Intro

Supervisor Sponsor Approv	ring a Role
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Supervisor Sponsor Approving a Role

Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly.

Step 1	
Step 1	Image: Second Secon

This demo is an overview of the Supervisor approval process required once a user registers in PIEE. When a user completes the initial registration process an email notification will be sent to the user with the information being sent to the Supervisor/Sponsor for approval.

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PC - Oversight A/OPC (O-A/OPC)) for Group: Navy, Departn	nent of the											
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The email sent to the user's Supervisor/Sponsor will have a direct link for approving the role request.

Step 3

Te: Please review the applicant's inform justification, is accurate. Then click the Se	mation and verify that the justification is complete and valid utmit button.	If it is not, additional information may be added in the text bo	ox below. Once you have finished, check the bo	or saying you approve the user and agree that the justification	n, including any supplemental
Applicant Requesting Access - De	mo Tester				Q View Account Justification
Email	ter inglast on th				
Organization	DCMA				
Job Title	Correctional Institution Administration				
Commercial Telephone	9045961000	Mob	ile Telephone		
Grade/Rank	Top				
Citizenship	US	Desi	gnation	MILITARY	
Approve or Relect the requested	roles based on the justification supplied.				
Click the "View" lick under "Additio	nal Information" to view each role's instification will	any other additional information for the role			
Citok the view link order Additio	starmornacion to view each ofe sjuscification ave	Capiter additional monitor the role.			
Independent Role Approvals			_		
Application	Role	Group Name	Location Code/Extension	Additional Information	Action
PC JAM PBIS BANKS	Coop Oversight A/OPC (O-A/OPC)	Navy, Department of the		Q View	
					Appove
					Reject
Rep 2 (Optional) Enter additional justifica	tion for the approval of the roles above.				
dditional Justification if Needed					
	After revie	wing the information Supervisor/Spon	sor will Approve/Deny		
	the reques	t from the action dropdown.			
step3 Check the box to Indicate you co	risent with what has been requeste				
Check this box to indicate that you ha	ave read the user's justification for access, and you the	refore approve/reject the user's request. Then click th	e Submit button to digitally sign this form	n.	
Step 4 Click "Submit" to submit the requ	uest approval and digitally sign this form in agreemen	CAC Helpt			
	_				
Submit O Cancel OF	felp				

After reviewing the information Supervisor/Sponsor will Approve/Deny the request from the action dropdown.

Tee: Please review the applicant's in Justification, is accurate. Then click th	formation and verify that the justification is complete and valid. If i e Submit button.	t is not, additional information may be added in the text b	ox below. Once you have finished, check the box sayin	g you approve the user and agree that the just Ho	ation, including any supplemental
Applicant Requesting Access -	Demo Tester				Q View Account Justification
Email	Territory Control of C				
Organization	DCMA				
Job Title	Correctional Institution Administration				
Commercial Telephone	9045961000	Mot	ile Telephone		
Grade/Rank	Top				
Citizenship	US	Desi	gnation	MILITARY	
2009 1 Approve or Reject the request The Click the "View" link under "Add Independent Role Approvals	ted roles based on the justification supplied. Itional Information" to view each role's justification and an	y other additional information for the role.			
Application	Role	Group Name	Location Code/Extension	Additional Information	Action
Application PC JAM PBIS BANKS	Role Group Oversight A/OPC (O-A/OPC)	Group Name Navy, Department of the	Location Code/Extension	Additional Information	Action v
Application PC JAM PBIS BANKS SYE2 DEVINENCE Enter additional Justificational Justificational Medide Additional Austification if Needed Needs for testings-	Role Oversight A/OPC (0-A/OPC) Introduce for the suproval of the reles sloves. Enter read	Group Name Navy, Department of the er Additional Justifications and check the user's Justifications.	Location Code/Extension	Additional Information	Action Approve V
Application PC JAM PBIS BANKS PVP 20040001 Color Additional Joint Additional Austrication of Needed Needs for testing: PVP Check the box to indicate you 94 Check this box to indicate has you	Role Teaching Oversight ACDC (D.ALOPC) Itation for the approval of the roles shown Convert with what has been requested and the justification for acces, and you there	Group Name Navy, Department of the rr Additional Justifications and check the user's Justifications.	Location Code/Extension k the box indicating that you have	Additional Information	Action Approve

Enter Additional Justifications and check the box indicating that you have read the user's Justifications. Click the Submit button.

Step 5

		·			
pproval/Denial for Applic	ation Request				
The ass review the app	plcant's information and verify that the justification	on is complete and valid. If it is not, additional information may t	be added in the text box below. Once you have finished, check the box saying you a	approve the user and agree that the justification, including any supple	mental justification, is accurate. Then click the Submit buffor
1 Applicant Requesting	Access - Demo Builder				
Email Organization		(Barrison)			
Commercial Telephone	110	1111111111	Mobile Telephone	90455555555	
Grado/Rank Citizenship		US	Designation	CONTRACTOR	
will Verify the contract in	formation entered by the user, and make a	ny necessary moodifications.			
Contract Instrument Det	ain				
Contract Number Type		Contract Number	Delivery Order Number	Contract Exp	iration Date
International Agreeme	nt	v 1234567890123	10011	2018/03/05	
Click the "View" lin					
Independent Role Ap	ik under "Additional Information" to v provals Role	view each role's justification and any other additi Group Name	ional Information for the role.	Additional Information	Action
Application WAWF	k under "Additional Information" to s provails Role IGT Originator	view each role's justification and any other additi Group Name DCMA LOS ANGELES	Ional Information for the role.	Additional Information	Action
Application WAWF	rvisor/Sponsor will	view each role's justification and any other soldti Group Name DCMA LOS ANGELES be able to update the Con	Incution Code/Extension S0312A-NA tract Instrument Details entered	Additional Information Q.View by the user during registrati	Action Asprove Roject
Application WAWF The Supe	Role IGT Ortginator rvisor/Sponsor will	view each role's justification and any other addition of any other addition of any other addition of the addit	Lection Code/Extension 505122/NA	Additional Information Q _{v/der}	Action Approve Reject

The Supervisor/Sponsor will be able to update the Contract Instrument Details entered by the user during registration.

Approval/Denial for Application Requ	uest				
Please review the applicant's info justification, is accurate. Then click the S	rmation and verify that the j Submit button.	ustification is complete and valid. If it is	not, additional information may be added in the text box below. Once you have	finished, check the box saying you approve the user and agree th	at the justification, including any supplemental
1 Applicant Requesting Access -	Demo Builder				Q View Account Justification
Email Organization Job Title Commercial Telephone GradeRank Citizenshin	DCMA Title Rank	00000000	Mobile Telephone Devication	CAVELAN	
Step 1 Approve or Reject the requester	d profile modifications.		-		
Profile Modification					
Modifications: Organization updated from Air Force	to DCMA.				Approve Reject
Step 2 (Optional) Enter additional justifica	ation for the approval of	the roles above.			
Additional Justification if Needed	If the user h the ability to	nas made any modificat p approve/reject that I	tions to their profile, that requires approval, th here.	ne Supervisor/Sponsor will have	
Step 3 Check the box to indicate you of	onsent with what has be ave read the user's justi	en requested and the justification s fication for access, and you therefo	upplied is accurate. re approve/reject the user's request. Then click the Submit button to dig	gitally sign this form.	
Step 4 Cilck "Submit" to submit the req	uest approval and digita	lly sign this form in agreement.	Clinica?		

If the user has made any modifications to their profile, that requires approval, the Supervisor/Sponsor will have the ability to approve/reject that here.

Step 7

GAM Role Approvals Overall Action App					
Application	Role	Group Name	Additional Information		
PIEE	Admin Government Administrator	HURLBURT	Q <u>View</u>		
Government/Co	ntractor Admin Appointment Letter				
3. You accep Business Pro 4. You are re a. Esta b. Acti c. Esta	the GAM role as a trusted agent for your agency. You will comply will gram Office. sponsible f lith add to be the set of the set o	n the Supervisor will be required to a	ons performed in support of your agency and the WAWF e-		
	GAM activating another GAM must maintain an appointment letter	for the new GAM.	at which the user needs).		
d. Any 5. When det 6. As a GAM compliance	ermining privileges and profiles, you will comply with the principle of you will verify the identity of an individual by validating the access ag vith the WAWF e-Business Suite access control policy along with add	pproval process within the WAWF e-Business fitional access control guidance issued by your	Suite. In addition, you are responsible for ensuring Agency and/or Service.		

If the user is requesting a new GAM role, then the Supervisor will be required to approve/reject their GAM Appointment Letter.



A Success page will be displayed after the Supervisor/Sponsor has completed the applicant's application process for the role(s) the user requested access to.

Step 9



The next step in the registration process will require a GAM/CAM to login and activate the user's role. An email notification will be sent to an appropriate GAM/CAM in the span of control of the user and with the appropriate areas of interests selected.

End



This concludes our demonstration.

This concludes our demonstration.