

EDA Roles	1
Search Criteria	1
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EDA	 Role with access to Award Summary in EDA: EDA Advanced Reporting User
Roles	EDA Acquisition Sensitive Reporting User
Noie3	EDA Executive Reporting User
Search Criteria	 EDA Executive Reporting User The user will navigate to the Award Summary page and enter criteria to retrieve desired data. Award Details Contract Number Delivery Order Number ACO Mod PCO Mod Locations Issue by Location Code Organization Group Admin by Location Code Organization Group Pay by Location Code (If Location Code search is selected, Pay Location Code will be mandatory) Organization Group Dates Issue Start Date
	 Issue End Date Load Start Date
	 Load End Date

	Once the Sea	rch button is a	selected the	e report will re	turn the follo	wing values	:		
	Contra	act Number							
	Delive	anv order							
		iy oldel							
	• ACO	mod							
	• PCO	mod							
	 Issue 	Date							
	• Load	Date							
	- Load								
	 Issue 	by DoDAAC							
	 Admir 	n by DoDAAC	;						
	 Pay D 	oDAAC							
	Award Summa	ry Report Results							
Search	Total Records Exce	ed Due to the number of	of records, the first 10,000	records are available within the	table. However, if you would	I like to view the entire report	then you can do so by clickin	g "Export" button on the page	and view the exported
Beaulte	U Maximum	report from the "Tas	sks" menu option.						~
Results							🛃 Export 🗸 🗸	🛱 Save Search 🤌 Refi	e Search Q New Search
	Contract Number ↑ h	Delivery Order $\uparrow\downarrow$	ACO mod ↑↓	PC0 mod ↑↓	Issue Date $\uparrow \downarrow$	Load Date $\uparrow\downarrow$	Issue By DoDAAC $\uparrow \downarrow$	Admin By DoDAAC 1	Pay DoDAAC ↑↓
	00018721D0912	00018721F0912			2021/09/12	2021/09/12	W25G1V	S0512A	HQ0338
	0648120180602				2018/06/14	2021/07/27	N00019	N00189	N68732
	12459875320321254	HQ033821P120811111	A0001	P0001	2021/12/08	2021/12/08	W25G1U	S0512A	HQ0338
	4708441900087	N6817119F0033			2019/09/28	2021/03/25	N68171	N681/1 E45000	E87700
	47QRAA19D008Z	180002010071		P00001	2020/06/19	2021/01/12	FA5000	FA5000	F87700
	47QRAA19D008Z	N6817120F0071			2020/06/19	2021/12/15	FA5000	FA5000	F87700
	47QSHA18D0024	W91QV121F3003			2021/07/28	2021/11/01	HQ0034	HQ0034	HQ0697
	47QSHA18D0024	W91QV121F3003		P00001	2021/10/28	2021/11/01	HQ0034	HQ0034	HQ0697
	FA282320D0002	FA282321F0063			2021/02/11	2021/08/13	S0512A	S0512A	F03000
	Records: 1 to 10			« < 1	2 3 4 5	> >> 10 v			10000 Records Returned
	The report will	displav 10k	results. A la	raer number	of records w	ill be availab	le for downlo	ad through th	ne Task App.
	•	1 2		5				5	
	Once the sear	ch results are	e returned, t	the Export Re	sults button	will allow the	user to expo	ort search res	sults in Excel
	and CSV form	at to a sprea	dsheet. The	exported rep	ort will autor	matically go t	o the user's	Download fo	der.
Export	Award Summa	ry Report Results	5						
Search							🛃 Export 🗸 🗸	🖺 Save Search 🛛 🔗 Refin	Search Q New Search
	Contract Number ↑ 1	Delivery Order ↑↓	ACO mod ↑↓	PC0 mod ↑↓	Issue Date ↑↓	Load Date _↑↓	Issue By DoDAAC 1	Admin By DoDAAC 1	Pay DoDAAC ↑↓
Results	00018721D0912	00018721F0912			2021/09/12	2021/09/12	W25G1V	S0512A	HQ0338
	Records: 1 to 1				< 1 > »	10 🗸			1 Records Returned

Al	* I ×	√ f _x CONTRACT	NUMBER																
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1 CONTR/	CT NUMBE	DELIVERY ORDER NUM	IBER ACO MOE P	CO MOE ISSUE DAT	E LOAD DAT	TE ISSUE BY DODAAC	ADMIN BY DODA	AC PAY DODAA	.C										
2 00018721	00912	00018721F0912		2021/09/12	2021/09/12	W25G1V	S0512A	HQ0338											
3																			
4																			
5																			
7																			
0																			