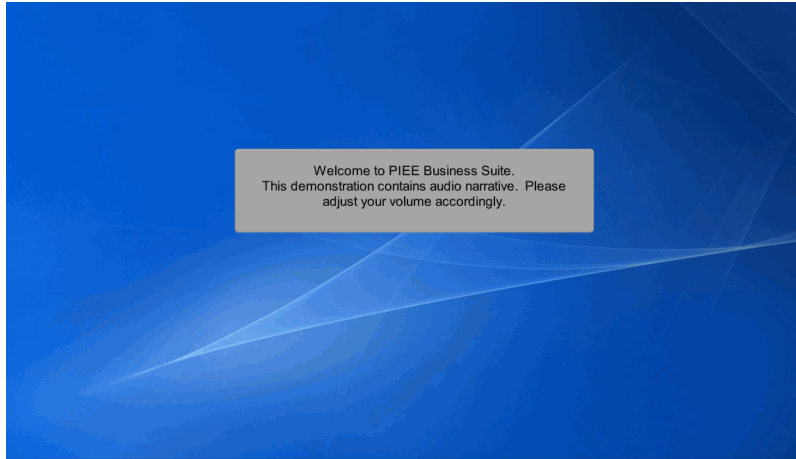
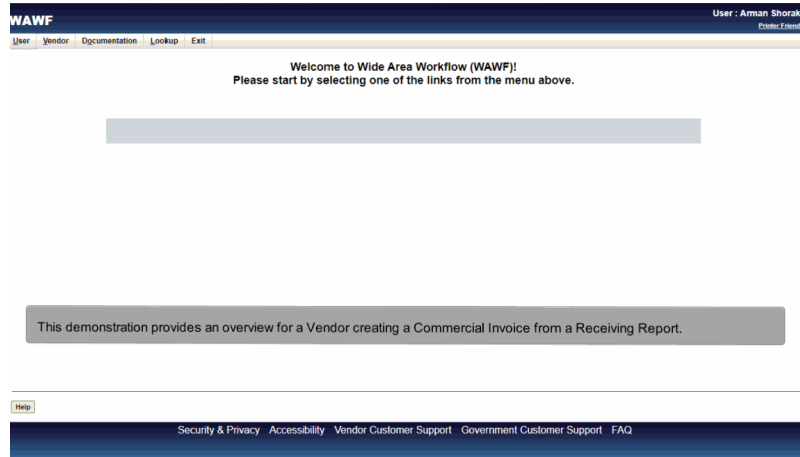


Intro



Welcome to PIEE Business Suite.
This demonstration contains audio narrative. Please adjust your volume accordingly.

Scene 1



This demonstration provides an overview for a Vendor creating a Commercial Invoice from a Receiving Report.

Scene 2

The screenshot shows the WAWF application interface. At the top right, the user is identified as 'Arman Shoraka'. A navigation menu is visible with options: 'User', 'Vendor', 'Documentation', 'Lookup', and 'Exit'. The 'Vendor' menu is expanded, showing a list of options: 'Create Document', 'History Folder', 'MyInvoice History Folder', 'Rejected Receiving Reports Folder', 'Rejected Invoices Folder', 'Correction Required Folder', 'Documentation Required Folder', 'Saved Documents Folder', and 'Pure Edge Folder'. The 'Create Document' option is highlighted with a red box. A central message reads: 'Welcome to Wide Area Workflow (WAWF)! Please start by selecting one of the links from the menu above.' A grey callout box below the menu states: 'The Vendor selects the Create Document option from the Vendor menu dropdown.' At the bottom, there are links for 'Security & Privacy', 'Accessibility', 'Vendor Customer Support', 'Government Customer Support', and 'FAQ'.

The Vendor selects the Create Document option from the Vendor menu dropdown.

Scene 3

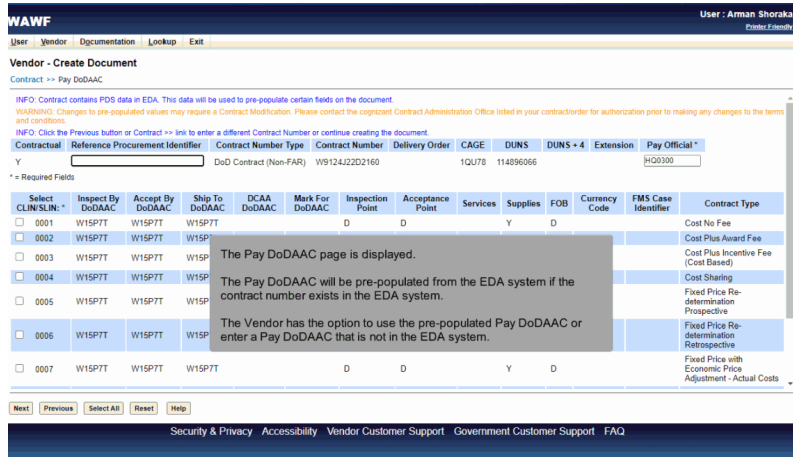
The screenshot shows the 'Vendor - Create Document' form in the WAWF application. The form is titled 'Contract Info' and contains several input fields: 'CAGE Code / DUNS / DUNS+4 / Ext.*' (with a dropdown menu showing '1QU7811489096'), 'Contractual?' (with a dropdown menu showing 'Y'), 'Contract Number Type' (with a dropdown menu showing 'D2D Contract (non-FAR)'), 'Contract Number *' (with a text input field containing 'W91242202180'), 'Delivery Order' (with a text input field), and 'From Template?' (with a dropdown menu showing 'N'). A red box highlights these fields. Below the form, there is a section for 'Pre-Populate Contract Number/Delivery Order' with fields for 'Contract Number begins with', 'Delivery Order begins with', 'Issue/Submitted Date' (with a date picker), 'Issue/Submitted Date End' (with a date picker), and 'Populate From' (with a dropdown menu showing 'EDA' and 'WAWF'). A red box highlights the 'Populate From' dropdown. A grey callout box contains the following text: 'The Vendor can create a WAWF document by selecting a CAGE Code/DUNS/DUNS+4 from the CAGE dropdown and entering in the Contract Number and if applicable, the Delivery Order Number. To retrieve a list of Contract Numbers and Delivery Order Numbers from EDA, the Vendor can select a CAGE Code from the dropdown list and click on the "EDA" link.' Below the callout, there is a 'NOTE: You must' section and a 'Document Type' section with a list of document types: 'WAWF Invoice', 'Commercial Invoice', 'Construction Invoice', 'Cost Voucher', 'Interim and Direct Submit', 'Credit Invoice', and 'Energy Invoice'. At the bottom, there are 'Next', 'Reset', and 'Help' buttons. A grey callout box at the bottom left of the form states: 'The system will permit the Vendor to filter the search result by entering a few characters in the Contract Number or Delivery Order fields as well as entering dates in the date range fields. The create From Template option is available on the Contract Information page. Once the required fields are entered, click the Next button to continue.' At the bottom of the page, there are links for 'Security & Privacy', 'Accessibility', 'Vendor Customer Support', 'Government Customer Support', and 'FAQ'.

The Vendor can create an WAWF document by selecting a CAGE Code/DUNS/DUNS+4 from the CAGE dropdown and entering in the Contract Number and if applicable, the Delivery Order Number. To retrieve a list of Contract Numbers and Delivery Order Numbers from EDA, the Vendor can select a CAGE Code from the dropdown list and click on the "EDA" link.

The system will permit the Vendor to filter the search result by entering a few characters in the Contract Number or Delivery Order fields as well as entering dates in the date range fields. The create From Template option is available on the Contract Information page. Once the required fields are entered, click the Next button to continue.

Note: The Delivery Order field is optional in WAWF, but it may be required by your contract.

Scene 4

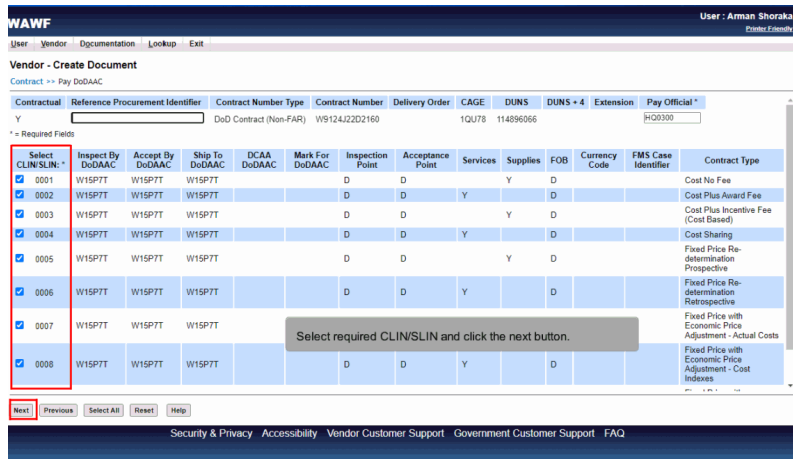


The Pay DoDAAC page is displayed.

The Pay DoDAAC will be pre-populated from the EDA system if the contract number exists in the EDA system.

The Vendor has the option to use the pre-populated Pay DoDAAC or enter a Pay DoDAAC that is not in the EDA system.

Scene 5



Select required CLIN/SLIN and click the next button.

Scene 6

User ID : demobuilder
Printer Friendly

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Create Document

Contract --> Pay DoDAAC

INFO: Unable to retrieve POS XML from EDA. The POS XML was not found in EDA.
INFO: This contract data is not available in DoD EDA.
INFO: Click the Previous button or Contract --> link to enter a different Contract Number or continue creating the document.

Contractual	Reference Procurement Identifier	Contract Number Type	Contract Number	Delivery Order	CAGE	DUNS	DUNS + 4	Extension	Pay Official *
Y		International Agreement	1234567890123	WB101	06481	039134210			HQ000

* = Required Fields

The Pay DoDAAC will be pre-populated from the EDA system if the contract number exists in the EDA system.
The Vendor has the option to use the pre-populated Pay DoDAAC or enter a Pay DoDAAC that is not in the EDA system.
Click the Next button to continue.

Next Previous Reset Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Pay DoDAAC will be pre-populated from the EDA system if the contract number exists in the EDA system.

The Vendor has the option to use the pre-populated Pay DoDAAC or enter a Pay DoDAAC that is not in the EDA system.

Click the Next button to continue.

Scene 7

User : Arman Shoraka
Printer Friendly

User Vendor Documentation Lookup Exit

WAWF

Create New Document

Contract --> Pay DoDAAC --> Document

WARNING: The Services/Supplies indicator on the selected Line Items did not match, and will not be pre-populated on the Header page. The Services/Supplies indicator will default to the WAWF edits based on document and Pay Official.

WARNING: The line items selected contain both cost type and fixed price line items. Please make sure you have selected the appropriate items.

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official	Currency Code
W9124J2D2160			1QJ78	114856066			HQ0300	USD

* = Required Fields

Select Document to Create: *

- Invoice
- Credit Invoice
- Invoice as 2-in-1 (Services Only)
- Construction Payment Invoice
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combined)
- Repairables Receiving Report
- Invoice and Repairables Receiving Report (Combined)

The Document page is displayed with a list of valid document types for the selected contract number and pay system.
An error or warning will appear upon selecting both cost type and fixed price line items. User will receive an error message and will be prohibited from proceeding when the contract contains instances of DFARS Clause 252.232-7006 (December 2018 or later). User will receive only a warning message when the contract does not contain instances of DFARS Clause 252.232-7006 (December 2018 or later) and will be able to proceed.

Previous Reset Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Document page is displayed with a list of valid document types for the selected contract number and pay system.

An error or warning will appear upon selecting both cost type and fixed price line items. User will receive an error message and will be prohibited from proceeding when the contract contains instances of DFARS Clause 252.232-7006 (December 2018 or later). User will receive only a warning message when the contract does not contain instances of DFARS Clause 252.232-7006 (December 2018 or later) and will be able to proceed.

Scene 8

User ID : demobuilder
Printer Friendly

User Vendor Property Transfer Documentation Lookup Exit

Create New Document

Contract --> Pay DuDAAC --> Document

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official	Currency Code
1234567890123	W0101		06481	039134210			H00248	USD

* = Required Fields

Select Document to Create: *

- Invoice
- Credit Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Receiving Report
- Invoice as
- Repairable
- Invoice as
- Cost Voucher
- Non Proc
- Grant Voucher
- Navy Ship
- Navy Contract
- Telecom Invoice (Contractual)

The Document page is displayed with a list of valid document types for the selected contract number and pay system.

A Currency Code can be selected from the dropdown on this page as well. The system will default the currency code to U S dollars.

Previous Next Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Document page is displayed with a list of valid document types for the selected contract number and pay system.

A Currency Code can be selected from the dropdown on this page as well. The system will default the currency code to U S dollars.

Scene 9

WAWF User ID : Arman Shoraka
Printer Friendly

User Vendor Documentation Lookup Exit

Create New Document

Contract --> Pay DuDAAC --> Document

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official	Currency Code
W9124J2D2160			1Q078	114856066			H00300	USD

* = Required Fields

Select Document to Create: *

From: [dropdown] Fast Pay (FAR 52.213-1)

- Invoice
- Credit Invoice
- Invoice as 2-in-1 (Services Only)
- Construction Payment Invoice
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combo)
- Repairables Receiving Report
- Invoice and Repairables Receiving Report (Combo)
- Cost Voucher (FAR 52.216-7, 52.216-13, 52.216-14, 52.232-7)
- Non Procurement Instruments (NPI) Voucher

The Vendor clicks the radio button for the Invoice.

Next Previous Reset Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Vendor clicks the radio button for the Invoice.

Scene 10

WAWF User: Arman Shoraka
Public Entity

User Vendor Documentation Lookup Exit

Create New Document
Contract >> Pay DoDAAC >> Document

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official	Currency Code
W9124J2202160			1QU78	114856066	4		HQ0300	USD

* = Required Fields

Select Document to Create: *

Invoice
 Credit Invoice
 Invoice as 2-in-1 (Services Only)
 Construction Payment Invoice
 Commercial Item Financing
 Performance Based Payment
 Progress Payment
 Receiving Report
 Invoice and Receiving Report (Combo)
 Reparables Receiving Report
 Invoice and Reparables Receiving Report (Combo)

From: (From Receiving Report) Fast Pay (FAR 52.213-1) Create Date Range: 2022/05/25 to 2022/09/29

The Document Selection page is redisplayed with additional options specific to the Invoice. The Vendor selects from the list of Receiving Report options available in the From: dropdown menu. The Vendor Creates Date Range and clicks the Next button to continue.

Next Previous Reset Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Document Selection page is redisplayed with additional options specific to the Invoice. The Vendor selects from the list of Receiving Report options available in the From: dropdown menu. The Vendor Creates Date Range and clicks the Next button to continue.

Scene 11

WAWF User: Arman Shoraka
Public Entity

User Vendor Documentation Lookup Exit

Vendor - Invoice
Contract >> Pay DoDAAC >> Document >> Document From Document

INFO: EDA CLIN Pre-population will not be used when selecting the Doc from Doc option. All CLIN related data from EDA will be ignored. If you wish to pre-populate the CLIN data from EDA, click the 'Document >>' link above and do not select the From document option. To proceed with the Doc from Doc option, select appropriate document below and select the next button to continue.

WARNING: The contract indicates the following line items should be submitted on a Cost Voucher type document: 0001, 0002, 0003, 0004.

Contract Number	Delivery Order	CAGE Code	Pay Official
W9124J2202160		1QU78	HQ0300

Invoice From Receiving Report

Select
 JESS922

The Document from Document page is displayed. Ensure that the information is accurate according to the latest contract information.

An error or warning will appear upon selection of cost type line items on an invoice type document, as well as selection of fixed price line items on a cost type voucher document. User will receive an error message and will be prohibited from proceeding when the contract contains instances of DFARS Clause 252.232-7006 (December 2018 or later). User will receive only a warning message when the contract does not contain instances of DFARS Clause 252.232-7006 (December 2018 or later) and will be able to proceed.

Next Previous Reset Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Document from Document page is displayed. Ensure that the information is accurate according to the latest contract information.

An error or warning will appear upon selection of cost type line items on an invoice type document, as well as selection of fixed price line items on a cost type voucher document. User will receive an error message and will be prohibited from proceeding when the contract contains instances of DFARS Clause 252.232-7006 (December 2018 or later). User will receive only a warning message when the contract does not contain instances of DFARS Clause 252.232-7006 (December 2018 or later) and will be able to proceed.

Scene 12

WAWF User: Arman Shoraka
Public Entity

User Vendor Documentation Lookup Exit

Vendor - Invoice
Contract >> Pay DoDAAC >> Document >> Document From Document

INFO: EDA CLIN Pre-population will not be used when selecting the Doc from Doc option. All CLIN related data from EDA will be ignored. If you wish to pre-populate the CLIN data from EDA, click the 'Document >>' link above and do not select the From document option. To proceed with the Doc from Doc option, select appropriate document below and select the next button to continue.
WARNING: The contract indicates the following line items should be submitted on a Cost Voucher type document: 0001, 0002, 0003, 0004.

Contract Number	Delivery Order	CAGE Code	Pay Official
W9124J2D2160		10U78	HG0300

Invoice From Receiving Report *

Select	Shipment Number	Status	Database
<input type="radio"/>	JESS0925	Submitted	ACTIVE

The Document From Document page displays with a list of of the available Receiving Report documents based on the criteria entered.
The list of documents displays the Shipment Number, Document Status and Database location.
The Vendor clicks the Next button after selecting the Receiving Report document to reference.

Next Previous Reset Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Document From Document page displays with a list of of the available Receiving Report documents based on the criteria entered.

The list of documents displays the Shipment Number, Document Status and Database location.

The Vendor clicks the Next button after selecting the Receiving Report document to reference.

Scene 13

WAWF User: Arman Shoraka
Public Entity

User Vendor Documentation Lookup Exit

Vendor - Invoice
Contract >> Pay DoDAAC >> Document >> Document From Document >> Data Capture

Header Addresses Discounts Comments Line Item Misc. Amounts Attachments Preview Document

WARNING: The Invoice Date has been pre-populated from the WAWF system server.

single * = Required Fields on Submit, double ** = Required Fields on Submit, saving draft document, and tabbing

Contract Number	Delivery Order	Reference Procurement Identifier	Effective Date
W9124J2D2160			2016/12/15

Contract Number Type	Invoice Number **	Invoice Date * (WAWF System Server Date)	Final Invoice *
Cooperative Agreement		2022/09/29	

Shipment Number	Shipment Date	Final Shipment
JESS0925	2022/09/01	N

Bill of Lading Number

Currency Code	Document Total (\$)
USD	4834.00

The Data Capture tabs are displayed with the Header as the Active tab.

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Data Capture tabs are displayed with the Header as the Active tab.

Scene 14

The screenshot shows a web form titled "Vendor - Invoice" with a breadcrumb trail: "Contract >> Pay DuBAAC >> Document >> Document From Document >> Data Capture". The form includes several tabs: "Header", "Addresses", "Documents", "Comments", "Line Item", "Misc. Amounts", "Reference Ship. No.", "Attachments", and "Preview Document". A message box states: "The Shipment information is pre-populated from the referenced Receiving Report." The form fields are as follows:

Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
1234567890123	WBTD1	123456789	

Contract Number Type	Invoice Number *	Invoice Date *	Final Invoice *
		20160711	

Shipment Number	Shipment Date	Final Shipment
AVL21457	20151102	N

Bill of Lading Number

Currency Code	Document Total (\$)
USD	37500.00

The Shipment information is pre-populated from the referenced Receiving Report.

Scene 15

The screenshot shows the same "Vendor - Invoice" form as in Scene 14. A message box states: "The Vendor enters the Invoice Information." The form fields are as follows:

Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
1234567890123	WBTD1	123456789	

Contract Number Type	Invoice Number *	Invoice Date *	Final Invoice *
	INV013654789	20160711	

Shipment Number	Shipment Date	Final Shipment
AVL21457	20151102	N

Bill of Lading Number

Currency Code	Document Total (\$)
USD	37500.00

The Vendor enters the Invoice Information.

Scene 16

The screenshot shows the 'Vendor - Invoice' form. At the top, there are navigation tabs: 'Header', 'Addresses', 'Documents', 'Comments', 'Line Item', 'Misc. Amounts', 'Reference Ship. No.', 'Attachments', and 'Preview Document'. The 'Addresses' tab is highlighted. Below the tabs, there is a text box with a pencil icon and the following text: 'The Vendor can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.' The form fields include: Contract Number (1234567890123), Delivery Order (WBTD1), Reference Procurement Identifier (123456789), Issue Date, Contract Number Type, Invoice Number (INV032854789), Invoice Date (20160711), Final Invoice (N), International Agreement, Shipment Number (AV/21457), Shipment Date (20151102), Final Shipment, Bill of Lading Number, Currency Code (USD), and Document Total (\$) (37500.00). At the bottom, there are buttons for 'Submit', 'Save Draft Document', 'Previous', and 'Help'. The 'Save Draft Document' button is highlighted with a red box.

The Vendor can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

Scene 17

The screenshot shows the 'Vendor - Invoice' form. At the top, there are navigation tabs: 'Header', 'Addresses', 'Documents', 'Comments', 'Line Item', 'Misc. Amounts', 'Reference Ship. No.', 'Attachments', and 'Preview Document'. The 'Addresses' tab is highlighted. Below the tabs, there is a text box with the following text: 'The Vendor can navigate to the Addresses page by clicking the Addresses tab.' The form fields include: Contract Number (1234567890123), Delivery Order (WBTD1), Reference Procurement Identifier (123456789), Issue Date, Contract Number Type, Invoice Number (INV032854789), Invoice Date (20160711), Final Invoice (N), International Agreement, Shipment Number (AV/21457), Shipment Date (20151102), Final Shipment, Bill of Lading Number, Currency Code (USD), and Document Total (\$) (37500.00). At the bottom, there are buttons for 'Submit', 'Save Draft Document', 'Previous', and 'Help'. The 'Addresses' tab is highlighted with a red box.

The Vendor can navigate to the Addresses page by clicking the Addresses tab.

Scene 18

The screenshot shows the 'Vendor - Invoice' form with the following details:

- Contract:** Pay DoDAAC >> Document From Document >> Data Capture
- Payee:** 06481, DUNS: 039134218, DUNS + 4: , Extension:
- Payee Name 1:** NORTHROP GRUMMAN SYSTEMS CORPORATION
- Address 1:** 21240 BURBANK BLVD
- City:** WOODLAND HILLS
- Country:** USA
- Administered By DoDAAC:** FU4417
- Activity Name 1:** FU4417 1 900CS 900S ATTN BECO
- Address 1:** BLDG 90009 CP 800 884 6118
- Address 2:** 826 CHULIZ AVE
- Address 4:** HURLBURT FIELD FL 32544-5708

Callout Box Text:

WAWF will pre-populate the address information for each of the location codes onto the document based on the routing location codes entered.

- CAGE Code information is pulled from CCR (Central Contractor Registration).
- DoDAAC information is pulled from DAAS (Defense Automatic Addressing System).

These sites are the official DoD sites for address information.

If the addresses pulled are incorrect, you must notify your Service/Agency or EB POC to get the address information corrected in these systems.

WAWF will pre-populate the address information for each of the location codes onto the document based on the routing location codes entered.

- CAGE Code information is pulled from CCR (Central Contractor Registration).
- DoDAAC information is pulled from DAAS (Defense Automatic Addressing System). These sites are the official DoD sites for address information.

If the addresses pulled are incorrect, you must notify your Service/Agency or EB POC to get the address information corrected in these systems.

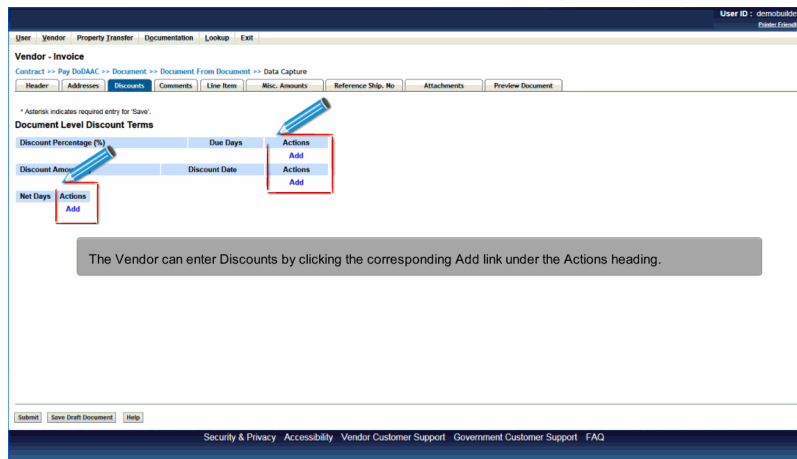
Scene 19

The screenshot shows the 'Vendor - Invoice' form with the 'Discounts' tab highlighted in red. A callout box points to this tab with the following text:

The Vendor can navigate to the Discounts page by clicking the Discounts tab.

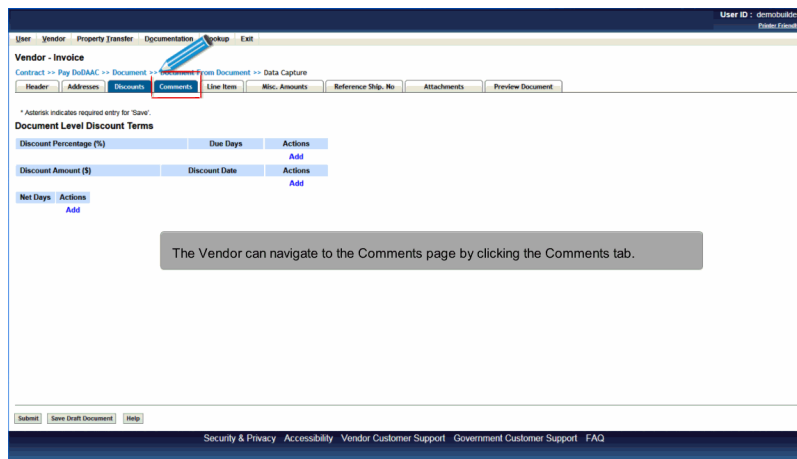
The Vendor can navigate to the Discounts page by clicking the Discounts tab.

Scene 20



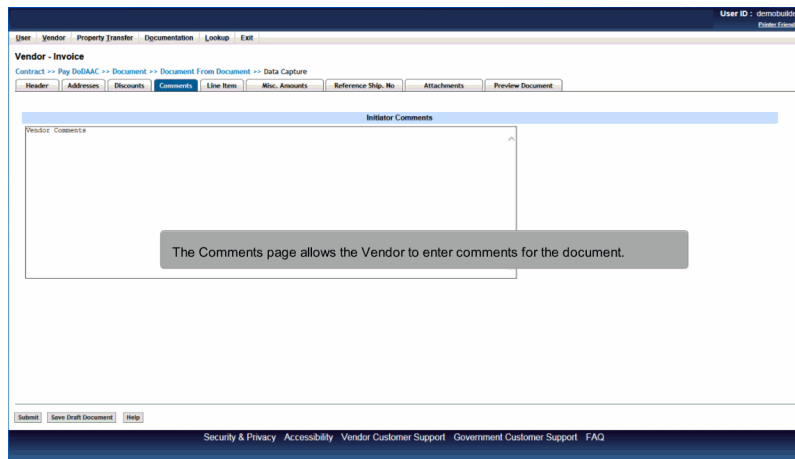
The Vendor can enter Discounts by clicking the corresponding Add link under the Actions heading.

Scene 21



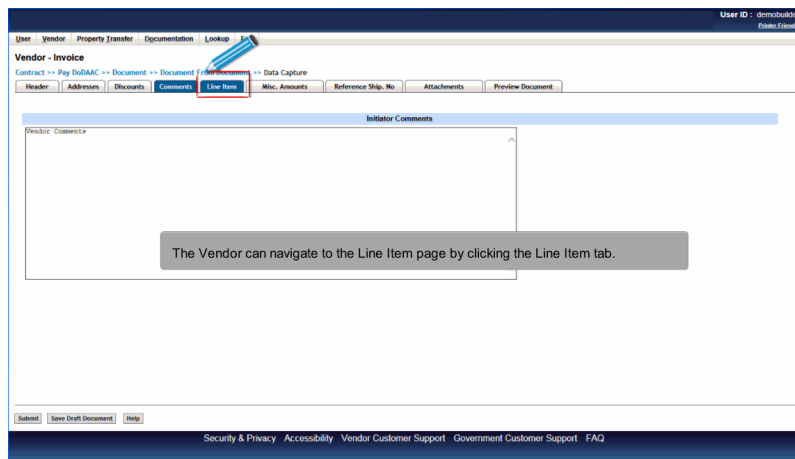
The Vendor can navigate to the Comments page by clicking the Comments tab.

Scene 22



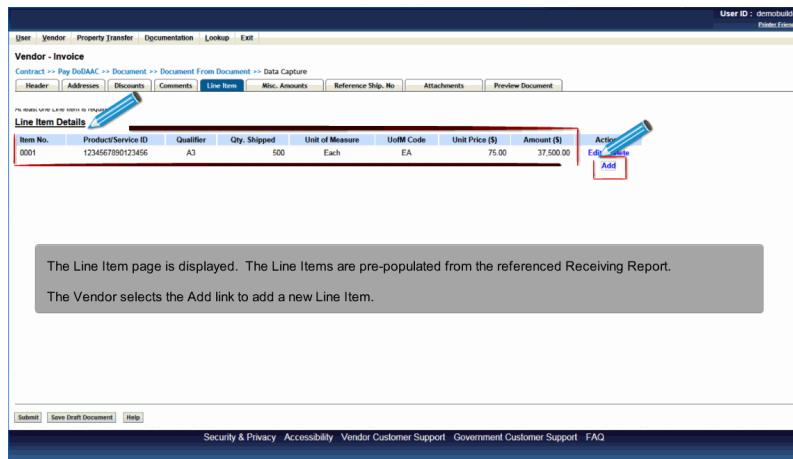
The Comments page allows the Vendor to enter comments for the document.

Scene 23



The Vendor can navigate to the Line Item page by clicking the Line Item tab.

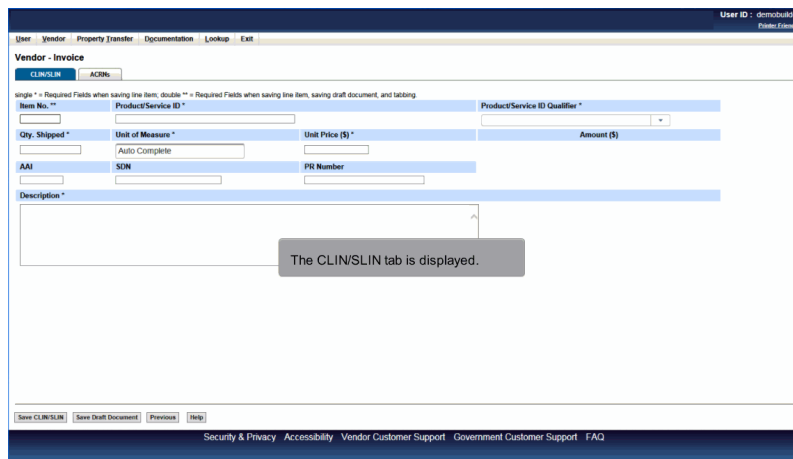
Scene 24



The Line Item page is displayed. The Line Items are pre-populated from the referenced Receiving Report.

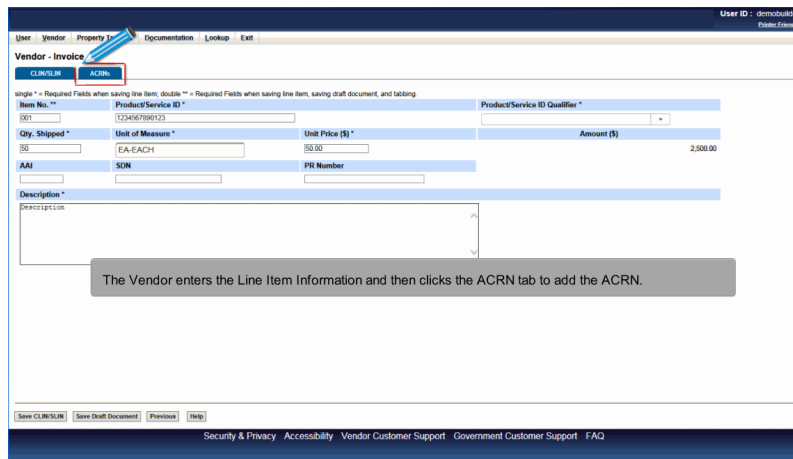
The Vendor selects the Add link to add a new Line Item.

Scene 25



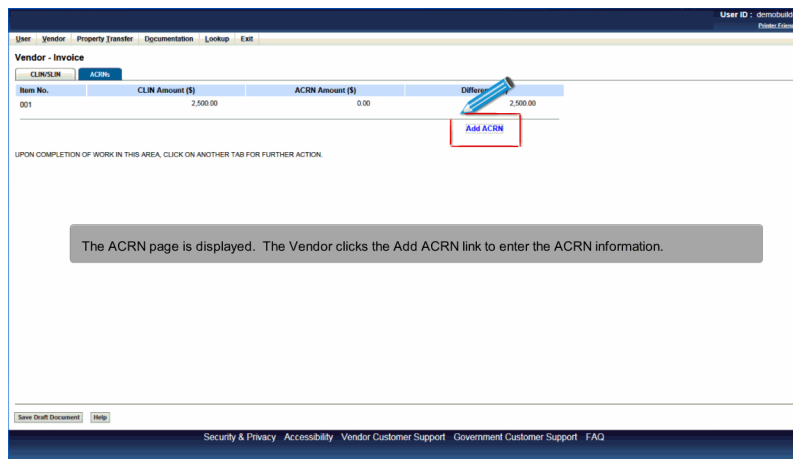
The CLIN/SLIN tab is displayed.

Scene 26



The Vendor enters the Line Item Information and then clicks the ACRN tab to add the ACRN.

Scene 27



The ACRN page is displayed. The Vendor clicks the Add ACRN link to enter the ACRN information.

Scene 28

The screenshot shows a web application interface for 'Vendor - Invoice' with a sub-tab for 'ACRN'. A table displays the following data:

Item No.	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)
001	2,500.00	2,500.00	0.00

Below the table, there are input fields for 'ACRN' with a value of 2,500.00 and 'Reference Shipment Number'. A message box states: 'The ACRN Worksheet must balance with the CLIN Amount. The Difference amount must equal zero (0).'

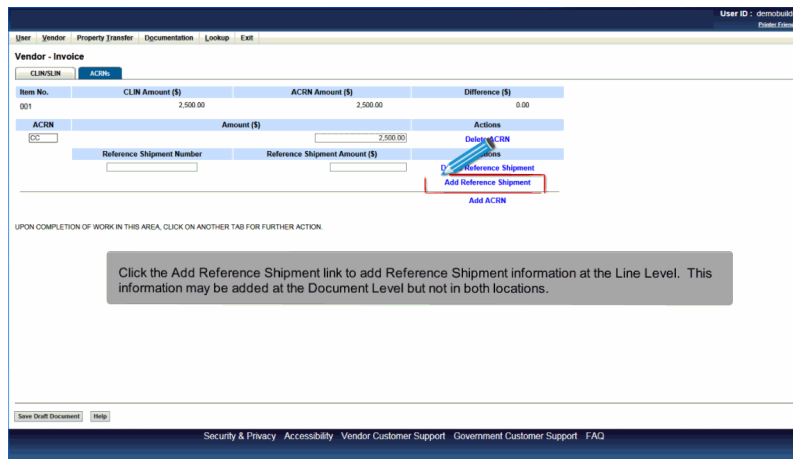
The ACRN Worksheet must balance with the CLIN Amount. The Difference amount must equal zero (0).

Scene 29

This screenshot is identical to the previous one, but with a blue pencil icon pointing to the 'Difference (\$)' column. A message box states: 'The Vendor enters the ACRN information for the Line Item. The Difference Amount now equals 0 dollars.'

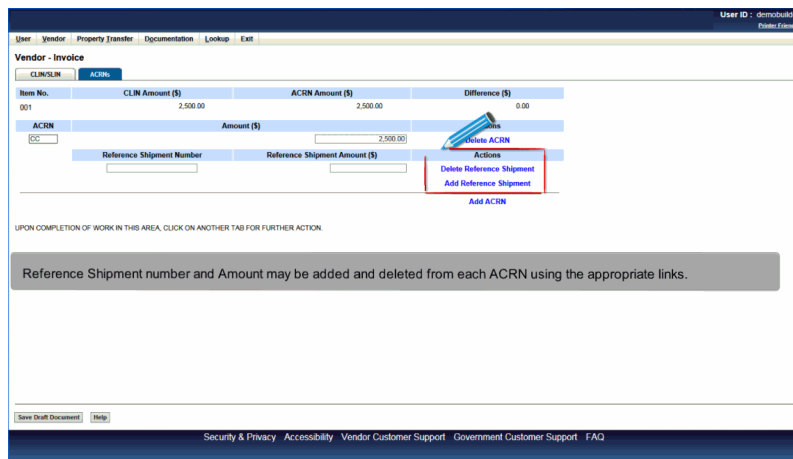
The Vendor enters the ACRN information for the Line Item. The Difference Amount now equals 0 dollars.

Scene 30



Click the Add Reference Shipment link to add Reference Shipment information at the Line Level. This information may be added at the Document Level but not in both locations.

Scene 31



Reference Shipment number and Amount may be added and deleted from each ACRN using the appropriate links.

Scene 32

User ID : demobuilder
Printer Friendly

User : Vendor Property Transfer Documentation Lookup Exit

Vendor - Invoice

CLIN/SLIN ACRNs

Item No.	ACRN Amount (\$)	Difference (\$)
001	2,500.00	0.00

ACRN Amount (\$) 2,500.00 Actions
Delete ACRN

Reference Shipment Number Reference Shipment Amount (\$) Actions
Add Reference Shipment

Add ACRN

UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION

After the ACRNs tab is complete, the Vendor clicks the CLIN/SLIN tab to return to the CLIN/SLIN page.

Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

After the ACRNs tab is complete, the Vendor clicks the CLIN/SLIN tab to return to the CLIN/SLIN page.

Scene 33

User ID : demobuilder
Printer Friendly

User : Vendor Property Transfer Documentation Lookup Exit

Vendor - Invoice

CLIN/SLIN ACRNs

single * = Required Fields when saving line item; double ** = Required Fields when saving line item, saving draft document, and tabbing

Item No. ** Product/Service ID * Product/Service ID Qualifier *

001 1234567890123

Qty. Shipped * Unit of Measure * Unit Price (\$) * Amount (\$)

50 EA-EACH 50.00 2,500.00

AAI SCN PR Number

Description *

The CLIN/SLIN page is displayed.
The Vendor clicks the Save CLIN/SLIN button to save the the Line Item information.

Save CLIN/SLIN Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The CLIN/SLIN page is displayed.

The Vendor clicks the Save CLIN/SLIN button to save the the Line Item information.

Scene 34

User ID : demobuilder
Printer Friendly

User : Vendor | Property Transfer | Documentation | Lookup | Exit

Vendor - Invoice

Contract >> Pay DuBAAC >> Document >> Document From Document >> Data Capture

Header | Addresses | Documents | Comments | Line Item | Misc. Amounts | Reference Ship. No | Attachments | Preview Document

At least one Line Item is required

Line Item Details

Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	UoM Code	Unit Price (\$)	Amount (\$)	Actions
0001	1234567890123456	A3	500	Each	EA	75.00	37,500.00	Edit Delete
0003	1234567890123	A3	50	Each	EA	50.00	2,500.00	Edit Delete

Add

The Vendor can edit or delete Line Items as necessary by clicking the Edit and Delete links under the 'Actions' heading.

Submit | Save Draft Document | Help

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

The Vendor can edit or delete Line Items as necessary by clicking the Edit and Delete links under the 'Actions' heading.

Scene 35

User ID : demobuilder
Printer Friendly

User : Vendor | Property Transfer | Documentation | Lookup | Exit

Vendor - Invoice

Contract >> Pay DuBAAC >> Document >> Document From Document >> Data Capture

Header | Addresses | Documents | Comments | Line Item | Misc. Amounts | Reference Ship. No | Attachments | Preview Document

At least one Line Item is required

Line Item Details

Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	UoM Code	Unit Price (\$)	Amount (\$)	Actions
0001	1234567890123456	A3	500	Each	EA	75.00	37,500.00	Edit Delete
0003	1234567890123	A3	50	Each	EA	50.00	2,500.00	Edit Delete

Add

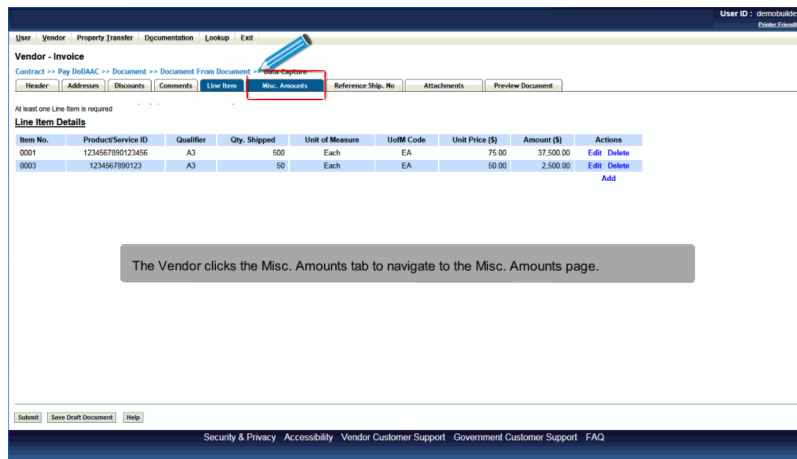
The Vendor can add additional Line Items by clicking the Add link under the 'Actions' heading and repeating the process.

Submit | Save Draft Document | Help

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

The Vendor can add additional Line Items by clicking the Add link under the 'Actions' heading and repeating the process.

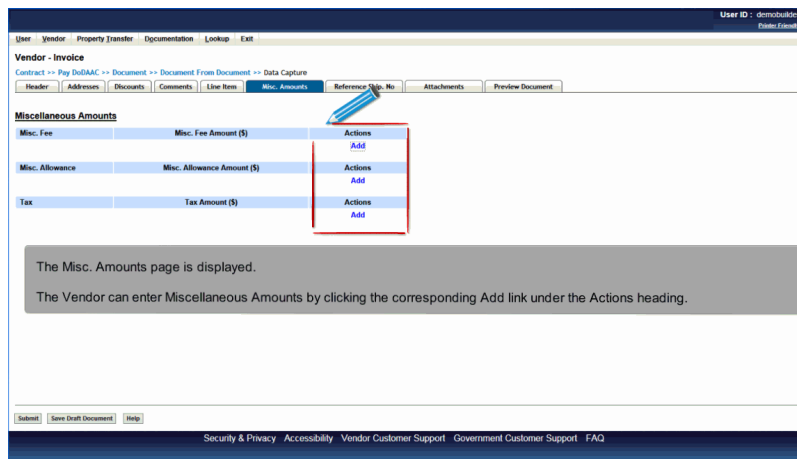
Scene 36



The Vendor clicks the Misc. Amounts tab to navigate to the Misc. Amounts page.

The Vendor clicks the Misc. Amounts tab to navigate to the Misc. Amounts page.

Scene 37

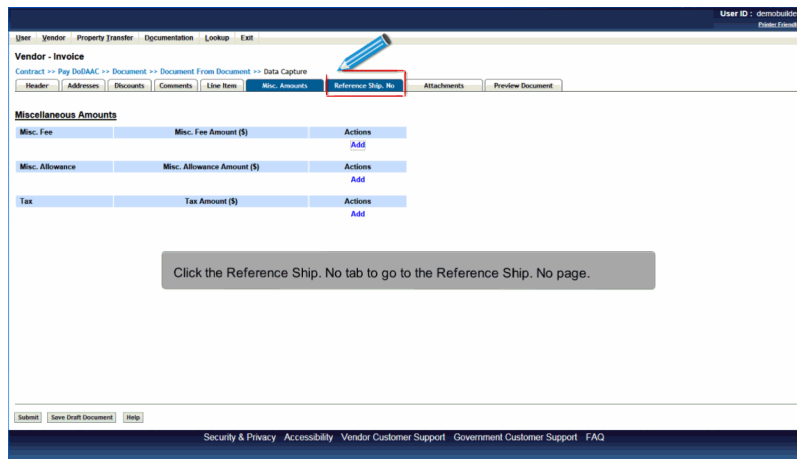


The Misc. Amounts page is displayed.
The Vendor can enter Miscellaneous Amounts by clicking the corresponding Add link under the Actions heading.

The Misc. Amounts page is displayed.

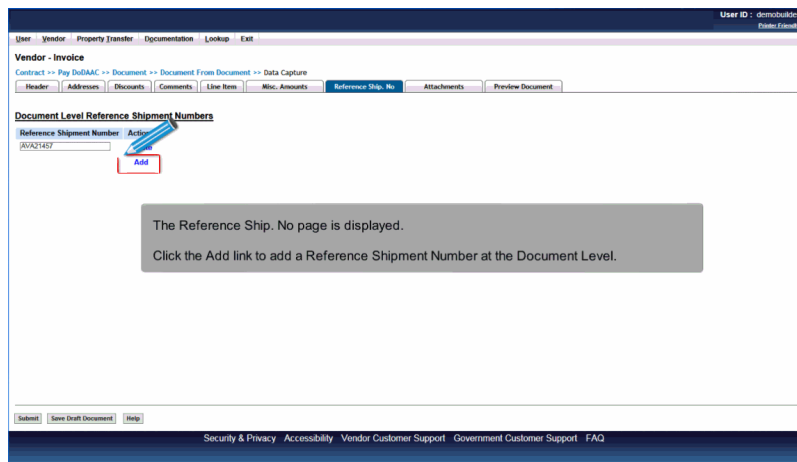
The Vendor can enter Miscellaneous Amounts by clicking the corresponding Add link under the Actions heading.

Scene 38



Click the Reference Ship. No tab to go to the Reference Ship. No page.

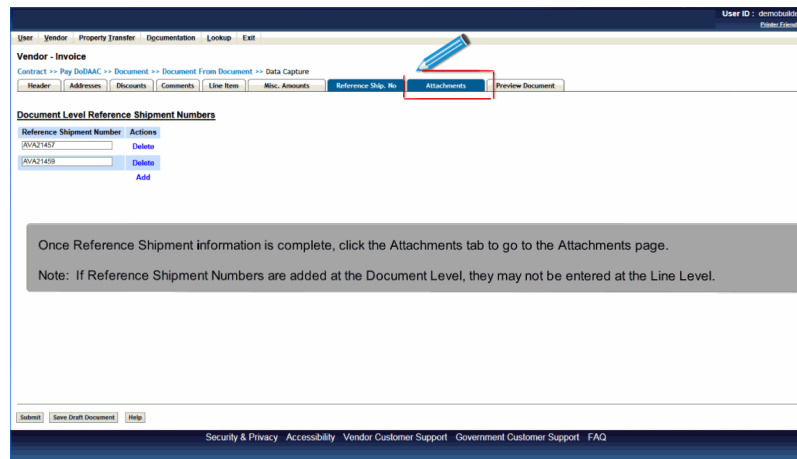
Scene 39



The Reference Ship. No page is displayed.

Click the Add link to add a Reference Shipment Number at the Document Level.

Scene 40



Once Reference Shipment information is complete, click the Attachments tab to go to the Attachments page.

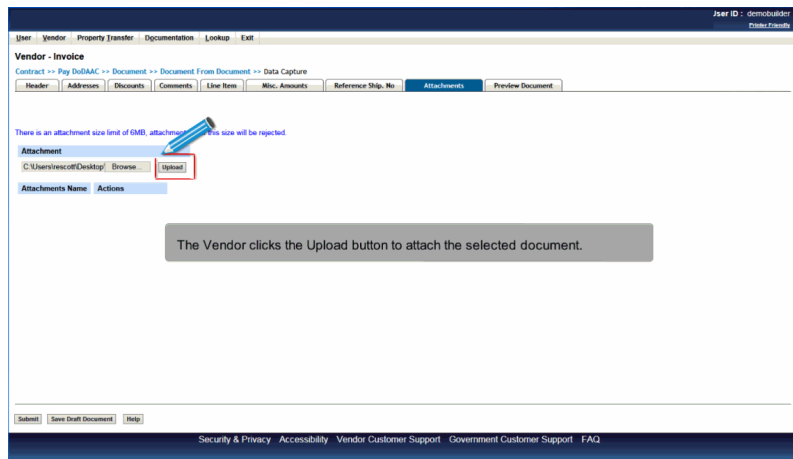
Note: If Reference Shipment Numbers are added at the Document Level, they may not be entered at the Line Level.

Scene 41



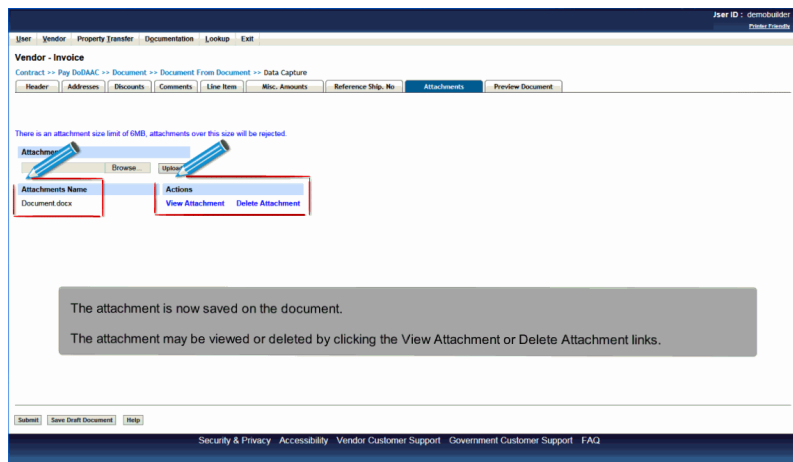
The Vendor clicks the Browse button to locate the file that is to be attached.

Scene 42



The Vendor clicks the Upload button to attach the selected document.

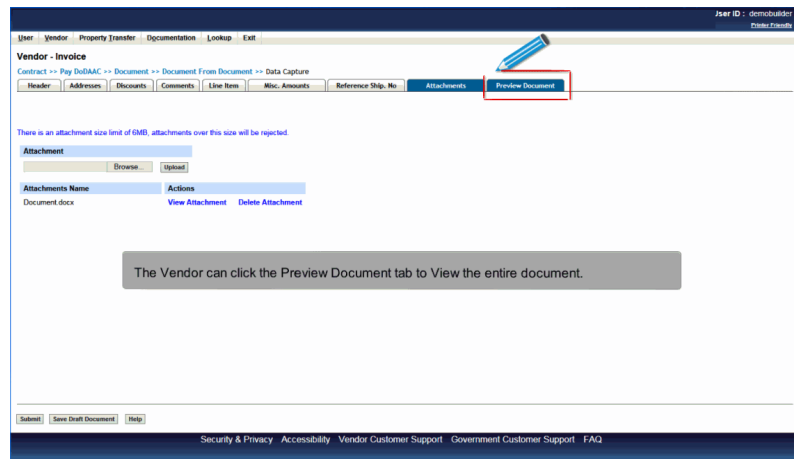
Scene 43



The attachment is now saved on the document.

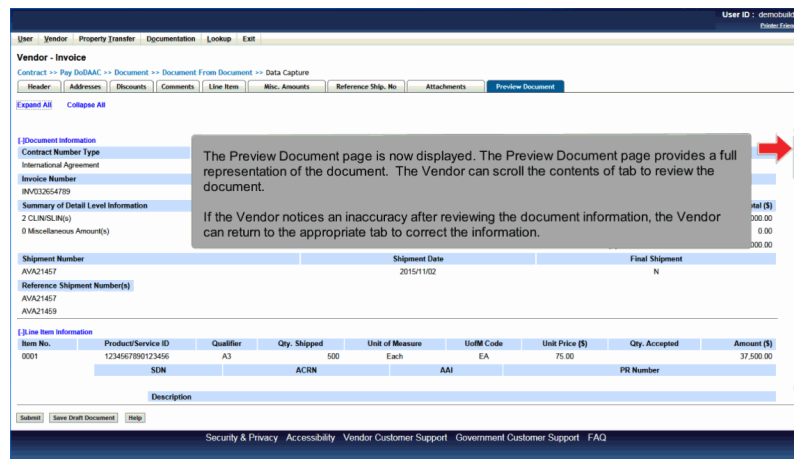
The attachment may be viewed or deleted by clicking the View Attachment or Delete Attachment links.

Scene 44



The Vendor can click the Preview Document tab to View the entire document.

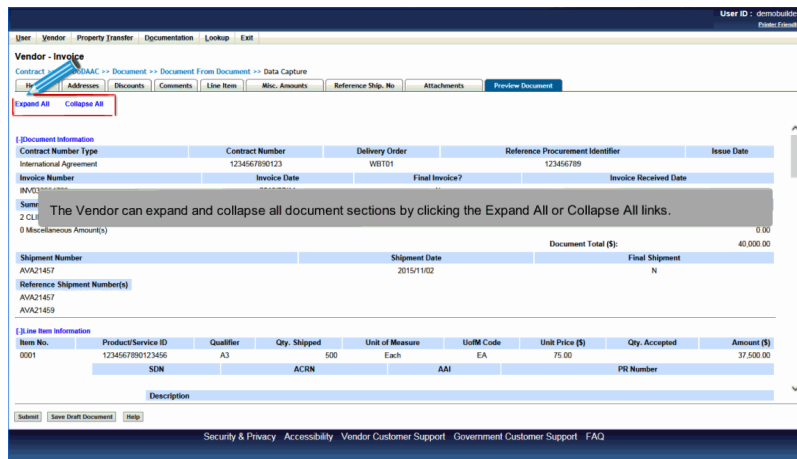
Scene 45



The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Vendor can scroll the contents of tab to review the document.

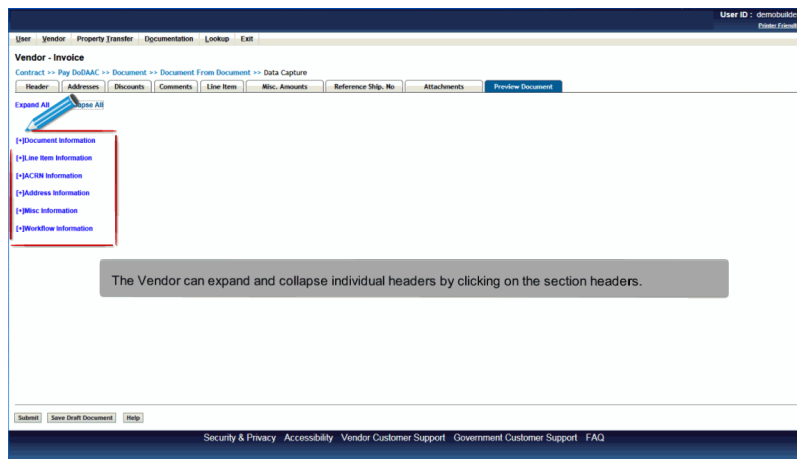
If the Vendor notices an inaccuracy after reviewing the document information, the Vendor can return to the appropriate tab to correct the information.

Scene 46



The Vendor can expand and collapse all document sections by clicking the Expand All or Collapse All links.

Scene 47



The Vendor can expand and collapse individual headers by clicking on the section headers.

Scene 48

The screenshot shows the 'Vendor - Invoice' page with the 'Document Information' section expanded. A grey callout box with a blue border contains the text: 'The Document Information section of the document is now expanded.' The page includes a navigation menu at the top, a breadcrumb trail, and a 'Preview Document' button. The main content area displays a table with the following data:

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123	WB101	123456789	
Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date	
INV032654789	2016/07/11	N		
Summary of Detail Level Information				Total (\$)
2 CLIN/SLIN(s)				40,000.00
0 Miscellaneous Amount(s)				0.00
Document Total (\$):				40,000.00
Shipment Number	Shipment Date	Final Shipment		
AVA21457	2015/11/02	N		
Reference Shipment Number(s)				
AVA21457				
AVA21459				

Below the table, there are expandable sections for 'Line Item Information', 'JACRN Information', 'Address Information', and 'Misc Information'. At the bottom, there are buttons for 'Submit', 'Save Draft Document', and 'Help'.

The Document Information section of the document is now expanded.

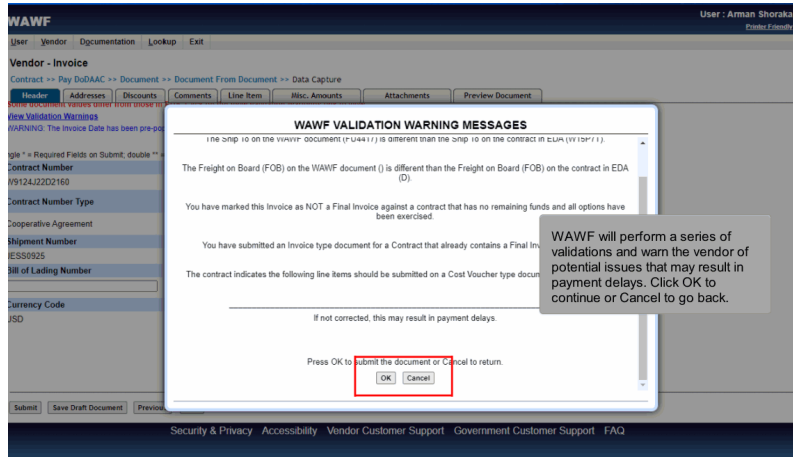
Scene 49

The screenshot shows the same 'Vendor - Invoice' page as in Scene 48. A grey callout box with a blue border contains the text: 'Once the information is verified, the Vendor can click the Submit button from any page. The Vendor clicks the Submit button to submit the document to WAWF.' The 'Submit' button at the bottom left of the page is highlighted with a red rectangle.

Once the information is verified, the Vendor can click the Submit button from any page.

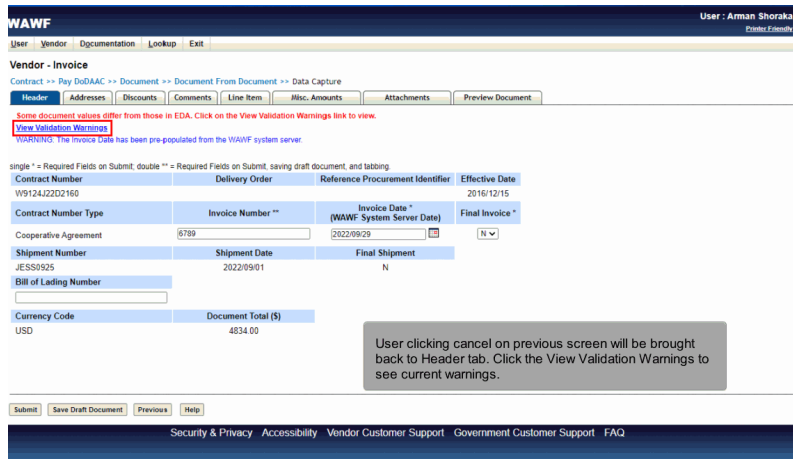
The Vendor clicks the Submit button to submit the document to WAWF.

Scene 50



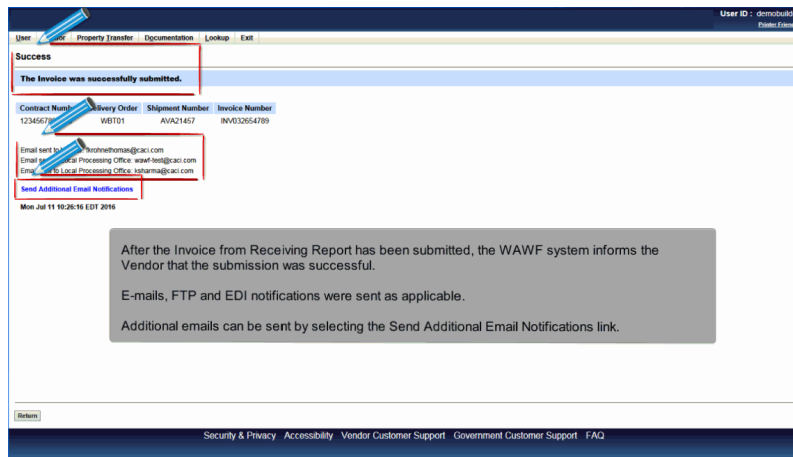
WAWF will perform a series of validations and warn the vendor of potential issues that may result in payment delays. Click OK to continue or Cancel to go back.

Scene 51



User clicking cancel on previous screen will be brought back to Header tab. Click the View Validation Warnings to see current warnings.

Scene 52

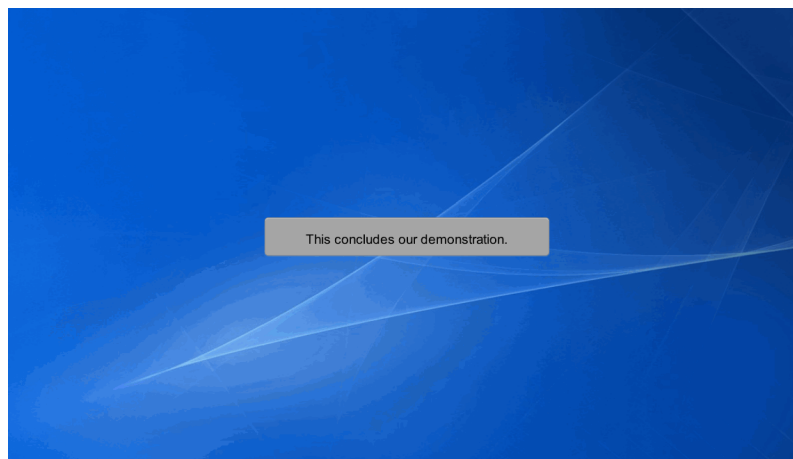


After the Invoice from Receiving Report has been submitted, the WAWF system informs the Vendor that the submission was successful.

E-mails, FTP and EDI notifications were sent as applicable.

Additional emails can be sent by selecting the Send Additional Email Notifications link.

End



This concludes our demonstration.