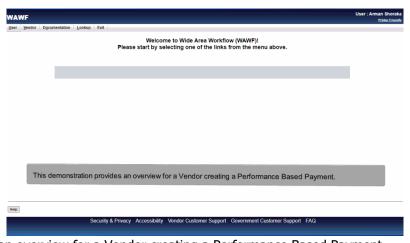
#### Intro



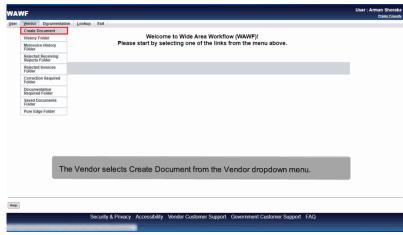
Welcome to PIEE Business Suite.

This demonstration contains audio narrative. Please adjust your volume accordingly.

## Scene 1



This demonstration provides an overview for a Vendor creating a Performance Based Payment.



The Vendor selects Create Document from the Vendor dropdown menu.

## Scene 3

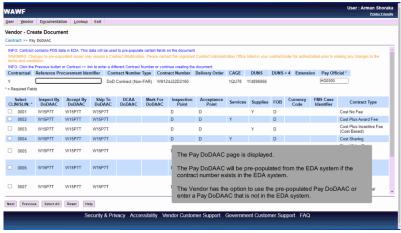


The Vendor can create an WAWF document by selecting a CAGE Code/DUNS/DUNS+4 from the CAGE dropdown and entering in the Contract Number and if applicable, the Delivery Order Number. To retrieve a list of Contract Numbers and Delivery Order Numbers from EDA, the Vendor can select a CAGE Code from the dropdown list and click on the "EDA" link.

The system will permit the Vendor to filter the search result by entering a few characters in the Contract Number or Delivery Order fields as well as entering dates in the date range fields.

The create From Template option is available on the Contract Information page. Once the required fields are entered, click the Next button to continue.

Note: The Delivery Order field is optional in WAWF, however it may be required by your contract.



The Pay DoDAAC page is displayed.

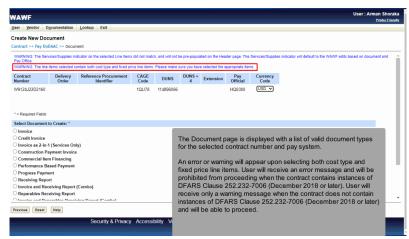
The Pay DoDAAC will be pre-populated from the EDA system if the contract number exists in the EDA system.

The Vendor has the option to use the pre-populated Pay DoDAAC or enter a Pay DoDAAC that is not in the EDA system.

## Scene 5



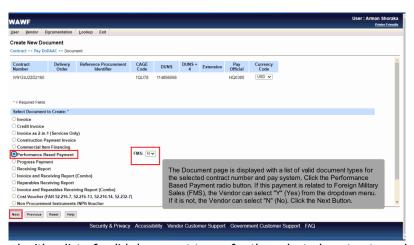
Select required CLIN/SLIN and click the next button.



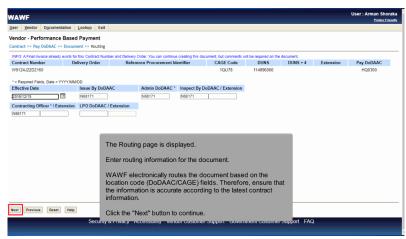
The Document page is displayed with a list of valid document types for the selected contract number and pay system.

An error or warning will appear upon selecting both cost type and fixed price line items. User will receive an error message and will be prohibited from proceeding when the contract contains instances of DFARS Clause 252.232-7006 (December 2018 or later). User will receive only a warning message when the contract does not contain instances of DFARS Clause 252.232-7006 (December 2018 or later) and will be able to proceed.

#### Scene 7



The Document page is displayed with a list of valid document types for the selected contract number and pay system. Click the Performance Based Payment radio button. If this payment is related to Foreign Military Sales (FMS), the Vendor can select "Y" (Yes) from the dropdown menu. If it is not, the Vendor can select "N" (No). Click the Next Button.



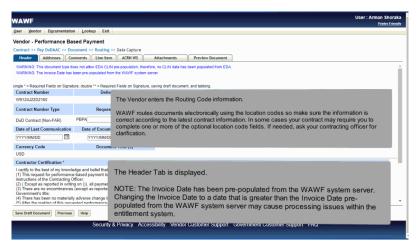
The Routing page is displayed.

Enter routing information for the document.

WAWF electronically routes the document based on the location code (DoDAAC/CAGE) fields. Therefore, ensure that the information is accurate according to the latest contract information.

Click the "Next" button to continue.

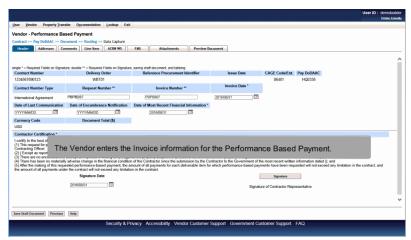
#### Scene 9



The Header Tab is displayed.

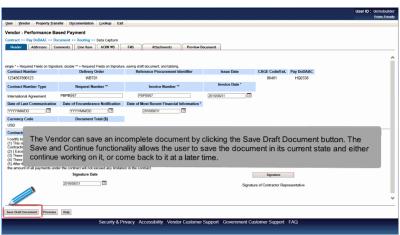
NOTE: The Invoice Date has been pre-populated from the WAWF system server. Changing the Invoice Date to a date that is greater than the Invoice Date pre-populated from the WAWF system server may cause processing issues within the entitlement system. The Vendor enters the Routing Code information.

WAWF routes documents electronically using the location codes so make sure the information is correct according to the latest contract information. In some cases your contract may require you to complete one or more of the optional location code fields. If needed, ask your contracting officer for clarification.

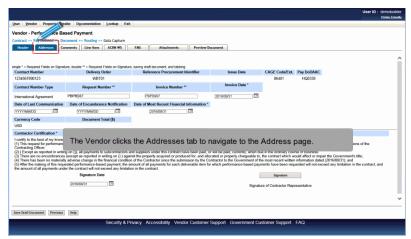


The Vendor enters the Invoice information for the Performance Based Payment.

# Scene 11

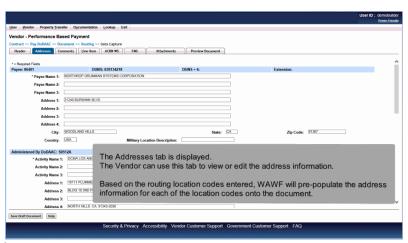


The Vendor can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.



The Vendor clicks the Addresses tab to navigate to the Address page.

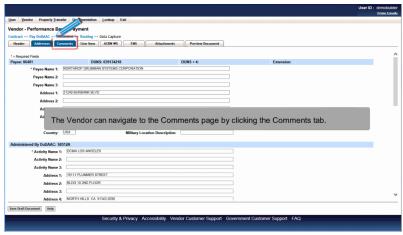
# Scene 13



The Addresses tab is displayed.

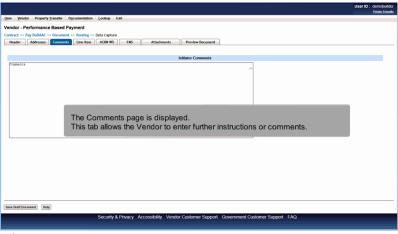
The Vendor can use this tab to view or edit the address information.

Based on the routing location codes entered, WAWF will pre-populate the address information for each of the location codes onto the document.



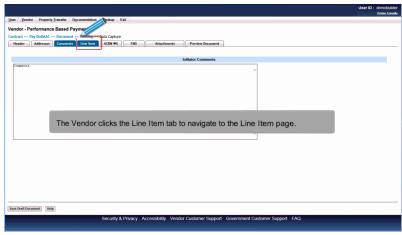
The Vendor can navigate to the Comments page by clicking the Comments tab.

# Scene 15



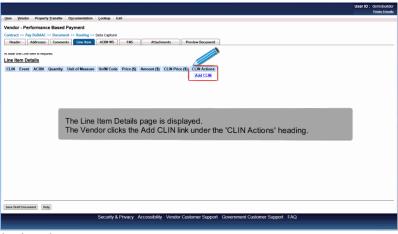
The Comments page is displayed.

This tab allows the Vendor to enter further instructions or comments.



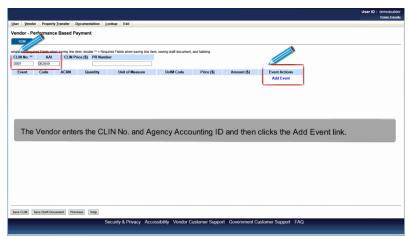
The Vendor clicks the Line Item tab to navigate to the Line Item page.

# Scene 17



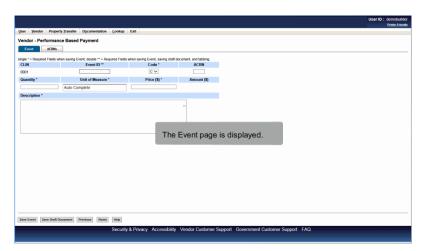
The Line Item Details page is displayed.

The Vendor clicks the Add CLIN link under the 'CLIN Actions' heading.

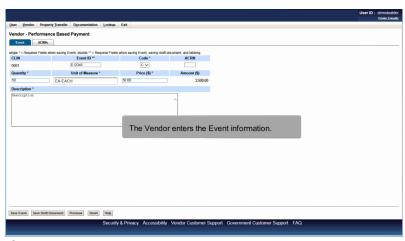


The Vendor enters the CLIN No. and Agency Accounting ID and then clicks the Add Event link.

# Scene 19

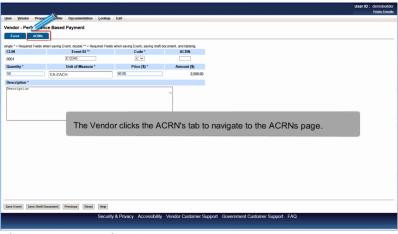


The Event page is displayed.

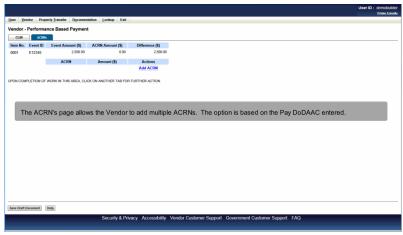


The Vendor enters the Event information.

## Scene 21

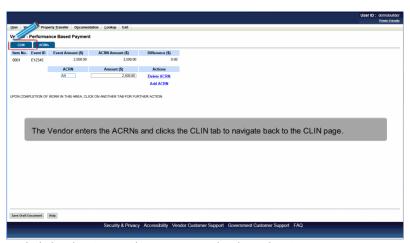


The Vendor clicks the ACRN's tab to navigate to the ACRNs page.

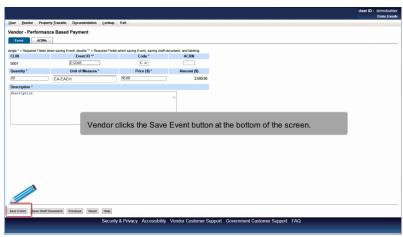


The ACRN's page allows the Vendor to add multiple ACRNs. The option is based on the Pay DoDAAC entered.

# Scene 23

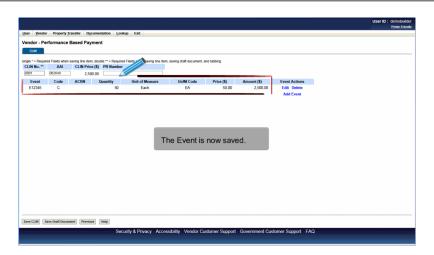


The Vendor enters the ACRNs and clicks the CLIN tab to navigate back to the CLIN page.

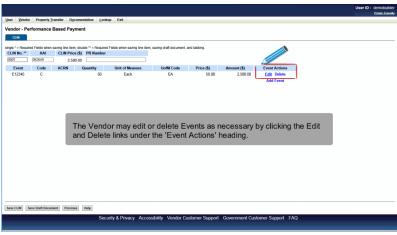


Vendor clicks the Save Event button at the bottom of the screen.

## Scene 25

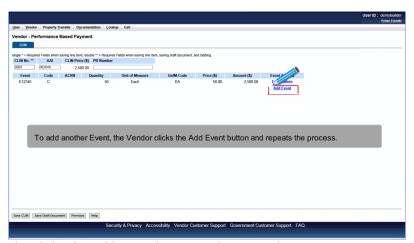


The Event is now saved.

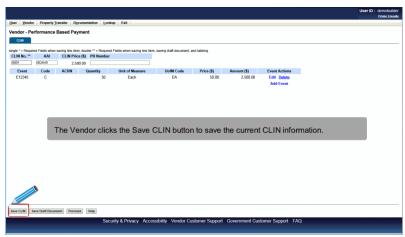


The Vendor may edit or delete Events as necessary by clicking the Edit and Delete links under the 'Event Actions' heading.

# Scene 27

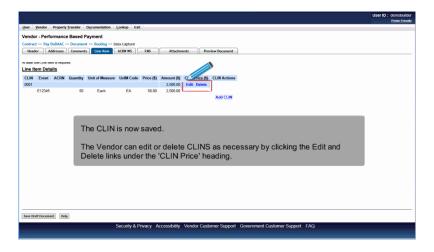


To add another Event, the Vendor clicks the Add Event button and repeats the process.



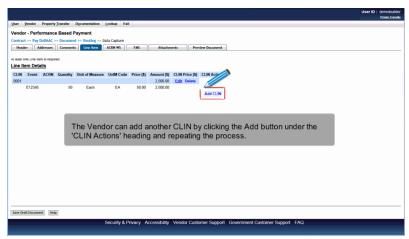
The Vendor clicks the Save CLIN button to save the current CLIN information.

# Scene 29



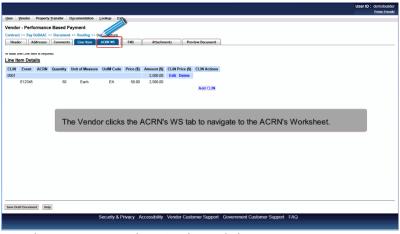
The CLIN is now saved.

The Vendor can edit or delete CLINS as necessary by clicking the Edit and Delete links under the 'CLIN Price' heading.

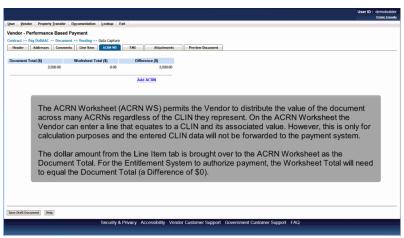


The Vendor can add another CLIN by clicking the Add button under the 'CLIN Actions' heading and repeating the process.

# Scene 31



The Vendor clicks the ACRN's WS tab to navigate to the ACRN's Worksheet.



The ACRN Worksheet (ACRN WS) permits the Vendor to distribute the value of the document across many ACRNs regardless of the CLIN they represent. On the ACRN Worksheet the Vendor can enter a line that equates to a CLIN and its associated value. However, this is only for calculation purposes and the entered CLIN data will not be forwarded to the payment system.

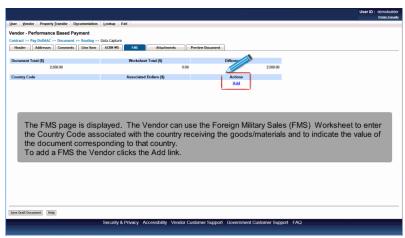
The dollar amount from the Line Item tab is brought over to the ACRN Worksheet as the Document Total. For the Entitlement System to authorize payment, the Worksheet Total will need to equal the Document Total (a Difference of \$0).

## Scene 33



The Vendor clicks the FMS tab to navigate to the FMS page.

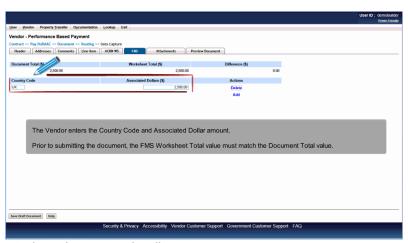
The FMS page is available on the document if the Vendor selected 'Y' in the FMS indicator dropdown box.



The FMS page is displayed. The Vendor can use the Foreign Military Sales (FMS) Worksheet to enter the Country Code associated with the country receiving the goods/materials and to indicate the value of the document corresponding to that country.

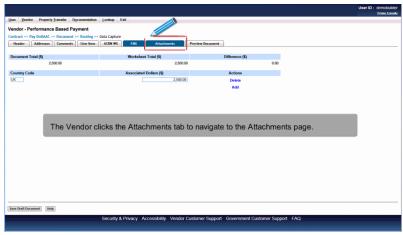
To add a FMS the Vendor clicks the Add link.

#### Scene 35



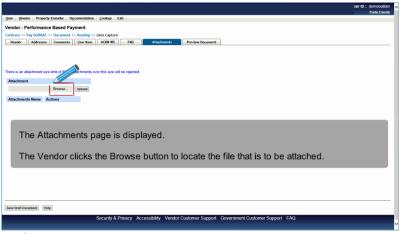
The Vendor enters the Country Code and Associated Dollar amount.

Prior to submitting the document, the FMS Worksheet Total value must match the Document Total value.



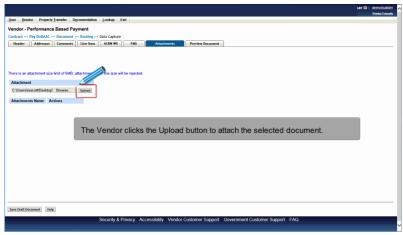
The Vendor clicks the Attachments tab to navigate to the Attachments page.

# Scene 37



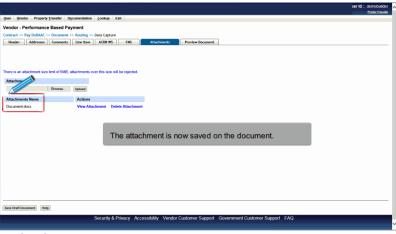
The Attachments page is displayed.

The Vendor clicks the Browse button to locate the file that is to be attached.

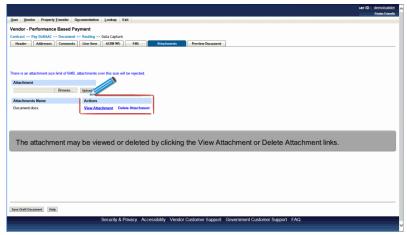


The Vendor clicks the Upload button to attach the selected document.

# Scene 39

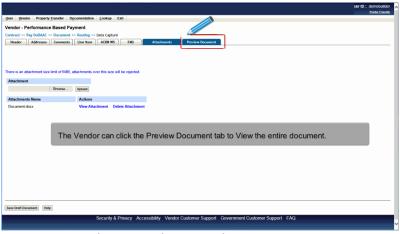


The attachment is now saved on the document.

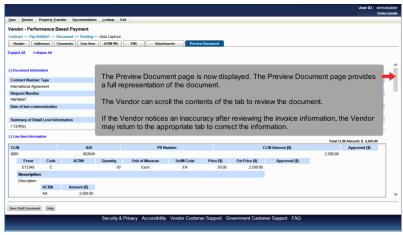


The attachment may be viewed or deleted by clicking the View Attachment or Delete Attachment links.

# Scene 41



The Vendor can click the Preview Document tab to View the entire document.

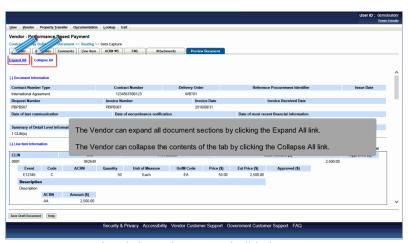


The Preview Document page is now displayed. The Preview Document page provides a full representation of the document.

The Vendor can scroll the contents of the tab to review the document.

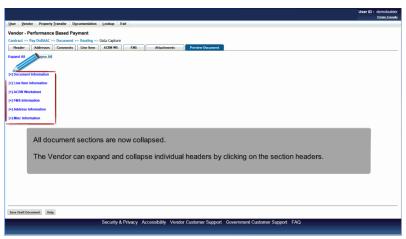
If the Vendor notices an inaccuracy after reviewing the invoice information, the Vendor may return to the appropriate tab to correct the information.

# Scene 43



The Vendor can expand all document sections by clicking the Expand All link.

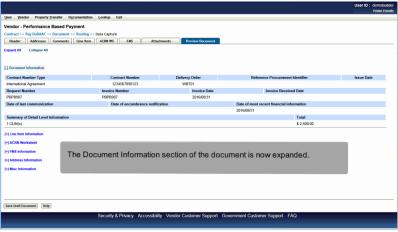
The Vendor can collapse the contents of the tab by clicking the Collapse All link.



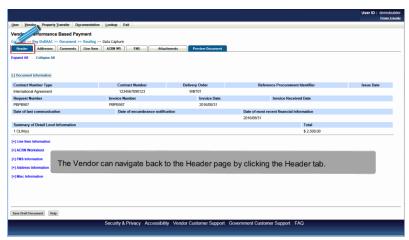
All document sections are now collapsed.

The Vendor can expand and collapse individual headers by clicking on the section headers.

## Scene 45

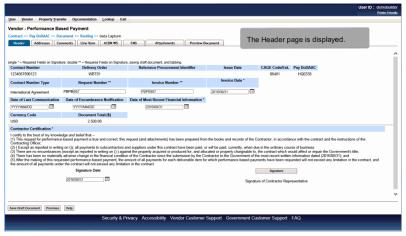


The Document Information section of the document is now expanded.

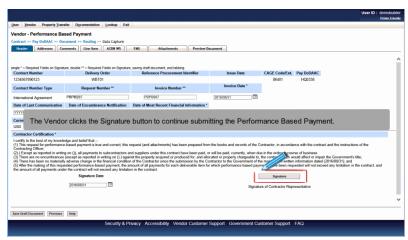


The Vendor can navigate back to the Header page by clicking the Header tab.

# Scene 47

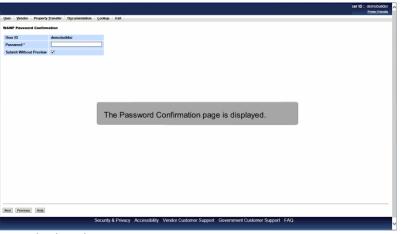


The Header page is displayed.

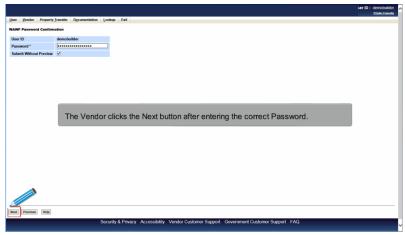


The Vendor clicks the Signature button to continue submitting the Performance Based Payment.

# Scene 49

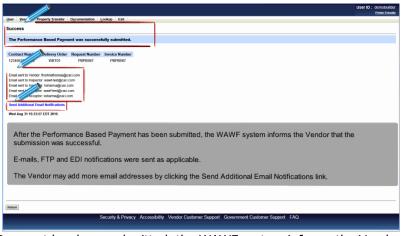


The Password Confirmation page is displayed.



The Vendor clicks the Next button after entering the correct Password.

# Scene 51



After the Performance Based Payment has been submitted, the WAWF system informs the Vendor that the submission was successful.

E-mails, FTP and EDI notifications were sent as applicable.

The Vendor may add more email addresses by clicking the Send Additional Email Notifications link.

End



This concludes our demonstration.