

Welcome to Wide Area Workflow e-Business Suite. This demonstration contains audio narrative. Please adjust your volume accordingly.



This presentation is an overview of ECP0724, Credit Invoices in iRAPT.

ser Vendor Documentation	Lookup Exit					
endor - Create Document						
CAGE Code / DUNS / DUNS+4 / En	t.* Contractual?*	Contract Number Type	Contract Number*	Delivery Order	From Template?*	
06481/039134218/ / 🗸	ΥΥ	International Agreement	✓ 1234567890123	WBT01		
= Required Fields						
Pre-Populate Contract Number/De						e From Template dropdown
Contract Number begins with Del	very Order begins with	Issue/Submitted Date	Issue/Submitted Date End	Populate From	wi	ll be available however, it will
		YYYYMW/DD	YYYYMMDD	EDA IRAPT	be	ignored for Credit Invoices.
[+] Advanced Search Criteria for IRA OTE: You must either enter a Contract			YYYYMMDD	EDA IRAPT	be	ignored for Credit Invoices.
OTE: You must either enter a Contract	Number or select one th	m the search results. a Credit Invoice	e will be simila	r to the creat	ion of a Com	ignored for Credit Invoices. mercial Invoice. ulate from EDA.
OTE: You must either enter a Contract	Number or select one th	m the search results. a Credit Invoice	e will be simila	r to the creat	ion of a Com	mercial Invoice.
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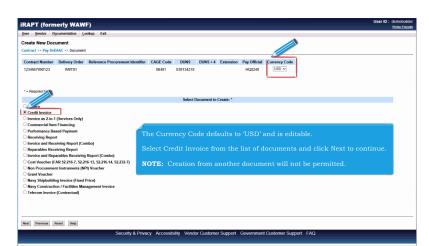
The creation of a Credit Invoice will be similar to the creation of a Commercial Invoice.

The initiator will begin by entering the contract information or pre-populate from EDA. The From Template dropdown will be available however, it will be ignored for Credit Invoices.

RAPT (formerly WAWF)	User ID : demobulic
Iser Vendor Documentation Lookup Exit	
/endor - Create Document	
iontract >> Pay DoDAAC	
INFO: Unable to retrieve POS / wm EDA. The POS XML was not found in EDA. INFO: The contract data / Valiable in DoD EDA.	
INFO: Click the Preve_settion or Contract >> link to enter a different Contract Number or continue creating the document.	
Contractual Reference Procurement Identifier Contract Number Type Contract Number Delivery Order CAGE DUNS DUNS + 4 Extension Pay Official*	
Y International Agreement 1234567890123 WBT01 06481 039134218	
• magenue : suise	
The user enters the Reference Procurement Identifier, if applicable, and the Pay DoDA	10
The user enters the Reference Procurement Identifier, if applicable, and the Pay DoDA	AC.
The Credit Invoice will be available to all pay offices	
The Credit Invoice will be available to all pay offices. NOTE: The Credit Invoice will be available for Standard Pay as well	
The Credit Invoice will be available to all pay offices. NOTE: The Credit Invoice will be available for Standard Pay as well.	
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The Credit Invoice will be available to all pay offices. NOTE: The Credit Invoice will be available for Standard Pay as well.	
The Credit Invoice will be available to all pay offices. NOTE: The Credit Invoice will be available for Standard Pay as well.	

The user enters the Reference Procurement Identifier, if applicable, and the Pay DoDAAC.

The Credit Invoice will be available to all pay offices. NOTE: The Credit Invoice will be available for Standard Pay as well.



The Currency Code defaults to 'USD' and is editable.

Select Credit Invoice from the list of documents and click Next to continue.

NOTE: Creation from another document will not be permitted.

iRAPT (formerly W	AWF)						User ID : demobuilder
User Vendor Documentation	<u>L</u> ookup Exit						
Vendor - Credit Invoice							
Contract >> Pay DoDAAC >> Doc							
INFO: Creation From Template is n Contract Number	ot permitted for Credit Invoices. The Fi Delivery Order	rom Template selection of "\" will be ignored. Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay DoDAAC
1234567890123	WBT01		06481	039134218			HQ0248
* = Required Fields, Date = YYYY/							
Issue Date	Issue By DoDAAC	Admin DoDAAC *					
Ship To Code * / Extension	Ship From Code / Extension	FU4417 Accept By DoDAAC / Extension LPO D	DATE				
FU4417	Ship From Code / Extension	Accept By DoDAAC / Extension EPO D					
	INFO: Creation From	Template is not permitted for Credit	Invoices. The From	Template selection	on of 'Y' will be ign	ored.	
	An informatio						
						_	
Next Previous Reset Hel	p						
	Security	& Privacy Accessibility Vendor Custor	mer Support Governm	ent Customer Supp	ort FAQ	_	

An informational message will be displayed if 'Y' was selected from the From Template dropdown and Credit Invoice is selected as the document type.

Enter the routing location codes and click the next button to continue creating the Credit Invoice Document.

Iser Vendor Documentation L	ookup Exit						
endor - Credit Invoice							
Contract >> Pay DoDAAC >> Docume	nt >> Routing >> Data Ca	pture					
Header Addresses Commen	s Line Item Min	ic. Amounts	Reference Ship. No	Attachments	Preview Document		
WARNING: The Invoice Date has been p ingle * = Required Fields on Submit; doub Contract Number		ubmit, saving dr.		r Issue Date			
1234567890123	WBT01						
Contract Number Type	Credit Invoice Num	ber **	Invoice Date * (iRAPT System Server Date)				
International Agreement	CREDIT12345		2016/01/22				
Shipment Number	Shipment Date	,					
	YYYY/MM/DD						
Bill of Collection Number	Document Total	(5)				ervices radio buttons, Final nt indicator and the Bill of Lading	
USD	Document rotal	(3)	Number ar	e not av	ailable for the	e Credit Invoice document.	
						ned Credit Invoice Number and a ield is now available.	

The Discounts tab, Supplies/Services radio buttons, Final Invoice indicator, Final Shipment indicator and the Bill of Lading Number are not available for the Credit Invoice document.

Invoice Number has been renamed Credit Invoice Number and a new Bill of Collection Number field is now available.

er Vendor Documentatio	n Lookup Exit	
ndor - Credit Invoice		
tract >> Pay DoDAAC >> Do	cument >> Routing >> Data Capture	
Header Addresses Co	mments Line Rem Misc. Amounts Reference Ship. No Attachments Preview Document	
ARNING: The In Date has	The populated from the IRAPT to server.	
Required Fire	DUNS: 03912 DUNS: Extension:	
* Pa lame 1:	THEOP EXAMINAN SYSTE REPORTION	
Pavee name 2:		
Payee Name 2: Payee Name 3:		
Payee Name 3: Address 1:	21240 BURBANK BLVD	
Address 2:		
	Functionality and PSS edits for the Addresses. Comments, Misc, Amounts and	
Address 2:	Functionality and PSS edits for the Addresses, Comments, Misc. Amounts and Attachments tabs for the Credit Invoice are the same as the Commercial Invoice.	
Address 2: Address 3:	Attachments tabs for the Credit Invoice are the same as the Commercial Invoice.	
Address 2: Address 3: Address 4:	Attachments tabs for the Credit Invoice are the same as the Commercial Invoice.	
Address 2: Address 3: Address 4: City: Country:	Attachments tabs for the Credit Invoice are the same as the Commercial Invoice.	
Address 2: Address 3: Address 4: City:	Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Milling Location Description:	
Address 2: Address 3: Address 4: City: Country: dministered By DoDAAC: FI * Activity Name 1	Attachments tabs for the Credit Invoice are the same as the Commercial Invoice.	
Address 2: Address 3: City: Country: dministered By DoDAC: FI * Activity Name 1 Activity Name 2	Attachments tabs for the Credit Invoice are the same as the Commercial Invoice.	
Address 2: Address 3: Address 4: City: Country: dministered By DoDAAC: FI * Activity Name 1 Activity Name 2 Activity Name 3	Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the Credit Invoice are the same as the Commercial Invoice. Attachments tabs for the tabulated tabu	
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Address 2: Address 3: Address 3: City: County: aministered By DoDAC: Ff Activity Name 1 Activity Name 2 Activity Name 3 Activity Name 3 Activity Name 3	Attachments tabs for the Credit Invoice are the same as the Commercial Invoice.	•
Address 2: Address 3: Address 4: City: Country: aministered By DoDAACET * Activity Name 1 Activity Name 2 Activity Name 3 Activity Name 3	Attachments tabs for the Credit Invoice are the same as the Commercial Invoice.	•

Functionality and PSS edits for the Addresses, Comments, Misc. Amounts and Attachments tabs for the Credit Invoice are the same as the Commercial Invoice.

	merly WAWF)						User	D: demobuli Printer Frie
Jser Vendor I	Documentation Lookup Exit							
/endor - Credit	t Invoice							
Contract >> Pay De	oDAAC >> Document >> Routing	>> Data Capture						
Header Add	dresses Comments Line Iter	m Misc. Amounts R	Reference Ship. No Atta	chments Preview Docu	ment			
WARNING: The Im It least one Line Item	voice Date has been pre-populated fro	om the IRAPT system server.						
ine Item Detai								
Item No.	Qty, Shipped	Unit of Measure	UofM Code	Unit Price (\$)	Amount (\$)	Actions		
nem no.	say, amppeu	Unit of measure	Contra Code	onik Price (a)	Minouni (4)	Add		
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	Product Set	rvice ID and Qu	ialifier have bee	en removed fror	n the line iter	n for the Cr	edit Invoice.	
		rvice ID and Qu	ialifier have bee	en removed fror	n the line iten	n for the Cr	edit Invoice.	
Sabmit] Save Dral	Product Ser	rvice ID and Qu	alifier have bee	en removed fror	n the line iter	n for the Cr	edit Invoice.	

Product Service ID and Qualifier have been removed from the line item for the Credit Invoice.

Index - Credit Invoice CMG IN ACM+ 0* - Required Falsis when saving the fam: saving diat document, and tabling with No.** Usit Price (\$)* Amount (\$) 0010 05 EA-EACH 05.00 -2,500.00 All SON PR Number -2,500.00		merly WAWF)							 demobuild
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Al XN PR Mandar Mecryption of lise ites. Both positive and negative numbers may be entered on the CLIN/SLIN	Item No. **		ouve - Negureu Pieros Wrieli sa		along.	Unit Price (\$) *	Amount (\$)		
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Both positive and negative numbers may be entered on the CLIN/SLIN	AAI	SDN		PR Number					
Both positive and negative numbers may be entered on the CLIN/SLIN									
Both positive and negative numbers may be entered on the CLIN/SLIN	Description *								
					~				
ee CARRAN [Save Sulf Document] [Paymin] [Sup]	ave CLINSUN	ta	b, however, the						

Both positive and negative numbers may be entered on the CLIN/SLIN tab, however, the Document Total will be required to be a negative value.

Jser Vendor I	Documentation Lookup Exit			
endor - Credit	Invoice			
CLIN/SLIN	ACRNs			
Item No.	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)	
0001	-2,500.00	-2,500.00	0.00	
ACRN	Am	iount (\$)	Actions	
AA		-2,500.00	Delete ACRN	
	Reference Shipment Number	Reference Shipment Amount (\$)	Actions	
			Add Reference Shipment	
PON COMPLETION	I OF WORK IN THIS AREA, CLICK ON ANOTHER TA	NS FOR PURTHER ACTION.	Add ACRN	
			Add ACRN	
			Add ACRN	ame as the Commercial Invoice.
			Add ACRN	same as the Commercial Invoice.
			Add ACRN	same as the Commercial Invoice.
			Add ACRN	name as the Commercial Invoice.
			Add ACRN	same as the Commercial Invoice.
			Add ACRN	same as the Commercial Invoice.
			Add ACRN	name as the Commercial Invoice.
			Add ACRN	ame as the Commercial Invoice.

Functionality and PSS edits for the ACRNs tab for the Credit Invoice will be the same as the Commercial Invoice.

RAPT (former	IV WAWF)						User ID : demot
	mentation Lookup Exit						
endor - Credit Inve							
	C >> Document >> Routing >> Data	Cank					
Header Addresse		Misc. Amounts Reference	Ship, No Attachments	Preview Docur			
		Musc. Amounts Reference	ship. No Attachments	Preview Docu	nera		
pand All Collapse J	All						
VARNING: The Invoice D	ate has been pre-populated from the iR4	PT system server.					
Document Information							
Contract Number Type	2	Contract Number	Delivery Order		Reference Pro	curement Identifier	Issue Date
nternational Agreement		1234567890123	WBT01				
Credit Invoice Number			Invoice Date			Invoice Received Date	
REDIT12345			2016/01/22				
ummary of Detail Lev	vel Information						Total (\$)
CLIN/SLIN(s)							-2,500.00
Miscellaneous Amoun	đ(s)						0.00
					D	cument Total (\$):	-2,500.00
till of Collection Num	ber						
Line Item Information							
iem No.	Qty. Shipped	Unit of Measure	UofM Code	Unit	Price (\$)	Qty. Accepted	Amount (\$)
001	-50	Each	EA	5	0.00		-2,500.00
1				AAI		PR Number	
The Previe	ew Document tab h	as been updated	i to reflect				
	nade to the other ta						
			e mitoreet				
The Credi	t Invoice amount v	vill dieploy on a	agotive volue		L	ine Item Total (\$):	-2,500.00
	t myoree amount v	m uispiay as a i	regative value.				
ACCENT INFORMATION							
ubmit Save Draft Docu	ament Help						

The Preview Document tab has been updated to reflect changes made to the other tabs for the Credit Invoice.

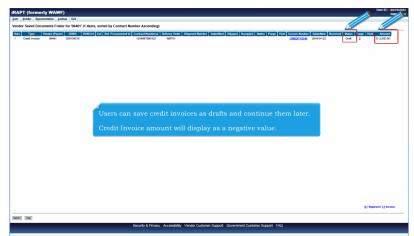
The Credit Invoice amount will display as a negative value.

ECP0724_Overview

APT (formerly V	-		User ID : demobuild Printer Friend
er Vendor Documentation	on <u>L</u> ookup Exit		
ICCESS			
The Credit Invoice was s	uccessfully submitted.		
Contract Number Delivery 234567890123	Order Shipment Number	CREDITIO11	
201001000120		UNDER TOP T	
mail sent to Vendor: wawl@cac	i.com		
end Additional Email Notifical	lions		
ue Jan 19 12:24:37 EST 2016			
	Office in a	omission of the Credit Invoice, the document will flow to the Pa a Credit status and will archive after a parameterized period o ay Office email notifications will not be sent.	
rturn			

Upon submission of the Credit Invoice, the document will flow to the Pay Office in a Credit status and will archive after a parameterized period of time.

NOTE: Pay Office email notifications will not be sent.



Users can save credit invoices as drafts and continue them later.

Credit Invoice amount will display as a negative value.

	Vendor	Document	Lookup Exi	it											
Vend	lor Docu	men	ive Folder (11 items, so	rted by C	ontract Number Ascen	nding)								
Item	System	Type	endor (Payee) DUNS	DUNS+4	Ext Ref. Procurement Id	Contract Number ▲	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Purge	Re
1	WAWF	Credit Invoice	06481	039134218			1234567890123								
2	WAWE	Credit Invoice	06481	039134218			1234567890123								
3	WAWF	Credit Invoice	06481	039134218			HQ033901A0112	0724							
4	WAWF	Credit Invoice	06481	039134218			HQ033916A1210	ECP0724CRCl59							
5	WAWF	Credit Invoice	06481	039134218			HQ033916E0114	0724							
6	WAWF	Credit Invoice	06481	039134218		REFN001132016	HQ033916W0110	0724							
7	WAWF	Credit Invoice	06481	039134218			HQ043216W0112	0724							
8	WAWF	Credit Invoice	06481	039134218		REFN001140355	N6873216W0112	0724							
9	WAWF	Credit Invoice	06481	039134218			N6873216W0114	0724							
10	WAWF	Credit Invoice	06481	039134218			SL470116A0114	1123							
11	WAWF	Credit Invoice	06481	039134218			SL470116W0114	0724							
			Th	е Туре (colum	n in the Search	n Results so	reen will s	show Credit	: Invoic	æ.				

The Type column in the Search Results screen will show Credit Invoice.

		n Lookup E Lotive Folder (ed by Contra	ict Number Ascen	ling)											
em Syste	ees Type	Vendor (Payer) DUNS	DUNS+4 Ext	Ref. Procurement Id	Contract Number &	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Invoice Number	Submitted	Received	Status	Amou
WAW	MF Credit Invoice		030134218			11111111A1111	1214						ARD0903		2015-12-14	Credit	\$-544
WAW			039134218			ADDY15W1211							8V0001	2016-01-04		Credit	\$ -20
WAX			039134218			ADDY16W1111	0111A						INV0001		2010-01-11	Credit	\$ -20
WAV			039134218			ADDY16W1111	01118						INV0001	2010-01-11		Credit	\$ -12
WAW			030134218			ADDY16W1111	0111C						INV2021	2016-01-11		Credit	\$ -21.
WAW			039134218			ADDY16W1111	0111D						INV0001	2016-01-11		Credit	\$-0.
WAW			030134218		11222334465	ADDY16W1111	0126						NV0004		2016-01-26	Credit	5-4
WAV	0.000 0.000		039134218			EU441754VR355	1110						AIM0001	2015-12-14		Credit	\$ -10.
WAY			030134218			FU441756VR355	1118						A1M0062	2015-12-14		Credit	\$ -10.
3 WAW			030134218			EU441756VR \$55	1116						AIM0002	2015-12-14		Credit	\$ -10.
1 WAV			039134218			EU44175EVR.555	1116						AIM2004	2015-12-14		Credit	\$ -10.
2 WAW			039134218			EU441756VR355	1116						AIMORES	2015-12-14	2015-12-14	Credit	\$ -10.
3 WAV		05401	039134218			HQ000901A1209	1014	5HIP301	2015-12-00	2008-07-17		Credit					-250,924,108
4 WAV			030134218			HQ033901A1210	1006						INV001	2015-12-10			-250,924,108
5 WAV			039134218			HQ033501A1210	1021						INV001		2015-12-10	Credit	\$ -345.
B WAV			030134218			HQ033901A1210	1022						INV001		2015-12-10		\$ -345.
7 WAX			039134218			HQ033901A1210	1223						INV001		2015-12-10	Credit	\$ -345.
8 WAV	WF Credit Invoice	05481	039134218			HQ033991A1210	1303						INVER1	2015-12-10	2015-12-10	Credit	\$ -345.
			ny Cred ne Vend			gs will ha											

Any Credit Invoice listings will have a status of Credit. When viewed through the Vendor history, the vendor will not have the ability to Void a Credit Invoice.

ECP0724_Overview



A new "View Only Credit Invoice Folder" option is now available to specific roles:

- Vendor View Only
- Pay Official View Only
- Issue By View Only
- Admin By View Only
- Ship To View Only
- Accept By View Only
- LPO View Only

RAPT (formerly WAWF)	User ID : demot
Jser Vendor Documentation Lookup Exit	
Search Criteria - Vendor Documents Folder By Vendor (Pa	iyee)
CAGE Code or Contractor DoDAAC / DUNS / DUNS+4 / Ext *	Search For
06481/039134218//	Active Documents 🗸
Contract Number	Delivery Order
Reference Procurement Id Vendor (Payee) / Vendor (A Credit Invoice optio	on will now display in the Type dropdown on the Search screen.
Pay Official	
Pay Official	
Shioment No.	Invoice Number
Shipment No.	invoice Humber
Tax 14 (EBB)	Systems
All Documents Combo	WAWE
Combo (FMS) Combo FP	Status
Commercial Item Financing Construction Invoice	All Documents
Corrected - Receiving Report Cost Voucher	Create / Update Date End (YYYY/MM/DD)
Credit Invoice Energy Combo	
Energy Invoice	
Energy Price Corrected Invoice Energy Receiving Report Select Type Document	Acceptance Date End (YYYY/MM/DD)
Grant Voucher Invoice	
Invoice 2in1 Invoice FP	Invoice Received Date End (YYYY/MM/DD)
Misc. Pay Navy Construction / Facilities Management Invoice	
Navy Shipbuilding Invoice NPI Voucher Performance Based Payment Progress Payment	
	acy Accessibility Vendor Customer Support Government Customer Support FAQ

A Credit Invoice option will now display in the Type dropdown on the Search screen.

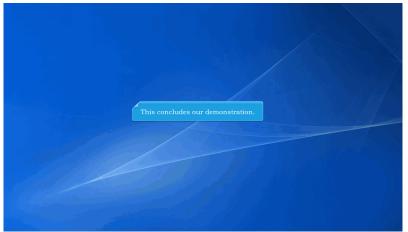
RAPT (formerly WAWF)		Printer Fri
ser Vendor Documentation Lookup Exit		
earch Criteria - Vendor Documents Folder By Vendor (Payee)		
CAGE Code or Contractor DoDAAC / DUNS / DUNS+4 / Ext *	Search For	
06481/039134218//	Active Documents 🗸	
Contract Number	Delivery Order	
Reference Procurement Id	Batch Number	
/endor (Payee) / Vendor (Payee) Extension	Ship From / Ship From Extension	
A Credit status will now	display in the Status dropdown on the Search screen.	
A Credit status will now	Al Desiments Accessed Approval	
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A Credit status will now	At Documents Acceler Contract Contract Contract Contract	
A Credit status will now fat (IR) yee Document A document v v read (Update Date (VYYYMKDD))	Az Community Azeroad Azeroad Caricultur Regulat Exactant Head Head Head Head Head Head Head Head	
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A Credit status will now display in the Status dropdown on the Search screen.

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For the HAM/SAM/PMO Document Search pages, the Credit Invoice has been added to the document type dropdown.

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This concludes our demonstration.