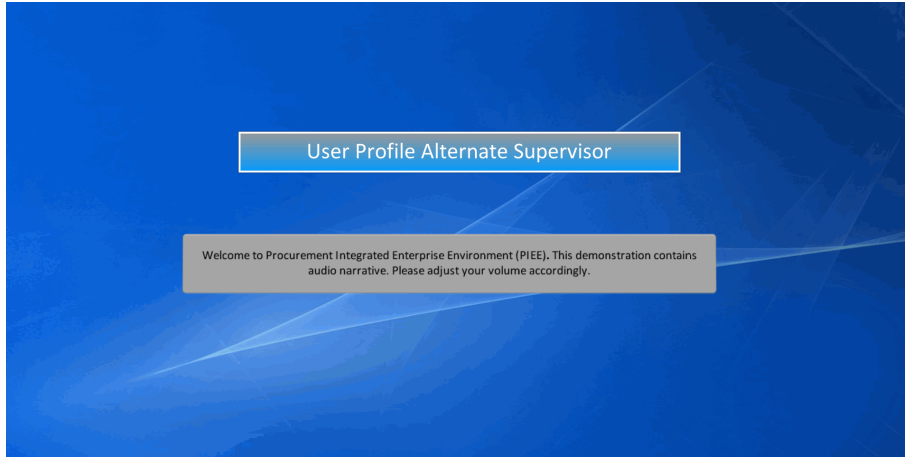
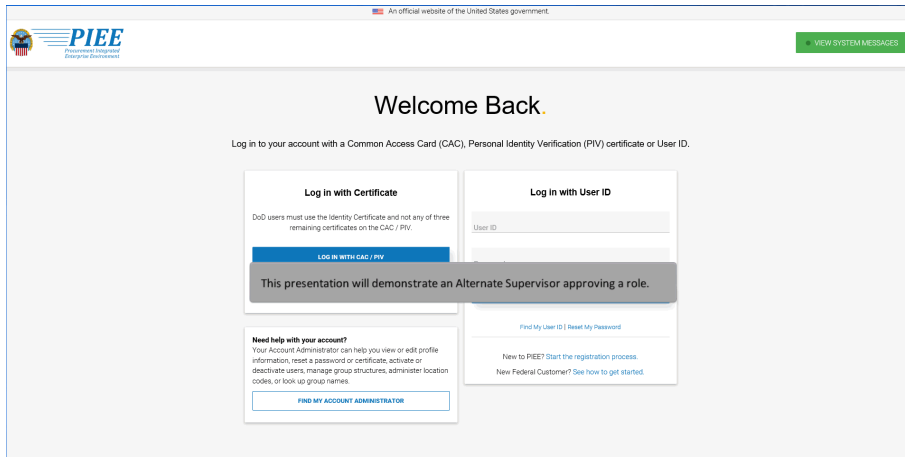


Intro



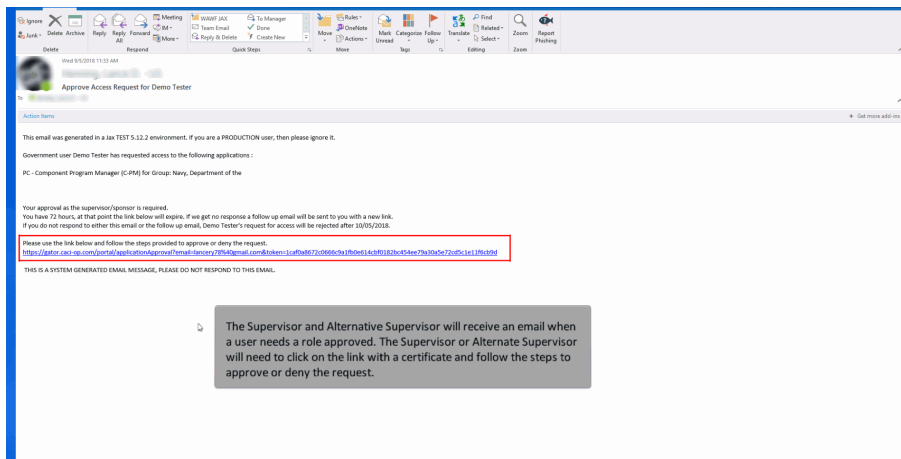
User Profile Alternate Supervisor
Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly.

Step 1



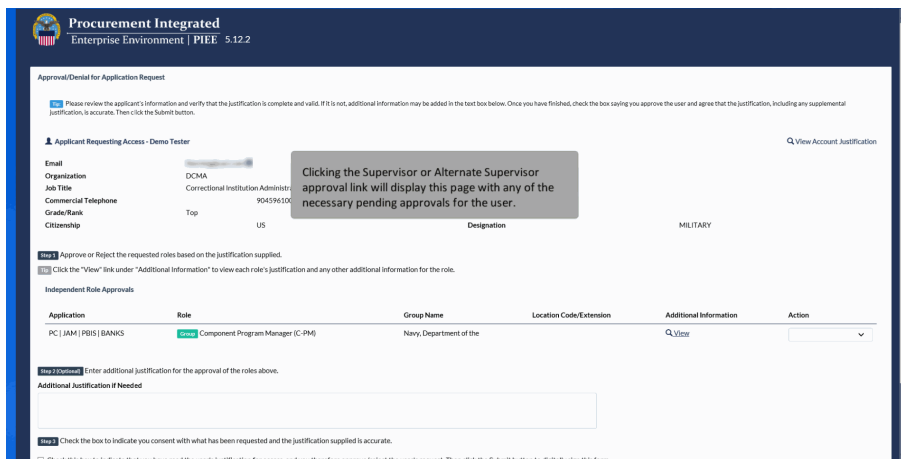
This presentation will demonstrate an Alternate Supervisor approving a role.

Step 2



The Supervisor and Alternate Supervisor will receive an email when a user needs a role approved. The Supervisor or Alternate Supervisor will need to click on the link with a certificate and follow the steps to approve or deny the request.

Step 4



Clicking the Supervisor or Alternate Supervisor approval link will display this page with any of the necessary pending approvals for the user.

Step 5

Applicant Requesting Access - Demo Tester

Email: [Redacted]
Organization: DCMA
Job Title: Correctional Institution Administration
Commercial Telephone: 9043762000
Grade/Rank: Top US
Mobile Telephone: [Redacted]
Designation: MILITARY

Step 1: Approve or Reject the requested roles based on the justification supplied.
Step 2: Click the "View" link under "Additional Information" to view each role's justification and any other additional information for the role.

Application	Role	Group Name	Location Code/Extension	Additional Information	Action
PC JAM PBIS BANKS	Component Program Manager (C-PM)	Navy, Department of the		View	Approve Reject

Step 3: Enter additional justification for the approval of the roles above.
Additional Justification If Needed: [Text Area]

Step 4: Check the box to indicate you consent with what has been requested and the justification supplied is accurate.
 Check this box to indicate that you have read the user's justification for access, and you therefore approve/reject the user's request. Then click the Submit button to digitally sign this form.

Step 5: Click "Submit" to submit the request approval and digitally sign this form in agreement.

Buttons: Submit, Cancel, Help

After reviewing the information Supervisor/Sponsor will Approve/Deny from the action dropdown.

Step 6

Applicant Requesting Access - Demo Tester

Email: [Redacted]
Organization: DCMA
Job Title: Correctional Institution Administration
Commercial Telephone: 9043762000
Grade/Rank: Top US
Mobile Telephone: [Redacted]
Designation: MILITARY

Step 1: Approve or Reject the requested roles based on the justification supplied.
Step 2: Click the "View" link under "Additional Information" to view each role's justification and any other additional information for the role.

Application	Role	Group Name	Location Code/Extension	Additional Information	Action
PC JAM PBIS BANKS	Component Program Manager (C-PM)	Navy, Department of the		View	Approve Reject

Step 3: Enter additional justification for the approval of the roles above.
Additional Justification If Needed: Needs Developer for testing.

Step 4: Check the box to indicate you consent with what has been requested and the justification supplied is accurate.
 Check this box to indicate that you have read the user's justification for access, and you therefore approve/reject the user's request. Then click the Submit button to digitally sign this form.

Step 5: Click "Submit" to submit the request approval and digitally sign this form in agreement.

Buttons: Submit, Cancel, Help

Enter Additional Justifications and check the check box indicating that you have read the user's Justifications.

Step 7

Please review the applicant's information and verify that the justification is complete and valid. If it is not, additional information may be added in the text box below. Once you have finished, check the box saying you approve the user and agree that the justification, including any supplemental justification, is accurate. Then click the Submit button.

Applicant Requesting Access - Demo Tester View Account Justification

Email: [Redacted]
Organization: DCMA
Job Title: Correctional Institution Administration
Commercial Telephone: 9045963000
Grade/Rank: Top
Citizenship: US
Mobile Telephone: [Redacted]
Designation: [Redacted]
Military: MILITARY

INSTRUCTIONS: Approve or Reject the requested roles based on the justification supplied.
Click the "View" link under "Additional Information" to view each role's justification and any other additional information for the role.

Application	Role	Group Name	Location Code/Extension	Additional Information	Action
PC IAM PBIS BANKS	Component Program Manager (C.P.M.)	Navy, Department of the			Approve

INSTRUCTIONS: Enter additional justification if needed.
Needs the role for testing.

INSTRUCTIONS: Check the box to indicate you consent with what has been requested and the justification supplied is accurate.
Check this box to indicate that you have read the user's justification for access, and you therefore approve/reject the user's request. Then click the Submit button to digitally sign this form.

INSTRUCTIONS: Click "Submit" to submit the request approval and digitally sign this form in agreement.

When the Supervisor submits their approvals, they will be required to select their certificate to sign their approval. The first Supervisor to act on the account is the action provider. The second person to respond will receive a message the account has already been approved.

Step 8

Procurement Integrated
Enterprise Environment | P.I.E.E. 5.12.2

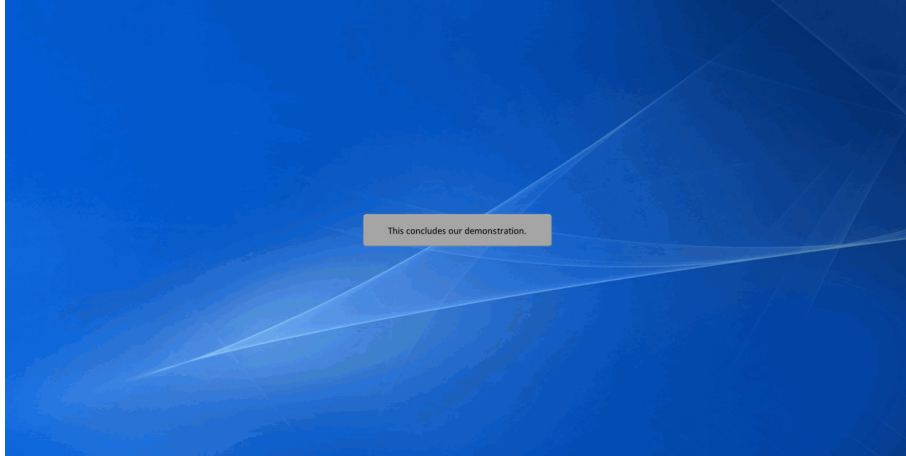
Success

You have successfully finished the applicant's application process. Have a nice day!

A Success page will be displayed after the Supervisor or Alternate Supervisor has completed the applicant's application process for the role(s) the user requested access to.

A Success page will be displayed after the Supervisor or Alternate Supervisor has completed the applicant's application process for the role(s) the user requested access to.

End



This concludes our demonstration.