692854120, CID939427292, CID8754964, CID362160302, CID872561162, CID825765120, CID544529316, CID145848916, CID142168184, CID363390335, CID746048396, CID919453817, CID417713222, CID184279127, CID351994957, CID655750203, CID648944882

The given Item Description (Manufacturer's Part Number) and Item Code value (1) combination: is already present on the following CID record(s): CID135676156, CID126819944, CID196513007, CID340426047, CID340426047, CID340426047, CID340426047, CID340426047, CID340426047, CID340426047, CID792109722, CID563791042, CID425419114, CID318221350, CID159912617, CID648944882, CID825765120, CID142168184, CID746048396, CID184279127, CID351994957, CID503774279, CID510645541, CID596006522, CID101478575

Are you sure you wish to continue?

✓ Yes

✗ No

Save

Cancel

14. To add more Item Identifiers, click the Save and Add Another button.

Add Item

Commercial Determination*
Supply/Service/IP*

Item Description*
Lawn Mower Blade

Item Identifiers
Add Identifiers for one or more related parts or services.
+ Add

Item Identifier(s)				
	Group	Item Code Description	Item Code Value	Action
>	Walmart			

Save
Save and Add Another
Cancel

15. Enter the additional Group and Item Identifiers and the click Save.

Add Item Identifier Group

×

Add one or more Item Identifiers to this Item. All Item Identifiers will be grouped as a related set. Enter a group identifier (e.g. Company Name, NSN, etc.) for group identification

Group*

Lowes

Item Code Description *

Manufacturer's Name

Item Code Value *

Lowes

×

Item Code Description *

Manufacturer's Part Number

Item Code Value *

4

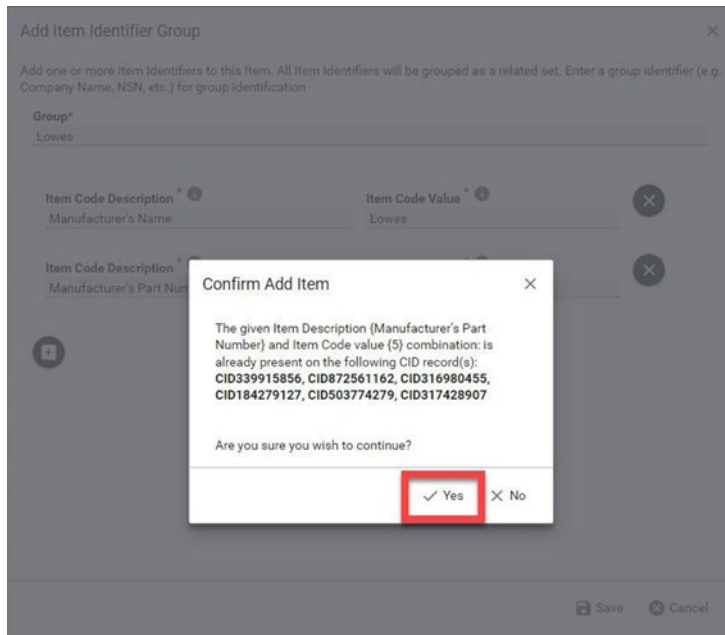
×

+

Save

Cancel

16. Confirm Add Item and click Yes if correct.



17. To submit the CID, click the Save button. If the Item Description is expanded the available Groups and Item Identifiers are displayed for the Commercial Item.

What would you like to do? 🔍 ⚙️ 🔌

CID Signature Date*
20191008

Requesting Service/Agency*
DCMA

Program

Attachment*

+ Browse

Document.docx

Item Details

+ Add

Item(s)	Item Description	Commercial Determination	Supply/Service/IP	Action
▼	Lawn Mower Blade	Commercial product, Definition 1(i) - Of a type, has been sold	Supply	✎ ✕
Item Identifiers				
	Group	Item Code Description	Item Code Value	
▼	Walmart	Manufacturer's Name	Walmart	
		Manufacturer's Part Number	4	
		Technical Manual Number	1	
▼	Lowes	Manufacturer's Name	Lowes	
		Manufacturer's Part Number	5	

1 < < 1 > > 10

1 Total Items

Save Cancel Bookmark

18. A success message will display when a CID has been successfully submitted.

What would you like to do? 🔍 ⚙️ 🔌

✓ Success The Commercial Item Determination CID436100347 was saved. ✕

Commercial Item Determination Options

📄 CID Database Search

📄 Create Commercial Item Determination