

CDR Detail Report

Reference Guide

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CDR Detail Report

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EDA Roles

Roles with Search Access to CDR Detail Report

- Advanced Reporting (able to view filtered results based on the user's registered Issue By and Contract Number/Delivery Order Number)
- Acquisition Sensitive Reporting (able to view filtered results based on the user's registered Issue By and Contract Number/Delivery Order Number)
- EDA Executive Reporting (able to view all data)

Report Criteria

The user will navigate to the CDR Detail Report page and enter applicable search criteria, then click the search button.

- Initiation Date From
- Initiation Date To

The screenshot shows a web browser window with the title "PIEE Electronic Data Access". The browser's address bar and navigation menu are visible. The main content area displays a form titled "CDR Detail Report Search Criteria". The form has two input fields: "Initiation Date From *" with the value "2022/03/28" and "Initiation Date To *" with the value "2022/04/28". Below the input fields are three buttons: "Search", "Bookmark", and "Cancel".

Sample Report Results

Once the Search button is selected the report will return the following values:

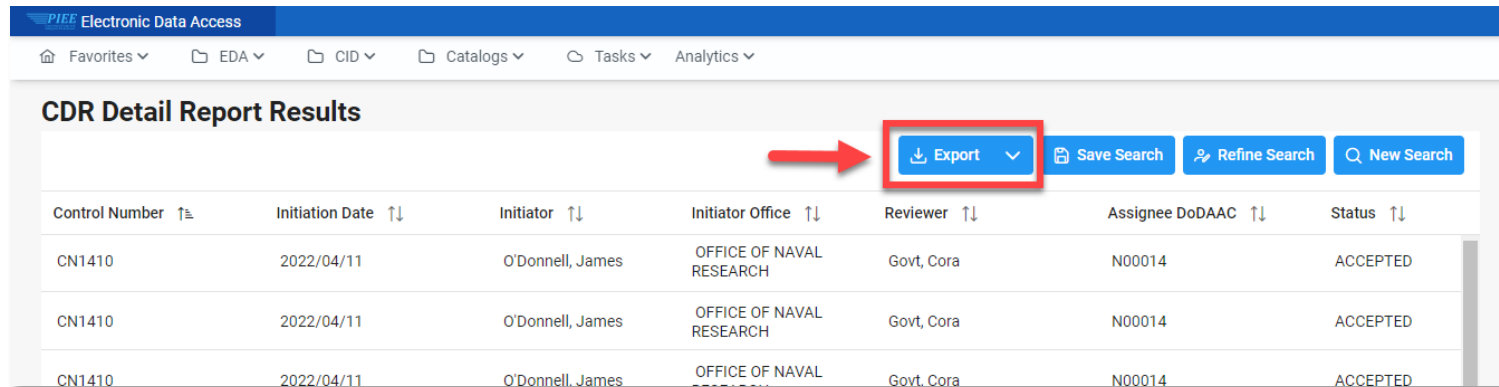
- Control Number
- Initiation Date
- Initiator
- Initiator Office
- Reviewer
- Assignee DoDAAC
- Status
- Contract Number
- Delivery Order Number
- ACO Mod
- PCO Mod
- Admin DoDAAC
- Assign To
- Primary CDR POC Name
- Primary COR POC Email
- Alternate CDR POC Name
- Alternate CDR POC Email
- Issue DoDAAC
- Payment DoDAAC
- CAGE Code
- DUNS
- Unique Entity Identifier
- Company Name
- Company Address
- Approval Date
- Next Action DoDAAC
- Last Status Update
- Days Aged
- Days From Last Update
- Age From Next Action
- Impact Code
- Specific Impact
- Last Comments

Sample Report:

The screenshot shows the 'PIEE Electronic Data Access' interface. At the top, there is a search bar with the placeholder text 'What would you like to do?' and icons for settings and power. Below the search bar, the title 'CDR Detail Report Results' is displayed. To the right of the title are four buttons: 'Export', 'Save Search', 'Refine Search', and 'New Search'. The main content is a table with the following columns: Control Number, Initiation Date, Initiator, Initiator Office, Reviewer, Assignee DoDAAC, Status, and Contract Number. The table contains five rows of data.

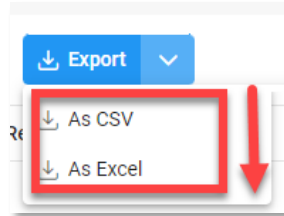
Control Number	Initiation Date	Initiator	Initiator Office	Reviewer	Assignee DoDAAC	Status	Contract Number
CN1388	2021/03/10	Leung, Cora	DCMA SANTA ANA	Govt, Cora	S0513A	SUBMITTED	FA811815D0016
CN1388	2021/03/10	Leung, Cora	DCMA SANTA ANA	Govt, Cora	S0513A	SUBMITTED	FA811815D0016
CN1388	2021/03/10	Leung, Cora	DCMA SANTA ANA	Govt, Cora	S0513A	SUBMITTED	FA811815D0016
CN1388	2021/03/10	Leung, Cora	DCMA SANTA ANA	Govt, Cora	S0513A	SUBMITTED	FA811815D0016
CN1390	2021/03/26	Talent, mojgovt1	DCMA HAMPTON	Test 5120, mojgovt2	S5111A	SUBMITTED	FA303018M7608

Once the search results are returned, the Export Results button will allow the user to export search results in CSV format to a spreadsheet.

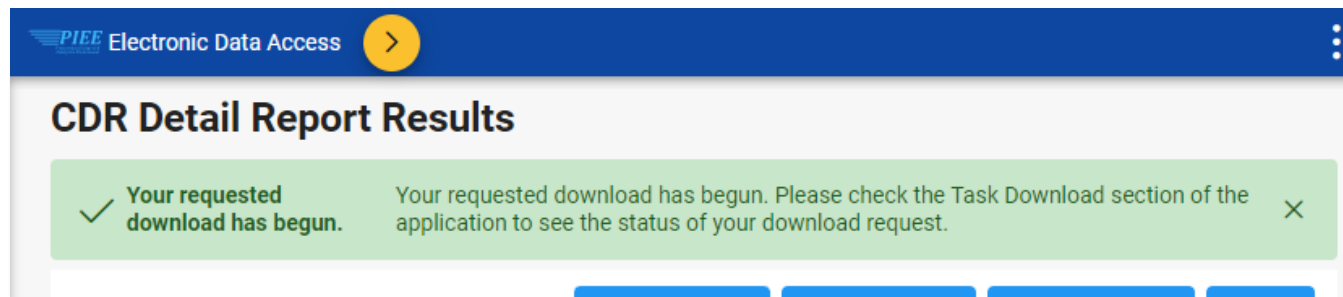


The **Export** button has a drop-down menu. The report can be exported **As CSV** or **As Excel**. Export as Excel is the example for this guide.

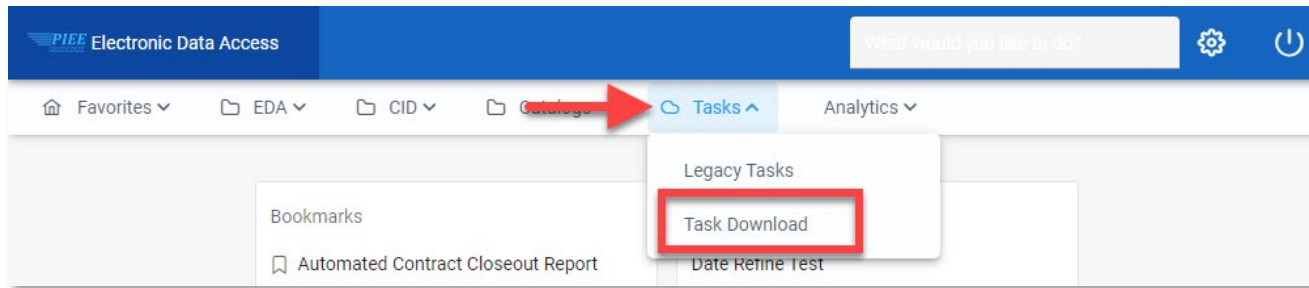
Export Search Results



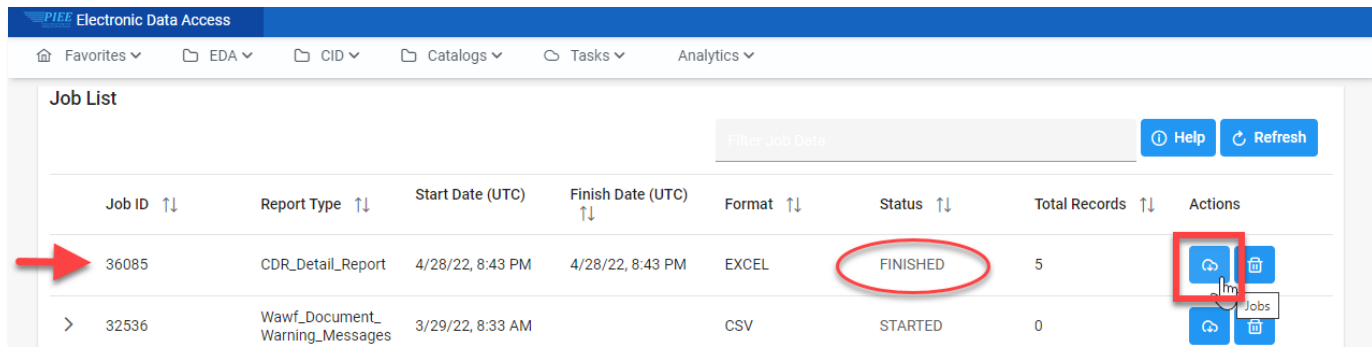
A message will appear that the requested download has begun and to check the Task Download section of the application to see the status of the download request.



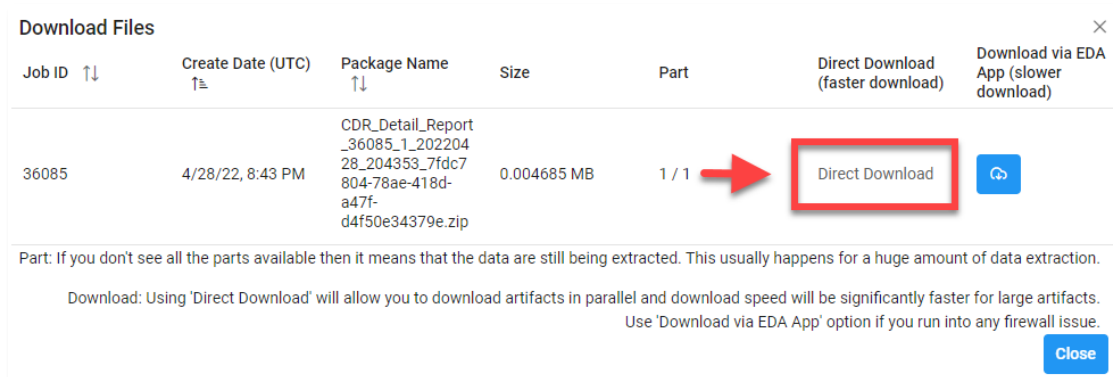
Back on the EDA homepage, click on the drop-down for the **Tasks** section and select **Task Download**.



A Job List page will appear. Locate requested Job ID and when the status is FINISHED, select the Jobs button



Select **Direct Download** link from the Download Files pop-up modal.



The Excel spreadsheet will return the following columns:

- Control Number
- Initiation Date
- Initiator
- Initiator Office
- Reviewer
- Assignee DoDAAC
- Admin DoDAAC
- Assign To
- Primary CDR POC Name
- Primary COR POC Email
- Alternate CDR POC Name
- Alternate CDR POC Email
- Company Name
- Company Address
- Approval Date
- Next Action DoDAAC
- Last Status Update
- Days Aged

- Status
- Contract Number
- Delivery Order Number
- ACO Mod
- PCO Mod

- Issue DoDAAC
- Payment DoDAAC
- CAGE Code
- DUNS
- Unique Entity Identifier

- Days From Last Update
- Age From Next Action
- Impact Code
- Specific Impact
- Last Comments

Sample Excel spread sheet:

	A	B	C	D	E	F	G	H
1	CONTROL NUMBER	INITIATION DATE	INITIATOR	INITIATOR OFFICE	REVIEWER	ASSIGNEE DODAAC	STATUS	CONTRACT NUMBER
2	CN1410	2022/04/11	O'Donnell, James	OFFICE OF NAVAL RESEARCH	Govt, Cora	N00014	ACCEPTED	N0001422D0412
3	CN1410	2022/04/11	O'Donnell, James	OFFICE OF NAVAL RESEARCH	Govt, Cora	N00014	ACCEPTED	N0001422D0412
4	CN1410	2022/04/11	O'Donnell, James	OFFICE OF NAVAL RESEARCH	Govt, Cora	N00014	ACCEPTED	N0001422D0412
5	CN1410	2022/04/11	O'Donnell, James	OFFICE OF NAVAL RESEARCH	Govt, Cora	N00014	ACCEPTED	N0001422D0412
6	CN1410	2022/04/11	O'Donnell, James	OFFICE OF NAVAL RESEARCH	Govt, Cora	N00014	ACCEPTED	N0001422D0412