

# Award Search

## Reference Guide

EDA Homepage

Award Data

Data Search

Award Search

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### EDA Roles

EDA Roles with the capability to conduct an Award Search in EDA:

- Contracts
- Acquisition Sensitive Reporting
- Advanced Reporting

- CDR POC
- Contract Deficiency Report (Legacy) – PCO
- Contract Deficiency Report (Legacy) – ACO
- Contract Deficiency Report (Legacy) – Reviewer
- EDA Executive Reporting User
- FedMall User
- Upload Attachments/Admin Docs
- Upload/Inactivate Contracts

## Search Criteria

The user will navigate to the Award Search page and enter criteria to retrieve desired data.

- Award Details
  - Contract Number
  - Delivery Order Number
  - Contract Mod
  - PDS Status
  - Reference Procurement Number
  - Type of Instrument
  - Manually Uploaded
  - Obligated Amount [Range]
- Locations
  - Issue DoDAAC
  - Admin DoDAAC
  - Pay DoDAAC
  - CAGE Code
  - UEI
  - DUNS
  - No UEI/DUNS Reason
- Dates
  - Effective Date [Range]
  - Load Date [Range]
  - Signature Date [Range]
  - Closed Date [Range]

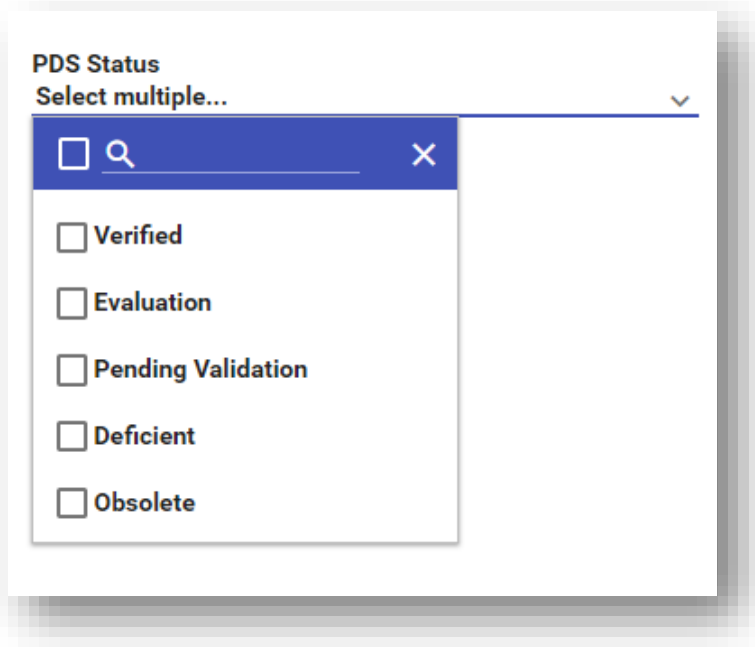
## Search Modifiers

Search Modifiers may be used to limit results returned for a search criterion.

- **Starts With:** The data entered in the field will return results that begin with the entered characters.
- **Is Null:** The data search will return only results that have no value for the search criterion.
- **Not Null:** The data search will return only results with a value for the search criterion.
- **Greater Than or Equal To:** The data entered in the field will return results that are greater than or equal to the entered characters.
- **Greater Than:** The data entered in the field will return results that are greater than the entered characters.
- **Equal To:** The data entered in the field will return results that are equal to the entered characters.
- **Less Than or Equal To:** The data entered in the field will return results that are less than or equal to the entered characters.
- **Less Than:** The data entered in the field will return results that are less than the entered characters.

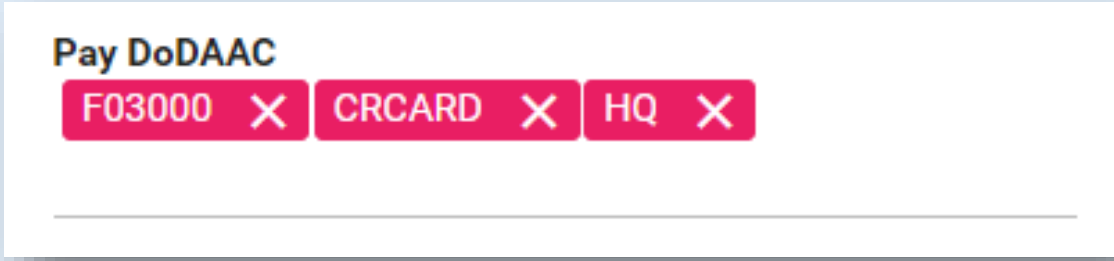
## Example: Awards with a specific PDS Status

To return all awards with a specified PDS Status, the user will select a value(s) from the PDS Status dropdown menu.



**DoDAAC Search Fields**

To return all awards with a specified DoDAAC(s), enter the desired information in the applicable DoDAAC field. Multiple DoDAACs are permitted. Partial DoDAACs (with a minimum of one character) are also permitted and must begin with the DoDAAC's leading character. These capabilities apply to all location code search fields.



**PDS Statuses**

Explanation of all PDS statuses in EDA:

- **Verified:** The CCV was created successfully and passed GeX business rule validation. PDS data is from a compliant source and is available for query and WAWF pre-pop.
- **Evaluation:** The CCV was created successfully and passed GeX business rule validation. But the data provider is still evaluating their PDS for compliance (data quality). Since the PDS data is not from a compliant source, PDS data from this mod is not available for query or WAWF pre-pop. Note that Synopsis data may be available for query and pre-pop.
- **Pending Evaluation:** The CCV is pending business rule validation by GeX.
- **Deficient:** EDA knows there is something wrong with the CCV. Reasons could include:
  - EDA could not create a conformed copy (CCV) of the contract.
    - Examples
      - The award and mod were created with incompatible versions of the PDS Schema.
      - The modification could not be applied by the conformance engine. Example: The modification changes CLIN 002 and CLIN 002 is not in the award or previous modification's CCV.
    - The CCV did not pass GeX business rule validation.
- **Obsolete:** The CCV data is Obsolete. This is usually caused by a modification (index/PDF or PDS XML file) arriving that disrupts the current CCV order in EDA (Example: EDA had PDS data for the award and mod 2, but then receives mod 1). All CCVs for mod's after the disrupting mod will be marked as O and any extracted index data will be deleted. New conformed versions (CCVs) will be created for each mod that include the changes in the disrupting mod. Example: the CCV for mod 2 will marked as O, a CCV will be created for mod 1, and then a new CCV will be created for Mod 2 that includes mod 1 data.

Once the search criteria are entered, selecting the Search button will return a list of Contracts with the requested criteria.

**Award Search Results**

Options ▾ [Export Results](#) [Save Search](#) [Refine Search](#) [New Search](#)

Selected Contract: -

Pay DoDAAC ↑↓	CAGE ↑↓	DUNS ↑↓	UEI ↑↓	No UEI/DUNS Reason ↑↓	Obligated Amount ↑↓	Effective
HQ0337	06481	251955126	G7XJKGBAHMN4		\$364,000.00	2021-05
HQ0337	36126	251955126	G7XJKGBAHMN4		\$364,000.00	2021-05
HQ0337	36126	251955126	G7XJKGBAHMN4		\$364,000.00	2021-05

### Search Results

When the entered search criteria return no results, a check for a Death Certificate will take place within the record of destruction. If a record is found in the Destruction Index, EDA will return the following message: “No active records were found for this search criteria. A destruction record for this Contract Number/Delivery Order Number combination was found and can be accessed by viewing the Destruction Report in EDA”.

**Award Search Results**

Options ▾ [Export Results](#) [Save Search](#) [Refine Search](#) [New Search](#)

Selected Contract: -

Contract Number ↑↓	Delivery Order ↑↓	PCO Mod ↑↓	ACO Mod ↑↓	PDS ↑↓	History ↑↓	Conformance ↑↓
No active records were found for this search criteria. A destruction record for this Contract Number/Delivery Order Number combination was found and can be accessed by viewing the Destruction Report in EDA.						

<< < 1 > >> 10 ▾ Records Returned

**NOTE:** You may right-click on the contract record to conduct any necessary additional actions on that contract.

### Sample PDS Output

The user can view the PDS version of the contract by selecting links in the PDS column. The PDS will be displayed in XML.

## Award Search Results

Options ▾

[Export Results](#) [Save Search](#) [Refine Search](#) [New Search](#)

Selected Contract: -

Contract Number	Delivery Order	PCO Mod	ACO Mod	PDS	History	Conformance	CLIN
<a href="#">W56JJG17A2022</a>	0117			<a href="#">Verified (2.6.1)</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
<a href="#">W56JJG17D0111</a>	0001			<a href="#">Verified (2.6.1)</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
<a href="#">W56JJG17D1247</a>	0003			<a href="#">Verified (2.6.1)</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>
<a href="#">W56JJG17D2022</a>	0111			<a href="#">Verified (2.6.1)</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>

Records: 1 to 4

« ‹ 1 › » 10 ▾

4 Records Returned

**NOTE:** You may right-click on the contract record to conduct any necessary additional actions on that contract.

### Sample PDS Output:

```
<?xml version="1.0" encoding="UTF-8"?>
<!-- edited with XMLSpy v2016 rel. 2 (x64) (ht
<ProcurementDocument xmlns:xsi="http://ww
xsi:noNamespaceSchemaLocation=" ../PDS/S
  <SchemaVersionUsed>2.5</SchemaVersion
  <ProcurementInstrumentForm>DD 1155</Pr
  <OriginatorDetails>
```

## Options

The Options menu will present the user with all actions available for a contract. When a contract is highlighted, expand the Options menu to display all actions that may be taken.

The screenshot shows the 'Award Search Results' interface. At the top, there are buttons for 'Export Results', 'Save Search', 'Refine Search', and 'New Search'. Below these is a table with columns: PCO Mod, ACO Mod, PDS, History, Conformance, and CLIN. Three rows are visible, each with a 'View' link. The first row is highlighted. An 'Options' dropdown menu is open over the first row, showing actions: View, Add CDR, Inactivate PDF (highlighted with a red box), Upload Attachment, History, Conformance Log (PDS), CLIN, LOA, and Attachments. At the bottom, it says 'Records: 1 to 3' and '3 Records Returned'.

## Inactivate/ Replace PDF

Users registered for the Upload/Inactivate Contracts role will have the ability to inactivate and replace PDF files for manually uploaded contracts with the user's registered DoDAAC(s).

To inactivate a PDF, highlight the desired contract and select Inactivate PDF under the Options menu.

The screenshot shows the 'Award Search Results' interface with a table of contracts. The 'Options' dropdown menu is open over the first row, and 'Inactivate PDF' is highlighted with a red box. The table has columns: Delivery Order, PCO Mod, ACO Mod, PDS, History, and Conformance. The first row is highlighted. The 'Inactivate PDF' option is highlighted in the dropdown menu. At the bottom, it says 'Records: 1 to 3' and '3 Records Returned'.

The Inactivate PDF modal is displayed with contract details.

**Inactivate PDF**

**Contract Details**

Contract Number	DE0NNL12AA09C	Delivery Order Number	Status		
ACO Mod	A05*	PCO Mod	P05*	Obligated Amount	\$0.00
Issue DoDAAC	S0512A	Admin DoDAAC	S0512A	Pay DoDAAC	HQ0339

**Inactivate the PDF associated with this index. Modifications to index fields are not permitted within the inactivation or the replacement functions**

1 Rationale \*

2 Comments \*

3 Inactivate PDF Cancel

1. Select a value from the Rationale dropdown menu.
2. Enter comments explaining the PDF inactivation.
3. Select the Inactivate PDF button to complete inactivation.

To replace a PDF, highlight the desired contract and select Edit Award Details under the Options menu.

**Award Search Results**

Options ▾

Export Results Save Search Refine Search New Search

View > ID0912 - 00018721F0912

Edit Award Details

	Delivery Order ↑↓	PCO Mod ↑↓	ACO Mod ↑↓	PDS ↑↓	Histo
<a href="#">00018721D0912</a>	00018721F0912		ARZ999		<a href="#">View</a>
<a href="#">01127821P3005</a>			A00001		<a href="#">View</a>
<a href="#">47ABCD17C110P</a>	47QDCC17F035A		ARZ999		<a href="#">View</a>
<a href="#">47QDCC18F0062</a>	S0512A22F0001				<a href="#">View</a>
<a href="#">47QRAD20DU301</a>	W31P4Q21F0229		A00001	Pending	<a href="#">View</a>
<a href="#">47OSWA17D0004</a>	47QDCC18M08BM		ARZ999		<a href="#">View</a>

The Edit Award Details page is displayed. To replace the existing contract with a new PDF, select the Select a Contract button and select the appropriate file from the local directory.



## Edit Award Details

### Award Details

Update the Award Details for this contract by editing the fields below. The current PDF contract will be kept unless a new one is selected. Upon selection of a replacement PDF contract, optical character recognition (OCR) will attempt to identify Award data. Any data found will be presented for review and approval/rejection.

+ Select a Contract

MDO\_ARZMOD\_6908254\_00018721D0912\_00018721F0912\_2022-01-28\_14-25-19.pdf (1.3 MB)



Contract Number \*

00018721D0912

Delivery Order Number

00018721F0912

ACO Mod

ARZ999

PCO Mod

Type of Instrument \*

Signature Date \*

Effective Date \*

Index Date \*

Closed Date

Once a new PDF is selected, an attempt will be made to parse any available data from the file. If data can be parsed, the Award Data Found modal will display, allowing the user to review the data. Select Yes to accept the data or select No to close the modal and proceed without populating the data.

### Award Data Found

The uploaded file contained the following Award data:

- **Effective Date** - 2018-05-18T00:00:00
- **Admin DoDAAC** - N00024
- **Issue DoDAAC** - N00024
- **Pay DoDAAC** - N00019
- **Vendor CAGE Code** - 8W019
- **Vendor DUNS Number** - LOC107939233

Would you like to apply these values?  
The values can be edited after they are applied. Existing entries will be replaced.

Yes  No

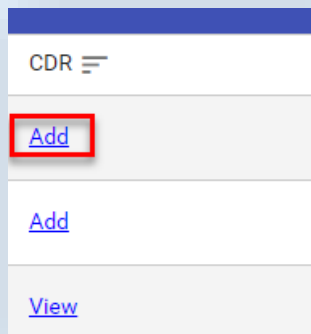
Once all required fields are completed, select the Save button to apply the new contract PDF and data.

The screenshot shows a form for entering contract award details. It includes the following fields and controls:

- Type of Instrument \***: A dropdown menu.
- Signature Date \***: Text input with value "2022/01/28" and a calendar icon.
- Effective Date \***: Text input with value "2022/01/28" and a calendar icon.
- Index Date \***: Text input with value "2022/01/28" and a calendar icon.
- Closed Date**: Empty text input.
- Admin DoDAAC \***: Text input with value "FA3030".
- Issue DoDAAC \***: Text input with value "S0512A".
- Pay DoDAAC \***: Text input with value "HQ0337".
- Obligated Amount**: Text input with value "0".
- Vendor CAGE Code \***: Text input with value "1HKQ6".
- Vendor DUNS Number**: Text input with value "011173312".
- Vendor UEI**: Empty text input.
- Reference Procurement Number**: Empty text input.
- Rationale \***: A dropdown menu with the selected option "Why are you editing the Award Details?".
- Comments \***: A large text area for entering comments.
- Buttons**: A blue "Save" button with a floppy disk icon (highlighted with a red box) and a blue "Cancel" button with a close icon.

Users may access CDR from the EDA Award Search. To add a CDR to an Award in the EDA application, the user must also be registered for the CDR Initiator role. Select the Add button in the CDR column within the search results. The user will be taken to the CDR application. Complete all required fields and submit.

### Add CDR



GFP attachment files (located in the GFP modules) will be viewable via the EDA application to users that also have active roles in GFP.

The Attachments column in the Award Search results will display a “View” link for any available GFP attachments. To view a record of an attachment, select the View link within the Attachments column.

**Award Search Results**

Options ▾ [Export Results](#) [Save Search](#) [Refine Search](#) [New Search](#)

Selected Contract: -

CLIN ↑↓	LOA ↑↓	Instrument Type ↑↓	RPIN ↑↓	Attachments ↑↓	Manually Uploaded ↑↓	Issue DoDAAC ↑↓	Admin DoDAAC ↑↓
<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JJG	W8136G
<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JJG	W8136G
<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JJG	W8136G
<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JJG	W8136G

Records: 1 to 4 « < 1 > » 10 ▾ 4 Records Returned

**NOTE:** You may right-click on the contract record to conduct any necessary additional actions on that contract.

## Attachments

The attachment record will display. To view and save GFP attachments, select the Attachment link. Select Open or Save when prompted.

**Award Search Results**

Options ▾ [Export Results](#) [Save Search](#) [Refine Search](#)

Selected Contract: W56JJG17A2022 - 0117

**Contract Attachments** ×

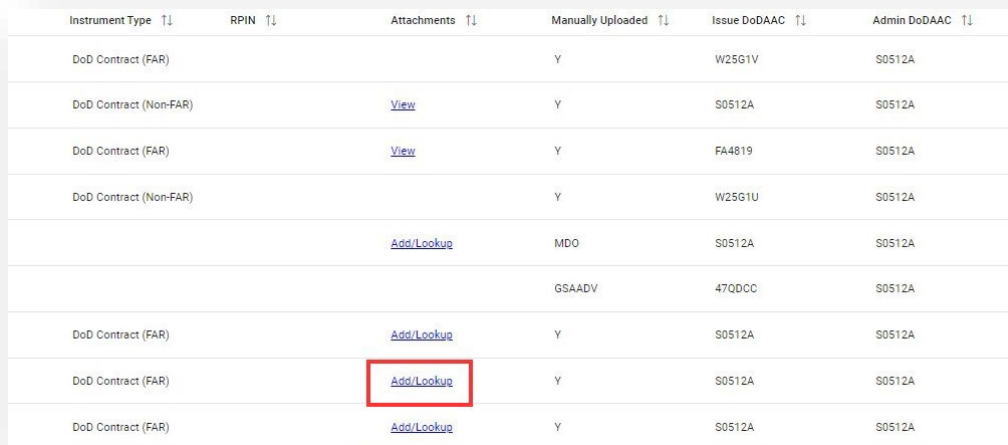
**Contract Details**

Contract Number	W56JJG17A2022	Delivery Order Number	0117	Status	Verified
ACO Mod		PCO Mod		Obligated Amount	\$364,000.00
Issue DoDAAC	W56JJG	Admin DoDAAC	W8136G	Pay DoDAAC	HQ0337

Actions	Attachment/Admin Doc ↑↓	Type ↑↓	Description ↑↓	Issue Date ↑↓	Load Date ↑↓	Loaded By ↑↓	Attachment Source ↑↓
<a href="#">Attachment</a>		Government Furnished Equipment List	Government Furnished Equipment List		2022-01-17	EDA_NIFI	Contract Writing System

« < 1 > » [Close](#)

For Contracts without an attachment, the Attachments column will display a “Add/Lookup” link that will allow users to view any attachments found in the GFP modules.



Instrument Type	RPIN	Attachments	Manually Uploaded	Issue DoDAAC	Admin DoDAAC
DoD Contract (FAR)			Y	W25G1V	S0512A
DoD Contract (Non-FAR)		<a href="#">View</a>	Y	S0512A	S0512A
DoD Contract (FAR)		<a href="#">View</a>	Y	FA4819	S0512A
DoD Contract (Non-FAR)			Y	W25G1U	S0512A
		<a href="#">Add/Lookup</a>	MDO	S0512A	S0512A
			GSAADV	47QDCC	S0512A
DoD Contract (FAR)		<a href="#">Add/Lookup</a>	Y	S0512A	S0512A
DoD Contract (FAR)		<a href="#">Add/Lookup</a>	Y	S0512A	S0512A
DoD Contract (FAR)		<a href="#">Add/Lookup</a>	Y	S0512A	S0512A

If an attachment is found in the GFP modules, the attachment record will display. To view and save GFP attachments, select the Attachment link. Select Open or Save when prompted.

**Contract Attachments** [Close]

**Contract Details**

Contract Number	FU441757C1278	Delivery Order Number		Status	
ACO Mod		PCO Mod		Obligated Amount	\$0.00
Issue DoDAAC	N00024	Admin DoDAAC	N00024	Pay DoDAAC	HQ0338

Actions	Attachment/Admin Doc	Type	Description	Issue Date	Load Date	Loaded By	Attachment Source
<a href="#">Attachment</a>		Plant clearance	Plant clearance		2021-11-04	EDA_NIFI	GFP Module
<a href="#">Attachment</a>		Government Furnished Property Attachment	GFP Attachment	2020-11-05			GFP Module

« < 1 > »

[Close]

If no attachments are found in GFP using the Lookup link, the user will be notified of such.

**Contract Attachments** [Close]

**Contract Details**

Contract Number	AAAAA99AAAAA	Delivery Order Number		Status	
ACO Mod		PCO Mod		Obligated Amount	\$0.00
Issue DoDAAC	S0512A	Admin DoDAAC	S0512A	Pay DoDAAC	S0512A

[+ Add Attachment](#)

Actions	Attachment/Admin Doc	Type	Description	Issue Date	Load Date	Loaded By	Attachment Source
No records found							

« < 1 > »

[Close]

**Sample GFP attachment:**

## GFP Attachment

Status: Approved

.....

**GFP Attachment Information:**

Attachment Description	Attachment Number	Attachment Date
Contract Award	7	2018-05-03

.....

**Contract Information:**

Contract Number Type	Contract Number	Contact Order Number
Cooperative Agreement	FA488517P0002	

Contract CAGE Code	Contract Effective Date
06481	2016-11-30

Program Title
Contract Award, Pre-stage set to 'N'
Comments

.....

**Serialized Item(s):**

Serialized Item - Line Number: 0001					
Item Name	Item Description	NSN	CAGE Code	Part Number	Model Number
serially item 111111111111 111111111111 1111111111	serially item	123456789012 3	06481	pn 064810000000 000000000000 000000000000 000001001	MN 064810022222 222222222222 222222222222 222220001
Quantity	Unit Of Measure	Unit Acquisition Cost	Use As-Is		
2500	10 Kilogram Drum	25	true		
Delivery Date	Duration	Time Unit	Delivery Event		
2018-04-24					
Notes					
TEST					

Once the search results are returned, the Export Results button will allow the user to export search results in CSV format for import to a spreadsheet.

**Award Search Results**

Options ▾ [Export Results](#) [Save Search](#) [Refine Search](#) [New Search](#)

Selected Contract: -

Contract Number	Delivery Order	PCO Mod	ACO Mod	PDS	History	Conformance	CLIN	LOA	Instrument Type	RPIN	Attachments	Manually Uploaded	Issue DoDAAC
<a href="#">W56JUG17A2022</a>	0406			Verified (2.6.1)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	ACWS	W56JUG
<a href="#">W56JUG17A2022</a>	0406		A00001	Pending	<a href="#">View</a>	<a href="#">View</a>						ACWS	W56JUG
<a href="#">W56JUG17A2022</a>	0314		A00001	Pending	<a href="#">View</a>	<a href="#">View</a>						CACI	W56JUG
<a href="#">W56JUG17A2022</a>	0314			Verified (2.6.1)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JUG
<a href="#">W56JUG17A2022</a>	0228			Verified (2.6.1)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JUG
<a href="#">W56JUG17A2022</a>	0218		A00001	Verified (2.6.1)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JUG
<a href="#">W56JUG17A2022</a>	0218			Verified (2.6.1)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JUG
<a href="#">W56JUG17A2022</a>	0209		A00001	Verified (2.6.1)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JUG
<a href="#">W56JUG17A2022</a>	0209			Verified (2.6.1)	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>			<a href="#">View</a>	CACI	W56JUG
<a href="#">W56JUG17A2022</a>	0117		A00100		<a href="#">View</a>							CACI	W56JUG

Records: 1 to 10 11 Records Returned

**NOTE:** You may right-click on the contract record to conduct any necessary additional actions on that contract.

## Exporting Search Results

**Award Search Results**

Options ▾ [Export Results](#) [Save Search](#) [Refine Search](#) [New Search](#)

Selected Contract: -

ue DoDAAC	Admin DoDAAC	Pay DoDAAC	CAGE	DUNS	UEI	No UEI/DUNS Reason	Obligated Amount	Effective Date	Signature Date	Load Date	CDR	Closed Date
56JJG	W8136G	HQ0337	61443	251955126	CFWRLSLXXX93		\$364,000.00	2021-05-14	2021-05-14	2022-04-06	<a href="#">Add</a>	
56JJG	W8136G	HQ0337	00724	039192216	GMBYU6KAN9J3		\$0.00	2022-02-09	2022-02-09	2022-04-06	<a href="#">Add</a>	
56JJG	W8136G	HQ0337	00724	039192216	GMBYU6KAN9J3		\$0.00	2022-02-09	2022-02-09	2022-03-14	<a href="#">Add</a>	
56JJG	W8136G	HQ0337	61443	251955126	G7XJKGBAHMN4		\$364,000.00	2021-05-14	2021-05-14	2022-03-14	<a href="#">Add</a>	
56JJG	W8136G	HQ0337	61443	251955126	CFWRLSLXXX93		\$364,000.00	2021-05-14	2021-05-14	2022-02-28	<a href="#">Add</a>	
56JJG	W8136G	HQ0337	012W4	039192216	HG3ERUN2VGG4		\$364,000.00	2022-02-09	2022-02-09	2022-02-18	<a href="#">Add</a>	
56JJG	W8136G	HQ0337	61443	251955126	CFWRLSLXXX93		\$364,000.00	2021-05-14	2021-05-14	2022-02-18	<a href="#">Add</a>	
56JJG	W8136G	HQ0337	61443	077799799	CFWRLSLXXX93		\$364,000.00	2022-02-09	2022-02-09	2022-02-09	<a href="#">Add</a>	
56JJG	W8136G	HQ0337	36126	251955126	G7XJKGBAHMN4		\$364,000.00	2021-05-14	2021-05-14	2022-02-09	<a href="#">Add</a>	
56JJG	W8136G	HQ0337	61443	077799799	CFWRLSLXXX93		\$0.00	2022-02-09	2022-02-09	2022-02-09	<a href="#">Add</a>	

Records: 1 to 10 11 Records Returned

**NOTE:** You may right-click on the contract record to conduct any necessary additional actions on that contract.

