Business Clearance Search

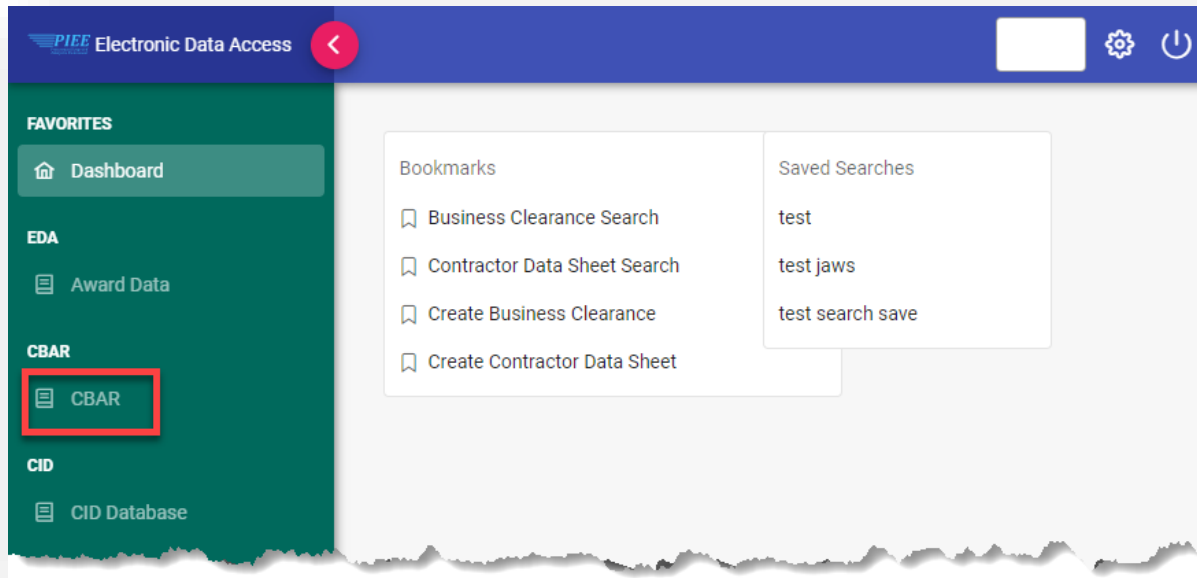**Reference Guide**

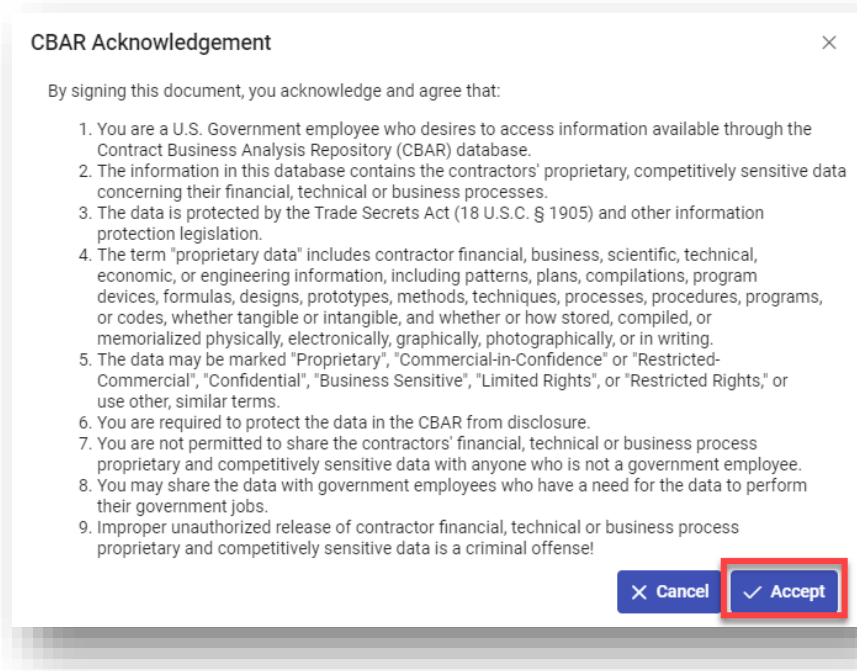|	
EDA Roles	Roles with the ability to access the Business Clearance Search in EDA • CBAR ACO • CBAR Contracting Officer • CBAR View Only • CBAR PMO
Search Criteria	On the EDA home page, the user will select CBAR from the menu.

A CBAR Acknowledgement pop-up will appear. User will select the **Accept** button.


A continuation of the CBAR Acknowledgement will then pop-up. User selects the **Continue** button.
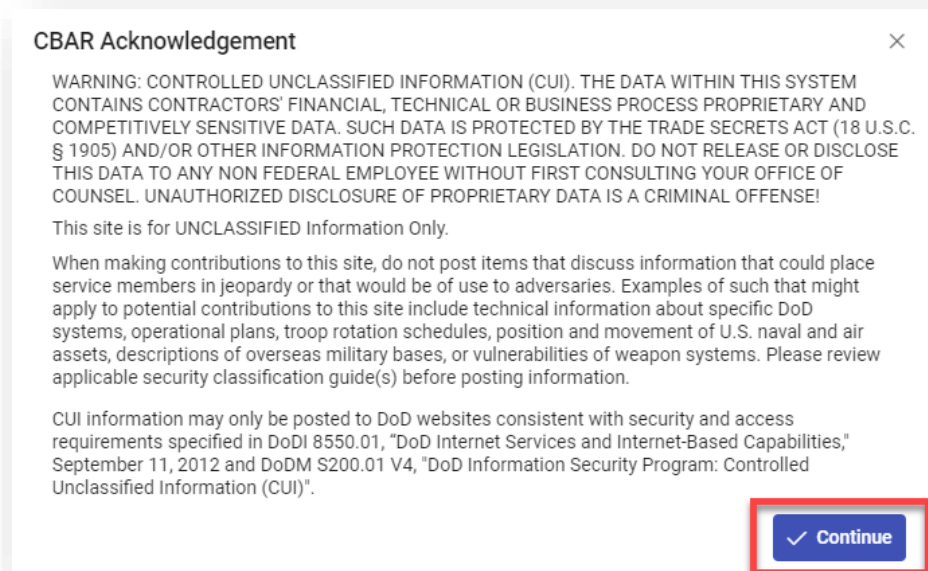
The user will navigate to the Business Clearance Search page from the EDA Homepage and enter criteria to retrieve desired data.

- Contractor Name
- CAGE
- DUNS+4
- UEI
- Issuing Office DoDAAC
- Issuing Office Name
- Contract Administration Office DoDAAC
- Contract Number
- Delivery Order Number
- Contract Mod
- Business Clearance Status
- Contract Effective Date From
- Contract Effective Date To
- Description of Acquisition
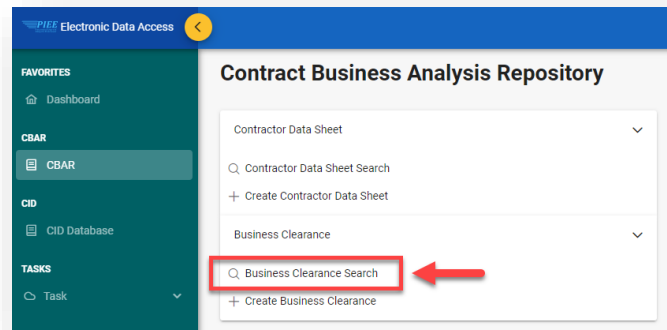
ACO, Contracting Officer and View Only user Business Clearance Search screen:

PMO User Business Clearance Search screen:
NOTE: PMO User has the check box to search for only Deleted records

NOTE: It is important when entering information in any of the sections of the Business Clearance record, that there are no extra spaces in your data. (Before or after the data)

Example: Business Clearance Status	To return all results with a desired Business Clearance Status, the user will select either Draft or Completed from the Business Clearance Status dropdown menu.

Using Bookmark	To start the search, select the **Search** button. If user needs to leave the search but wants to save the search and the information entered, the search can be bookmarked by selecting the **Bookmark** button. To retrieve a bookmarked search page, user will navigate to the EDA Dashboard. (
Sample Search Results	Once the search criteria are entered, the system will return a list of contracts with the requested criteria. NOTE: The search criteria screen accepts partial entries: Example – For CAGE code, entering 064 will automatically pull up the CAGE 06481code or any code that starts with 064. Search Results Values • Status • CAGE • DUNS+4 • UEI • Contractor Name • Contract Number • Delivery Order Number • Contract Mod • Description of Acquisition • Negotiated Contract Price • Edit/View Actions (Edit for ACO and Contracting Officer users)(Edit and Delete for PMO only)
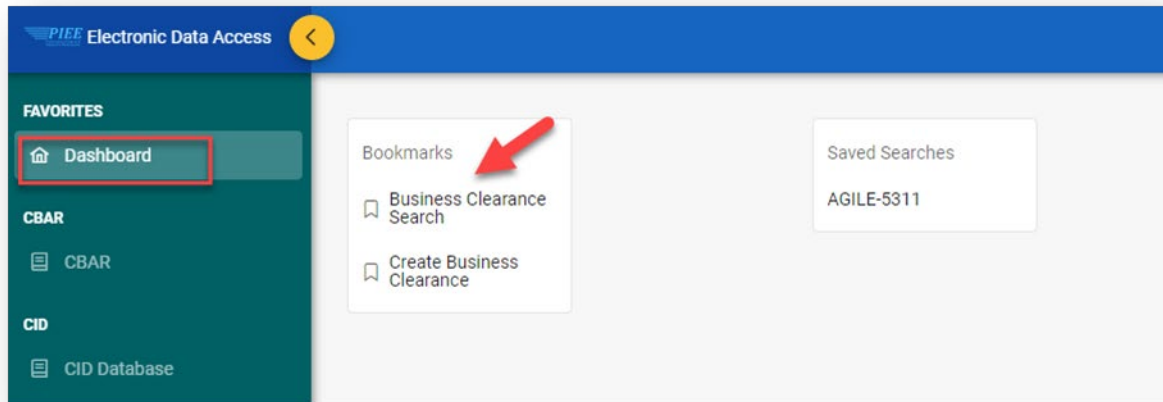
ACO, Contracting Office and View Only user view:

CBAR Business Clearance Search Results

+ Create New Business Clearance | ⬇ Export Results | 🖫 Save Search | ⚙ Refine Search | 🔍 New Search

s ↑↓	CAGE ↑≡	DUNS+4 ↑↓	UEI ↑↓	Contractor Name ↑↓	Contract Number ↑↓	Delivery Order Number ↑↓	Contract Mod ↑↓	Description of Acquisition ↑↓	Negotiated Contract Price ↑↓	Actions ↑↓
	020J1	787827195	KA9MPBUE29D3	SIERRA MANAGEMENT AND TECHNOLOGIES, INC.	289HIPO427COBRAJET	WT4567GGGFFF3	G289	contractor	$5,000,005.00	✏
plete	020J1		KA9MPBUE29D3	SIERRA MANAGEMENT AND TECHNOLOGIES, INC.	N6095118D1630	WT4567GGGFFF3	G1111E	55555	$777.00	✏
	020J1	787827195	KA9MPBUE29D3	SIERRA MANAGEMENT AND TECHNOLOGIES, INC.	FA701218A1235	5000	5002			✏
	020J1	787827195	KA9MPBUE29D3	SIERRA MANAGEMENT AND TECHNOLOGIES, INC.	FA701218A1235	5000	5001	test	$55,000.00	✏
	06481	039134218	GWFBQY413N79	NORTHROP GRUMMAN SYSTEMS CORPORATION	54preditorv8	0039	123MOD	CACI TESTER 9:58CACI TESTER 9:58CACI TESTER 9:58CACI TESTER 9:58CACI TESTER 9:58CACI TESTER 9:58CACI ⓘ	$777.00	✏
plete	06481	039134218	GWFBQY413N79	NORTHROP GRUMMAN SYSTEMS CORPORATION	MIS555r4343	WT4567GGGFFF3	123MOD	The technical requirements descriptions of the ECP are provided in Appendix A. 3. CACI TASKSThe fol ⓘ	$777,777,777,777,777.00	✏
	06481	039134218	GWFBQY413N79	NORTHROP GRUMMAN SYSTEMS CORPORATION	289HIPO427COBRAJET	4G635055	G1111E	test	$333,333,333,333,333.00	✏
								This is a test summary of negotiations. This		

Records: 1 to 10 | « ‹ **1** 2 3 › 3 › » | 10 ▾ | Max Records Returned: 28

PMO User view:

PIEE Electronic Data Access >

CBAR Business Clearance Search Results

+ Create New Business Clearance | ⬇ Export Results | 🖫 Save Search | ⚙ Refine Search | 🔍 New Search

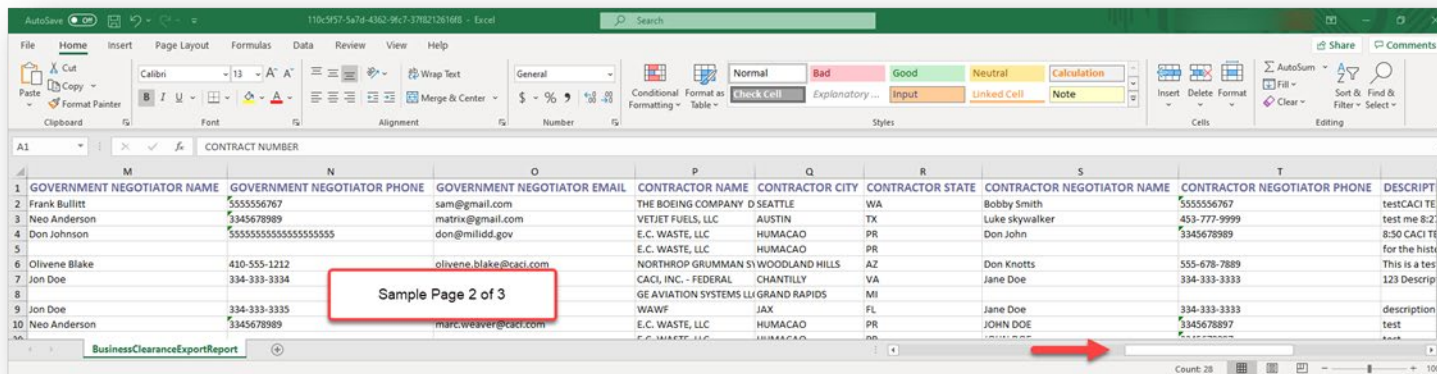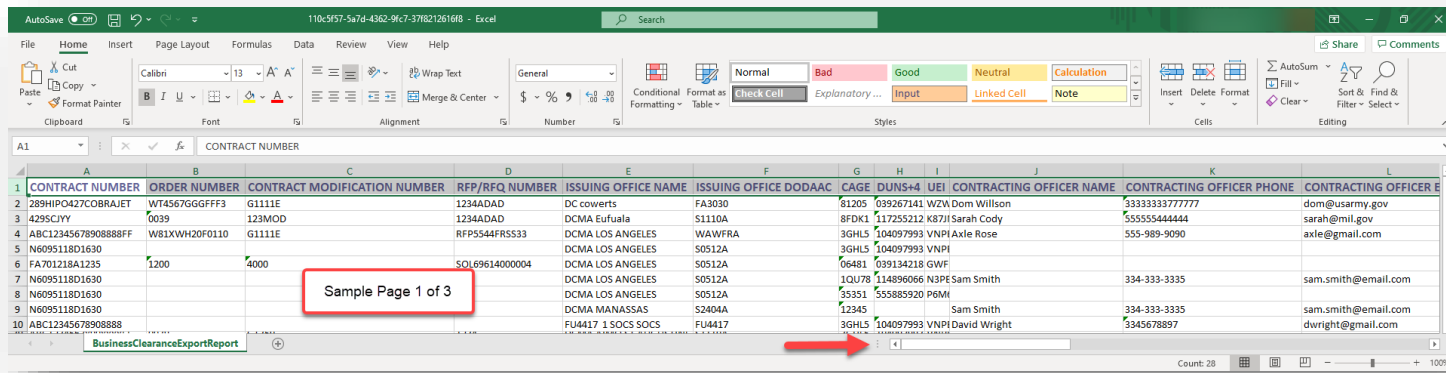| Status ↑↓	CAGE ↑≡	DUNS+4 ↑↓	UEI ↑↓	Contractor Name ↑↓	Contract Number ↑↓	Delivery Order Number ↑↓	Contract Mod ↑↓	Description of Acquisition ↑↓	Negotiated Contract Price ↑↓	Actions ↑↓
Draft	020J1	787827195	KA9MPBUE29D3	SIERRA MANAGEMENT AND TECHNOLOGIES, INC.	TEST	W81XWH20F0110	P001			✏ 🗑
Draft	020J1	787827195	KA9MPBUE29D3	TEST Contractor Name	N6095118D1630	0039	123MOD	This is a test description. This is a test description. Iam testing the description. Iam testing th ⓘ		✏ 🗑
Draft	020J1	787827195	KA9MPBUE29D3	SIERRA MANAGEMENT AND TECHNOLOGIES, INC.	N6095118D1630	WT4567GGGFFF3	123MOD			✏ 🗑
Draft	0HC11	144676566	UYLKBRENAPG5	HENRY M. JACKSON FOUNDATION FOR THE ADVANCEMENT OF MILITARY				Testing Description of Acquisition for save as complete.		✏ 🗑
Draft	3GHL5	104097993	VNPBANY9L917	E.C. WASTE, LLC	N6817118D0031	W81XWH20F0110		Britt Test	1000001	✏ 🗑
Draft	8FDK1	117255212	K87JNM25ZKG2	VETJET FUELS, LLC	ABC12345678908888FF	WT4567GGGFFF3	G1111E	Test		✏ 🗑
Draft	8FDK1	117255212	K87JNM25ZKG2	VETJET FUELS, LLC						✏ 🗑
Draft										✏ 🗑

Records: 1 to 10 | « ‹ **1** 2 › » | 10 ▾ | Max Records Returned: 12

Once the search results are returned, the Export Results button will allow the user to export search results in CSV format for import to a spreadsheet.

Sample Export:

Exporting Search Results

Excel spreadsheet — BusinessClearanceExportReport, Sample page 3 of 3

	CONTRACTOR NEGOTIATOR PHONE	DESCRIPTION OF ACQUISITION	NEGOTIATED CONTRACT PRICE	CONTRACT ADMINISTRATION OFFICE DODAAC	ADMIN OFFICE NAME	COMMENTS	STATUS	DRAFT CREATION DATE	DATE OF LAST RECORD
2	5555556767	testCACI TESTER 6/17/21 8:54CACI TES	$44.00	S0512A	DCMA Pier Park	testCACI TESTEI	Draft	2021/06/16 13:05:05	
3	453-777-9999	test me 8:27 and edit me CACI TESTER	$0.00	FU4417	FU4417 1 SOCS SOCS	CACI TESTER 92	Complete		2021/06/17 14:26:49
4	3345678989	8:50 CACI TESTER 10:06CACI TESTER 10	$66.00	FU4417	FU4417 1 SOCS SOCS	8:50CACI TESTE	Complete		2021/06/17 15:08:47
5		for the history	$0.00	S0512A	DCMA LOS ANGELES	for the history	Draft	2021/06/16 13:57:54	
6	555-678-7889	This is a test summary of negotiations	$556.78	S0513A	DCMA SANTA ANA	Tary of negotia	Draft	2021/06/16 15:24:54	
7	334-333-3333	123 Description	$2,563.00	05811	OMI, INC.	123 Summary o	Draft	2021/06/16 12:36:14	
8			$0.00	FU4417	7 1 SOCS SOCS		Draft	2021/06/16 13:29:55	
9	334-333-3333	description	$15.00	S0512A	LOS ANGELES	summary of ne	Complete		2021/06/16 13:42:41
10	3345678897	test	$45,675,460.00	FU4417	7 1 SOCS SOCS	test	Complete		2021/06/17 10:53:30

BusinessClearanceExportReport

Count: 28