

Create Commercial Item Determination (CID)

Adding Group and Item Identifiers

EDA Homepage

CID Database

Create Commercial Item Determination

Roles

Access to the CID Database will be granted to the following user roles:

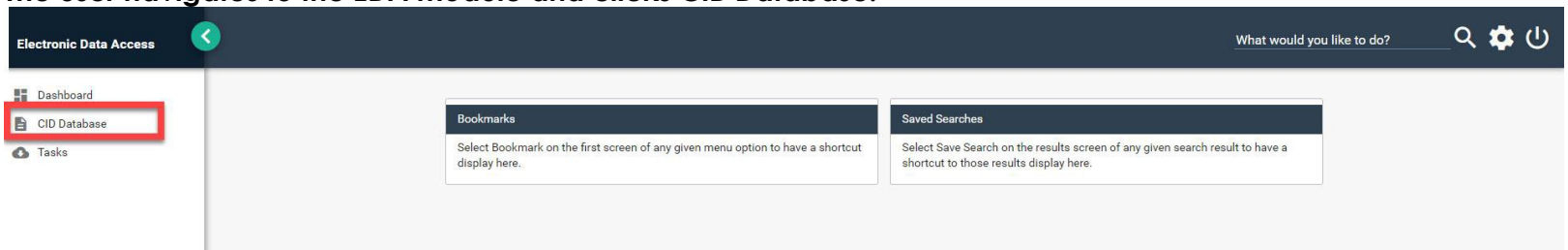
- EDA Government users will have read only access to the CID Database
- Contracting Officer
- Contracting Specialist
- Upload Documents (DCMA DoDAAC S5113A)

The following user roles are identified as being tied to the 1102 job series or are identified as Contracting Officer/Contract Specialists. These roles will be auto granted access to the CID Database in EDA:

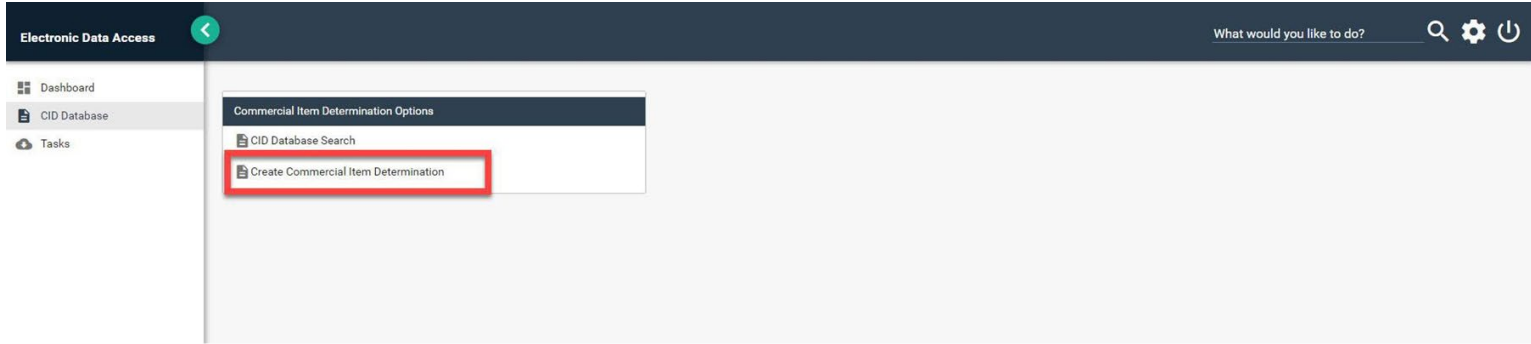
- | | | |
|--------------------------------------|--|-------------------------------------|
| • CCO Contract Officer (Closeout) | • PALT Contracting Official (PALT) | • Contract Specialist (SPM) |
| • CCO Contract Specialist (Closeout) | • Contract Officer (NCCS/SPM) | • CONIT Contracting Officer (CONIT) |
| • CDR ACO Assignee (CDR) | • Contracting (NCCS) | • CONIT Contract Specialist (CONIT) |
| • CDR PCO Assignee (CDR) | • Administrating Contracting Officer (SPM) | • SPRS Contracting Officer (SPRS) |

Create CID

1. The user navigates to the EDA module and clicks CID Database.



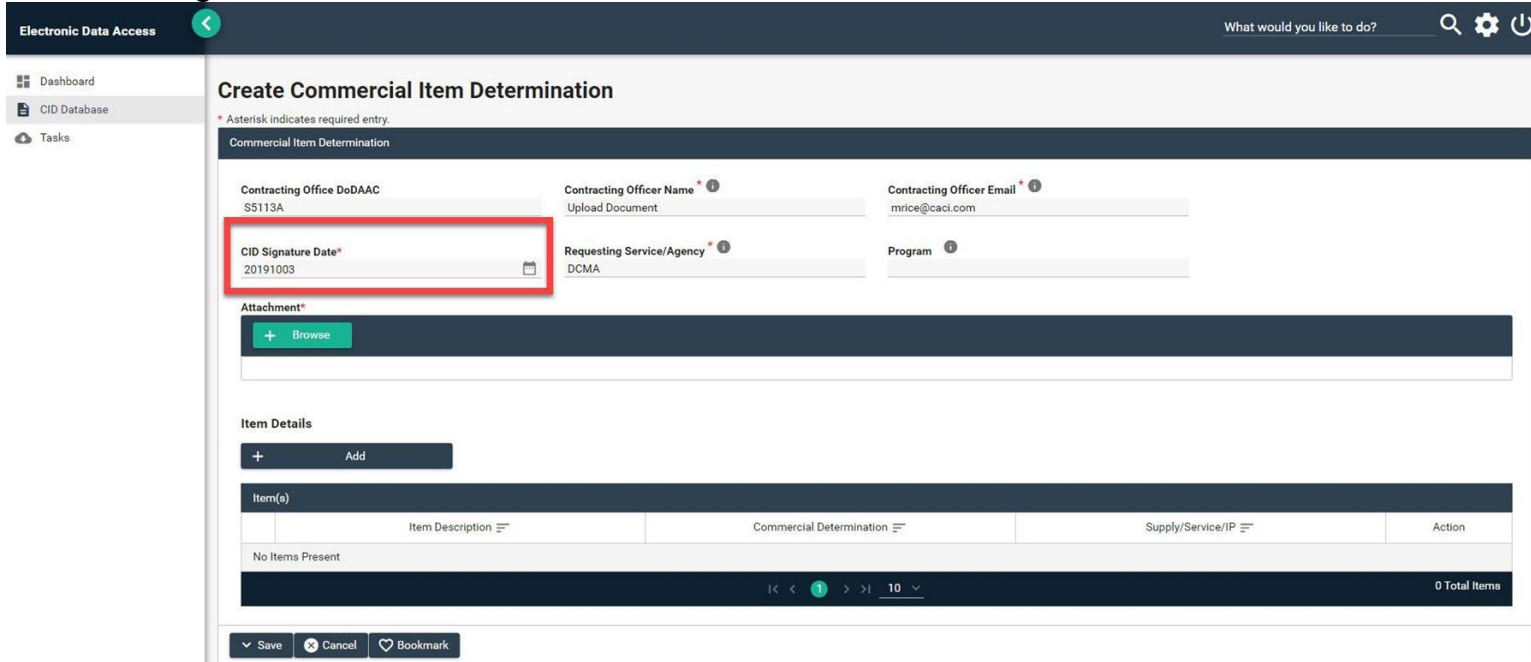
2. Click Create Commercial Item Determination.



3. Enter a CID Signature Date, this is the date of the CID creation.



3. Enter a CID Signature Date, this is the date of the CID creation.



4. Click the Browse button to add an attachment. The maximum attachment size is 100MB.

Electronic Data Access

What would you like to do?

Create Commercial Item Determination

* Asterisk indicates required entry.

Commercial Item Determination

Contracting Office DoDAAC: S5113A

Contracting Officer Name: Upload Document

Contracting Officer Email: mrice@caci.com

CID Signature Date: 20191003

Requesting Service/Agency: DCMA

Program:

Attachment*

+ Browse

Item Details

+ Add

Item(s)	Item Description	Commercial Determination	Supply/Service/IP	Action
No Items Present				

0 Total Items

Save Cancel Bookmark

5. Click Add to add Item Details.

Electronic Data Access

What would you like to do?

Create Commercial Item Determination

* Asterisk indicates required entry.

! CIDs saved in this database MUST NOT contain proprietary data.

Commercial Item Determination

Contracting Office DoDAAC: S5113A

Contracting Officer Name: Upload Document

Contracting Officer Email: Johnny-test@target.com

CID Signature Date: 2019/10/03

Requesting Service/Agency: Air Force

Program:

Attachment*

+ Browse

Item Details

+ Add + Import

Item(s)	Item Description	Commercial Determination	Supply/Service/IP	Action
No Items Present				

0 Total Items

6. Select a Commercial Determination.

Electronic Data Access

What would you like to do?

Dashboard
CID Database
Tasks

Create Commercial Item Determination

* Asterisk indicates required entry

Commercial Item Determination

Contracting Office DoDAAC
S5113A

CID Signature Date*

Attachment*

+ Browse

Item Details

+ Add

Item(s)

No Items Present

Save Cancel Bookmark

Add Item

Commercial Determination*
Commercial product, Definition 8 - Nondevelopmental items

Supply/Service/IP*

Item Description*

Item Identifiers

Add Identifiers for one or more related parts or services.

+ Add

Item Identifier(s)			
Group	Item Code Description	Item Code Value	Action
No Item Identifiers Present			

Save Save and Add Another Cancel

7. Select one of the following Supply, Service, or IP.

Add Item

Commercial Determination*

Supply/Service/IP*

Item Description*

Item Identifiers

Add Identifiers for one or more related parts or services.

+ Add

Item Identifier(s)			
Group	Item Code Description	Item Code Value	Action
No Item Identifiers Present			

Save Save and Add Another Cancel

8. Enter an Item Description.

Add Item ×

Commercial Determination* ▼ Supply/Service/IP* ▼

Item Description*
Lawn Mower Blade

Item Identifiers
Add Identifiers for one or more related parts or services.
+ Add

Item Identifier(s)			
Group	Item Code Description	Item Code Value	Action
No Item Identifiers Present			

Save Save and Add Another Cancel

9. If you selected Supply or IP, you must enter Item Identifiers, click Add. If Services is selected an Item Identifier is not required.

Add Item ×

Commercial Determination* ▼ Supply/Service/IP* ▼

Item Description*
Lawn Mower Blade

Item Identifiers
Add Identifiers for one or more related parts or services.
+ Add

Item Identifier(s)			
Group	Item Code Description	Item Code Value	Action
No Item Identifiers Present			

Save Save and Add Another Cancel

10. Enter the Item Identifier information. Click the Add button to add another Item Identifier.

Add Item Identifier Group



i At least one of the following must be present on the CID Item: Company Part Number, End Item Serial Number, Manufacturer's Part Number (must be combined with either Manufacturer's CAGE, Manufacturer's DUNS, or Manufacturer's Name), National Stock Number, Product Service Code, Serial Number.

Add one or more Item Identifiers to this Item. All Item Identifiers will be grouped as a related set. Enter a unique group identifier (e.g. Company Name, NSN, etc.) for group identification

Group*

Walmart

Item Code Description * **i**

Manufacturer's Name

Item Code Value * **i**

123456789



Apply

Cancel

11. To add more Item Identifiers, click the add button.

Add Item Identifier Group



i At least one of the following must be present on the CID Item: Company Part Number, End Item Serial Number, Manufacturer's Part Number (must be combined with either Manufacturer's CAGE, Manufacturer's DUNS, or Manufacturer's Name), National Stock Number, Product Service Code, Serial Number.

Add one or more Item Identifiers to this Item. All Item Identifiers will be grouped as a related set. Enter a unique group identifier (e.g. Company Name, NSN, etc.) for group identification

Group*

Walmart

Item Code Description * **i**

Manufacturer's Name

Item Code Value * **i**

123456789



Item Code Description * **i**

Item Management Code

Item Code Value * **i**

123456789



Apply

Cancel

12. Once all the identifiers have been added, click the Apply button.

Add Item Identifier Group ×

i At least one of the following must be present on the CID Item: Company Part Number, End Item Serial Number, Manufacturer's Part Number (must be combined with either Manufacturer's CAGE, Manufacturer's DUNS, or Manufacturer's Name), National Stock Number, Product Service Code, Serial Number.

Add one or more Item Identifiers to this Item. All Item Identifiers will be grouped as a related set. Enter a unique group identifier (e.g. Company Name, NSN, etc.) for group identification

Group*
Walmart

Item Code Description * i Manufacturer's Name	Item Code Value * i 123456789	×
Item Code Description * i Item Management Code	Item Code Value * i 123456789	×
Item Code Description * i Technical Manual Number	Item Code Value * i 65	×

+

Apply × Cancel

13. Confirm Add Item and click on Yes if correct.

Add Item Identifier Group ×

Add one or more Item Identifiers to this Item. All Item Identifiers will be grouped as a related set. Enter a unique group identifier (e.g. Company Name, NSN, etc.) for group identification

Group*
Walmart

Item Code Description * i Manufacturer's Name	Item Code Value * i 123456789	×
Item Code Description * i Manufacturer's Part Number	Item Code Value * i 123456789	×
Item Code Description * i Item Management Code	Item Code Value * i 65	×

+

Confirm Add Item ×

The given Item Description {Manufacturer's Name} and Item Code value {Walmart} combination: is already present on the following CID record(s): **CID135676156, CID135676156, CID135676156, CID135676156, CID135676156, CID135676156, CID619177897, CID404801029, CID824649698, CID578290178, CID737857557, CID737857557, CID473040749, CID737806141, CID170895963, CID479633769, CID479633769, CID692854120, CID939427292, CID8754964, CID362160302, CID872561162, CID825765120, CID544529316, CID145848916, CID142168184, CID363390335, CID746048396, CID919453817, CID417713222, CID184279127, CID351994957, CID655750203, CID648944882**

The given Item Description {Manufacturer's Part Number} and Item Code value {1} combination: is already present on the following CID record(s): **CID135676156, CID126819944, CID196513007, CID340426047, CID340426047, CID340426047, CID340426047, CID340426047, CID340426047, CID340426047, CID340426047, CID792109722, CID563791042, CID425419114, CID318221350, CID159912617, CID648944882, CID825765120, CID142168184, CID746048396, CID184279127, CID351994957, CID503774279, CID510645541, CID596006522, CID101478575**

Are you sure you wish to continue?

✓ Yes × No Save × Cancel

14. To add more Item Identifiers, click the Save and Add Another button.

Add Item ×

Commercial Determination* Supply/Service/IP*

Item Description*
Lawn Mower Blade

Item Identifiers
Add Identifiers for one or more related parts or services.

+ Add

Item Identifier(s)				
	Group	Item Code Description	Item Code Value	Action
>	Walmart			

Save Save and Add Another Cancel

15. Enter the additional Group and Item Identifiers and the click Save.

Add Item Identifier Group ×

Add one or more Item Identifiers to this Item. All Item Identifiers will be grouped as a related set. Enter a group identifier (e.g. Company Name, NSN, etc.) for group identification

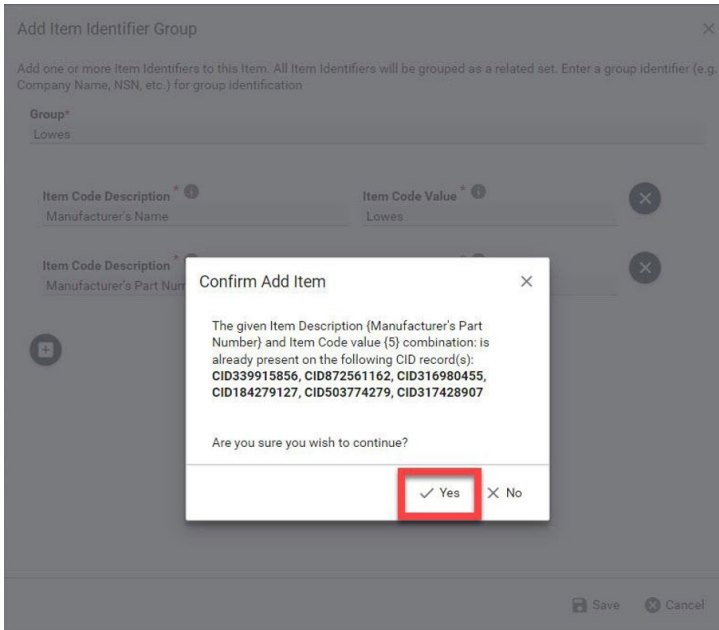
Group*
Lowes

Item Code Description* Manufacturer's Name Item Code Value* Lowes

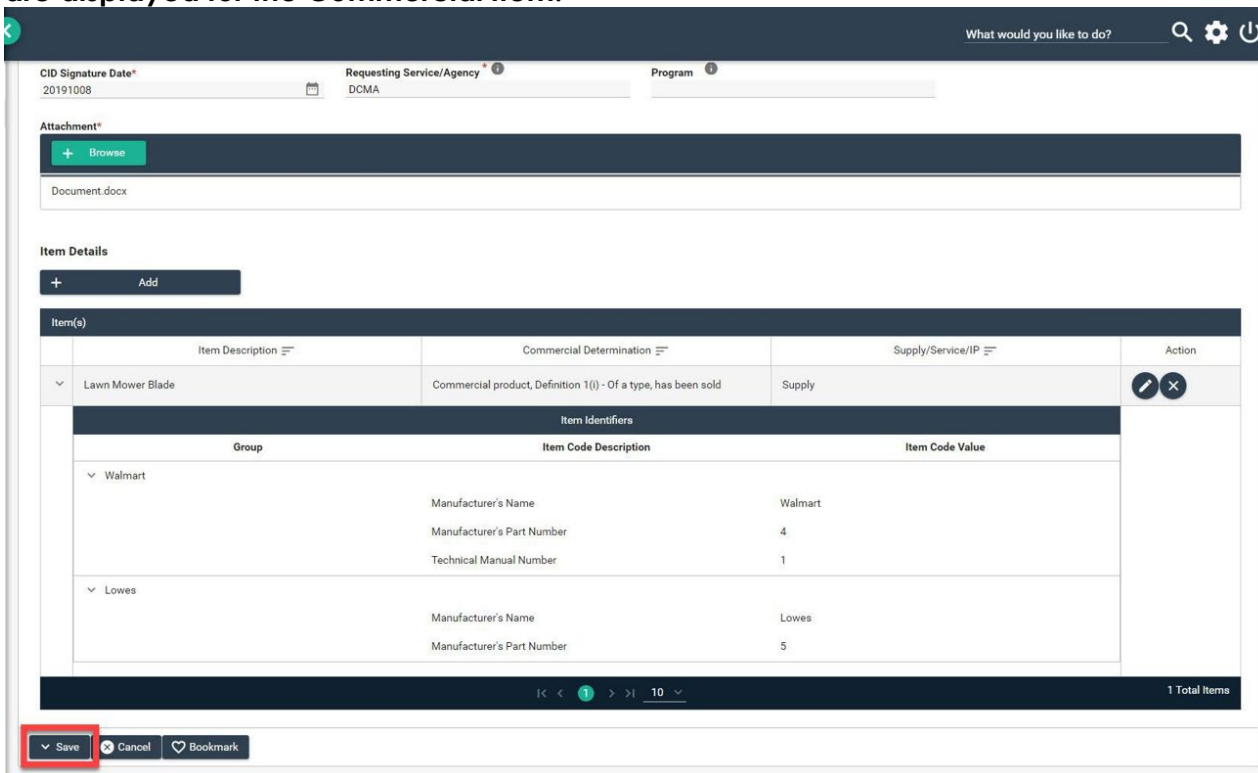
Item Code Description* Manufacturer's Part Number Item Code Value* 4

Save Cancel

16. Confirm Add Item and click Yes if correct.



17. To submit the CID, click the Save button. If the Item Description is expanded the available Groups and Item Identifiers are displayed for the Commercial Item.



18. A success message will display when a CID has been successfully submitted.

