

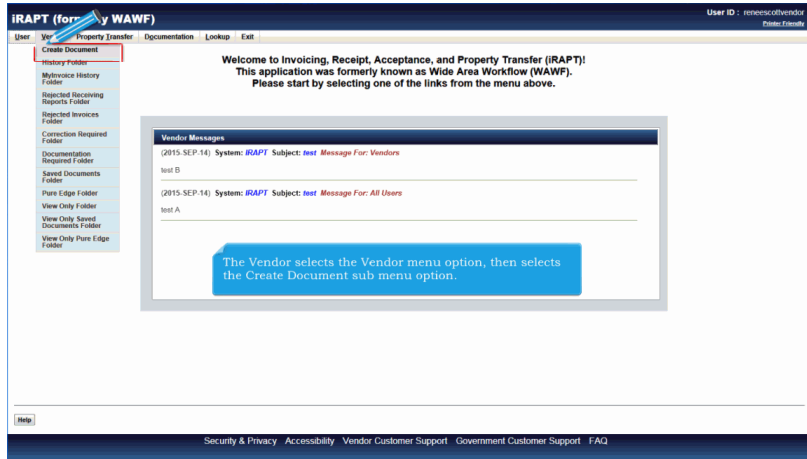
Welcome to Wide Area Workflow e-Business Suite. This demonstration contains audio narrative. Please adjust your volume accordingly.

The screenshot shows the login interface for WideAreaWorkFlow e-Business Suite 5.10.0. It features a dark blue header with the logo and navigation links for Register and Help/Training. The main content area is divided into sections for Certificate Login, User ID Login, and System Messages. A blue callout box is overlaid on the User ID Login section, providing a demonstration overview. The System Messages section displays a table of system information.

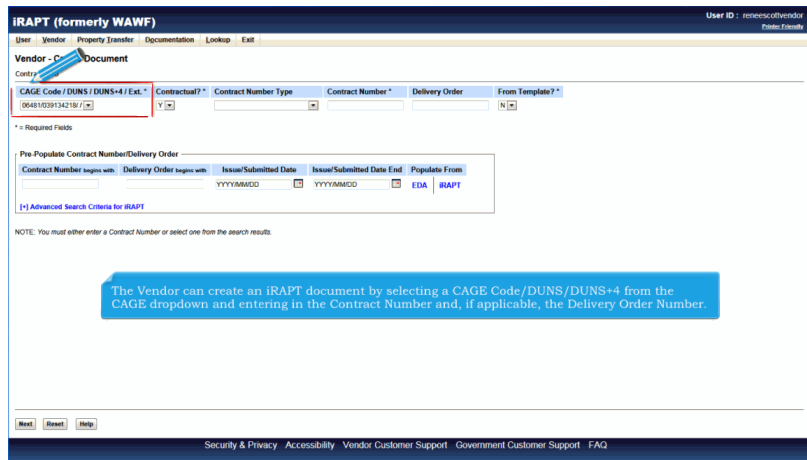
System Messages	
(2013-JAN-17 12:05 EST) System: All Subject: Build Info Action Required! Message For: All Users	
Version:	5.10.0 Build02_11
Build Date:	11/22/2016
Application Server:	WebSphere 8.5.5.9 (jdk1.7.0_95)
HTTP Server:	IBM IHS 8.5.5.9
Database:	TPRIMS10
FTPEdI Server:	Commodore
FTPEdI Server Path:	ica1_develop\WAWF_RA_secTest\Versions10\FTPEdIDirectory
Operating System:	Solaris 10
Status:	Production
Current Usage:	5.10.0 Testing

This demonstration provides an overview for a Vendor creating a document from Template.

The actions taken by the Vendor in this demonstration are similar to the actions necessary to create any document type from Template.



The Vendor selects the Vendor menu option, then selects the Create Document sub menu option.



The Vendor can create an iRAPT document by selecting a CAGE Code/DUNS/DUNS+4 from the CAGE dropdown and entering in the Contract Number and, if applicable, the Delivery Order Number.

IRAPT (formerly WAWF) User ID : iremencollvendor
Printer Friendly

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Create Document

Contract Info

CAGE Code / DUNS / DUNS+4 / Ext.*	Contractual?*	Contract Number Type	Contract Number*	Delivery Order	From Template?*
06481039134219 / [v]	<input checked="" type="checkbox"/>	[v]			N [v]

* = Required Fields

Pre-Populate Contract Number/Delivery Order

Contract Number begins with	Delivery Order begins with	Issue/Submitted Date	Issue/Submitted Date End	Populate From
		YYYYMMDD [v]	YYYYMMDD [v]	EDA BRAPT

[+] Advanced Search Criteria for IRAPT

NOTE: You must either enter a Contract Number or select one from the search results.

To retrieve a list of Contract Numbers and Delivery Order Numbers from EDA, the Vendor can select a CAGE Code from the dropdown list and click on the "EDA" link.

The system will permit the Vendor to filter the search result by entering a few characters in the Contract Number or Delivery Order fields as well as entering dates in the date range fields.

Next Reset Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

To retrieve a list of Contract Numbers and Delivery Order Numbers from EDA, the Vendor can select a CAGE Code from the dropdown list and click on the "EDA" link.

The system will permit the Vendor to filter the search result by entering a few characters in the Contract Number or Delivery Order fields as well as entering dates in the date range fields.

IRAPT (formerly WAWF) User ID : iremencollvendor
Printer Friendly

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Create Document

Contract Info

CAGE Code / DUNS / DUNS+4 / Ext.*	Contractual?*	Contract Number Type	Contract Number*	Delivery Order	From Template?*
06481039134219 / [v]	<input checked="" type="checkbox"/>	International Agreement [v]	1234567890123		Y [v]

* = Required Fields

Pre-Populate Contract Number/Delivery Order

Contract Number begins with	Delivery Order begins with	Issue/Submitted Date	Issue/Submitted Date End	Populate From
		YYYYMMDD [v]	YYYYMMDD [v]	EDA BRAPT

[+] Advanced Search Criteria for IRAPT

NOTE: You must either enter a Contract Number or select one from the search results.

To create a document from template, the Vendor selects Y from the Template dropdown.

Next Reset Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

To create a document from template, the Vendor selects Y from the Template dropdown.

IRAPT (formerly WAWF) User ID : iremencollvendor
Printer Friendly

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Create Document

Contract Info

CAGE Code / DUNS / DUNS+4 / Ext.	Contractual?*	Contract Number Type	Contract Number *	Delivery Order	From Template?*
06481039134218 / [X]	<input checked="" type="checkbox"/>	International Agreement	1234567890123		<input checked="" type="checkbox"/>

* = Required Fields

Pre-Populate Contract Number/Delivery Order

Contract Number begins with	Delivery Order begins with	Issue/Submitted Date	Issue/Submitted Date End	Populate From
		YYYYMMDD	YYYYMMDD	EDA IRAPT

[+] Advanced Search Criteria for IRAPT

NOTE: You must either enter a Contract Number or select one from the search results.

Once the required fields are entered, click the Next button to continue.
Note: The Delivery Order field is optional in iRAPT, however it may be required by your contract.

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Once the required fields are entered, click the Next button to continue.

Note: The Delivery Order field is optional in iRAPT, however it may be required by your contract.

IRAPT (formerly WAWF) User ID : iremencollvendor
Printer Friendly

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Create Document

Contract -> Pay DoDAAC

INFO: Unable to retrieve PDS XML from EDA. The PDS XML was not found in EDA.
INFO: The contract data is not available in DOD EDA.
INFO: Click the Previous button or Contract -> link to enter a different Contract Number or continue creating the document.

Contractual	Reference Procurement Identifier	Contract Number Type	Contract Number	Delivery Order	CAGE	DUNS	DUNS + 4	Extension	Pay Official*
Y		International Agreement	1234567890123		06481	039134218			HQ0248

* = Required Fields

The Pay DoDAAC will be pre-populated from the EDA system if the contract number exists in the EDA system.
The Vendor has the option to use the pre-populated Pay DoDAAC or enter a Pay DoDAAC that is not in the EDA system.
Click the Next button to continue creating a document.

Next Previous Reset Help

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The Pay DoDAAC will be pre-populated from the EDA system if the contract number exists in the EDA system.

The Vendor has the option to use the pre-populated Pay DoDAAC or enter a Pay DoDAAC that is not in the EDA system.

Click the Next button to continue creating a document.

IRAPT (formerly WAWF) User ID : iremescott@vendor
User Vendor Property Transfer Documentation Lookup Exit

Create New Document
Contract >> Pay DoDAAC >> Document

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official	Currency Code
1234567890123			06481	039134210			HQ0248	USD

* = Required Fields

Select Document to Create *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Receiving Report
- Invoice and Receiving Report (Combo)
- Reparables Receiving Report
- Invoice and Reparables Receiving Report (Combo)
- Cost Voucher (FAR 52.216.7, 52.216.13, 52.216.14, 52.232.7)
- Non Procurement Instruments (NPI) Voucher
- Grant Voucher
- Navy Shipbuilding Invoice (Fixed Price)
- Navy Construction / Facilities Management Invoice
- Telecom Invoice (Contractual)

Previous Reset Help

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The Document Selection page is displayed with a list of valid document types for the Contract Number and Pay System entered.

IRAPT (formerly WAWF) User ID : iremescott@vendor
User Vendor Property Transfer Documentation Lookup Exit

Create New Document
Contract >> Pay DoDAAC >> Document

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official	Currency Code
1234567890123			06481	039134210			HQ0248	USD

Search For: Shipment No.
Template

* Active Documents Archived Documents Active and Archived Documents

* = Required Fields

Select Document to Create *

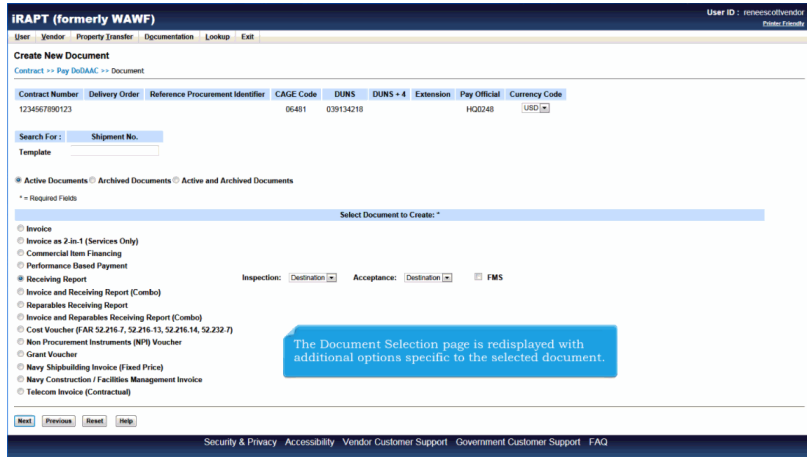
- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Receiving Report
- Invoice and Receiving Report (Combo)
- Reparables Receiving Report
- Invoice and Reparables Receiving Report (Combo)
- Cost Voucher (FAR 52.216.7, 52.216.13, 52.216.14, 52.232.7)
- Non Procurement Instruments (NPI) Voucher
- Grant Voucher
- Navy Shipbuilding Invoice (Fixed Price)
- Navy Construction / Facilities Management Invoice
- Telecom Invoice (Contractual)

Inspection: Destination Acceptance: Destination FMS

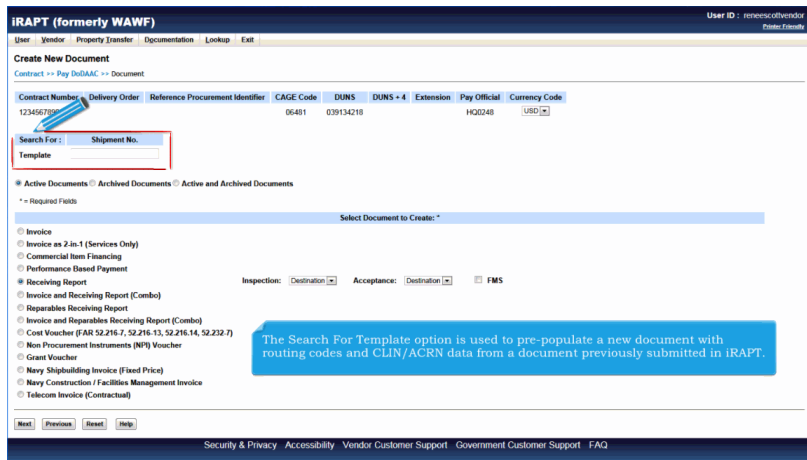
Next Previous Reset Help

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The Vendor selects the Document Type.



The Document Selection page is redisplayed with additional options specific to the selected document.



The Search For Template option is used to pre-populate a new document with routing codes and CLIN/ACRN data from a document previously submitted in iRAPT.

IRAPT (formerly WAWF) User ID : imenseco@vendor
 User Vendor Property Transfer Documentation Lookup Exit

Create New Document
 Contract >> Pay DoDAAC >> Document

Contract Number: 1234567890123 Delivery Order: Reference Procurement Identifier: CAGE Code: 06481 DUNS: 039134210 DUNS + 4: Extension: Pay Official: HQ0248 Currency Code: USD

Search For: Shipment No. AV015798
 Template: AV015798

* Active Documents Archived Documents Active and Archived Documents

* Required Fields

Select Document to Create *

Invoice
 Invoice as 2-in-1 (Services Only)
 Commercial Item Financing
 Performance Based Payment
 Receiving Report
 Invoice and Receiving Report (Combo)
 Reparables Receiving Report
 Invoice and Reparables Receiving Report (Combo)
 Cost Voucher (FAR 52.216.7, 52.216.13, 52.216.14, 52.232.7)
 Non Procurement Instruments (NPI) Voucher
 Grant Voucher
 Navy Shipbuilding Invoice (Fixed Price)
 Navy Construction / Facilities Management Invoice
 Telecom Invoice (Contractual)

Inspection: Destination Acceptance: Destination FMS

The Vendor can limit the returned results by entering the Shipment or Invoice Number from the template document.

Next Previous Reset Help

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The Vendor can limit the returned results by entering the Shipment or Invoice Number from the template document.

IRAPT (formerly WAWF) User ID : imenseco@vendor
 User Vendor Property Transfer Documentation Lookup Exit

Create New Document
 Contract >> Pay DoDAAC >> Document

Contract Number: 1234567890123 Delivery Order: Reference Procurement Identifier: CAGE Code: 06481 DUNS: 039134210 DUNS + 4: Extension: Pay Official: HQ0248 Currency Code: USD

Search For: Shipment No. AV015798
 Template: AV015798

* Active Documents Archived Documents Active and Archived Documents

* Required Fields

Select Document to Create *

Invoice
 Invoice as 2-in-1 (Services Only)
 Commercial Item Financing
 Performance Based Payment
 Receiving Report
 Invoice and Receiving Report (Combo)
 Reparables Receiving Report
 Invoice and Reparables Receiving Report (Combo)
 Cost Voucher (FAR 52.216.7, 52.216.13, 52.216.14, 52.232.7)
 Non Procurement Instruments (NPI) Voucher
 Grant Voucher
 Navy Shipbuilding Invoice (Fixed Price)
 Navy Construction / Facilities Management Invoice
 Telecom Invoice (Contractual)

Inspection: Destination Acceptance: Destination FMS

The Active Documents option is used to search for the template document in the Active database.
 The Archive Documents option is used to search for the template document in the Archive database.
 If the status of the document is unknown, the Vendor can select the Active and Archived Documents option.

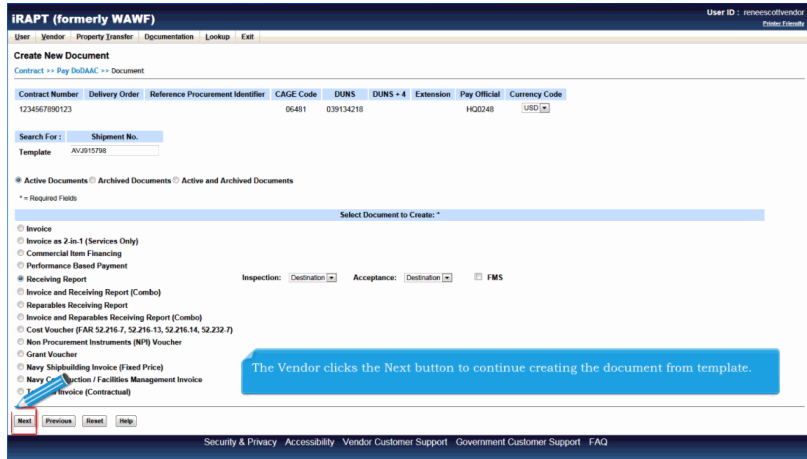
Next Previous Reset Help

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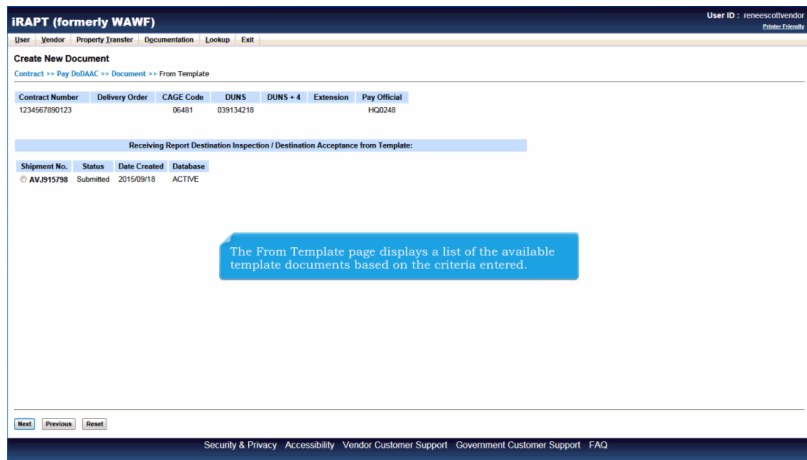
The Active Documents option is used to search for the template document in the Active database.

The Archive Documents option is used to search for the template document in the Archive database.

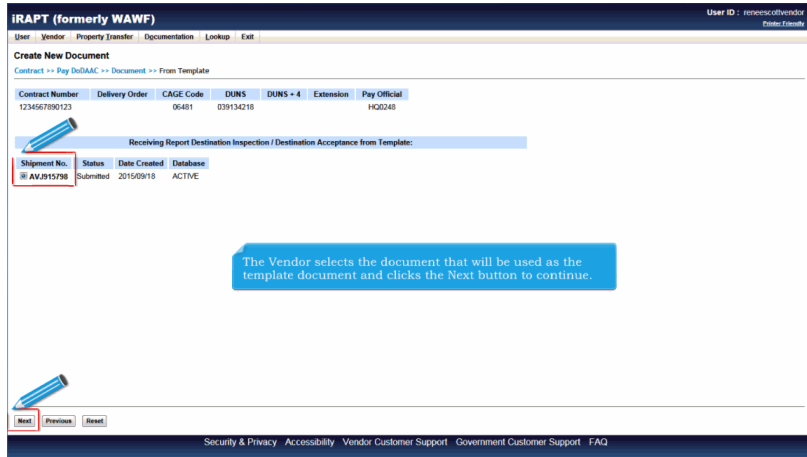
If the status of the document is unknown, the Vendor can select the Active and Archived Documents option.



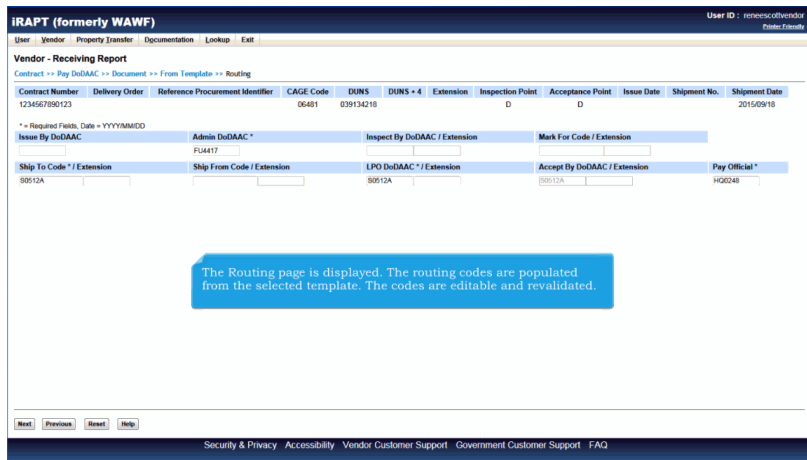
The Vendor clicks the Next button to continue creating the document from template.



The From Template page displays a list of the available template documents based on the criteria entered.



The Vendor selects the document that will be used as the template document and clicks the Next button to continue.



The Routing page is displayed. The routing codes are populated from the selected template. The codes are editable and revalidated.

IRAPT (formerly WAWF) User ID : irenesscol@vendor

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Receiving Report

Contract >> Pay DoDAAC >> Document >> From Template >> Routing

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Inspection Point	Acceptance Point	Issue Date	Shipment No.	Shipment Date
1234567890123			06481	039134216			D	D			2015/09/18

* Required Fields, Date = YYYYMMDD

Issue By DoDAAC	Admin DoDAAC *	Inspect By DoDAAC / Extension	Mark For Code / Extension
FL4417			

Ship To Code * / Extension	Ship From Code / Extension	LPO DoDAAC * / Extension	Accept By DoDAAC / Extension	Pay Official *
80512A		80512A	80512A	HG0248

The Vendor modifies the routing data as necessary and clicks the Next button to continue.

Next Previous Reset Help

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The Vendor modifies the routing data as necessary and clicks the Next button to continue.

IRAPT (formerly WAWF) User ID : irenesscol@vendor

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Receiving Report

Contract >> Pay DoDAAC >> Document >> From Template >> Data Capture

Header Address Comments Line Items Pack Attachments Preview Document

INFO: The data in this document was populated based upon a template and data from that template was brought onto this new document. Please note that UID (including Embedded UID) data and Pack data are not imported from template. Please ensure that you have updated all applicable data to reflect desired values for this submission.
 INFO: Unable to retrieve PDS XML from EDA. The PDS XML was not found in EDA.

single * = Required Fields on Submit, double ** = Required Fields on Submit, saving draft document, and tabbing

Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	Inspection Point	Acceptance Point
1234567890123				D	D

Contract Number Type	Supplies	Services
International Agreement		

Shipment Number **	Shipment Date *	Estimated	Estimated Delivery Date	Final Shipment *
	YYYYMMDD		YYYYMMDD	

Submit Transportation Data Later Transportation Account Code TCN Gross Weight Cube FOB Serial Shipping Container Code

Special Package Mark

The Data Capture tabs are displayed with the Header as the Active tab.

Transportation Leg

An informational message is displayed to inform the user that the data in this document was populated based upon a template and all data from that template was brought onto this new document.

Secondary Transportation Tracking Number (required when Secondary Transportation Tracking Type is entered) Secondary Transportation Tracking Type (required when Secondary Transportation Tracking Number is entered)

Transportation Method/Type Currency Code Document Total (\$)

USD 25000.00

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Data Capture tabs are displayed with the Header as the Active tab.

An informational message is displayed to inform the user that the data in this document was populated based upon a template and all data from that template was brought onto this new document.

IRAPT (formerly WAWF) User ID: imensoclvendor

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Receiving Report

Contract >> Pay Du/DAC >> Document >> From Template >> Routing >> Data Capture

Header Addresses Mark For Comments Line Item Pack Attachments Preview Document

INFO: The data in this document was populated based upon a template and data from that template was brought onto this new document. Please note that UID (including Embedded UID) data and Pack data are not imported from template. Please ensure that you have updated all applicable data to reflect correct values for this submission.
 INFO: Unable to retrieve PDS XML from EDA. The PDS XML was not found in EDA.

single ** = Required Fields on Submit, double ** = Required Fields on Submit, saving draft document, and tabbing

Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	Inspection Point	Acceptance Point	
1234567890123				D	D	
Contract Number Type	Supplies	Services				
International Agreement	*	o				
Shipment Number **	Shipment Date *	Estimated	Estimated Delivery Date	Final Shipment *		
AV2915798	20150918		YYYYMMDD	N		
Submit Transportation Data Later	Transportation Account Code	TCN	Gross Weight	Cube	FOB	Serial Shipping Container Code
Special Package Markings / Special Handling P	The Vendor enters the mandatory information for the document type.					
Transportation Leg	Bill of Lading Number					
Secondary Transportation Tracking Number (required when Secondary Transportation Tracking Type is entered)	Secondary Transportation Tracking Type (required when Secondary Transportation Tracking Number is entered)					
Transportation Method/Type	Currency Code	Document Total (\$)				
	USD	25000.00				

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Vendor enters the mandatory information for the document type.

IRAPT (formerly WAWF) User ID: imensoclvendor

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Receiving Report

Contract >> Pay Du/DAC >> Document >> From Template >> Routing >> Data Capture

Header Addresses Mark For Comments Line Item Pack Attachments Preview Document

INFO: The data in this document was populated based upon a template and data from that template was brought onto this new document. Please note that UID (including Embedded UID) data and Pack data are not imported from template. Please ensure that you have updated all applicable data to reflect correct values for this submission.
 INFO: Unable to retrieve PDS XML from EDA. The PDS XML was not found in EDA.

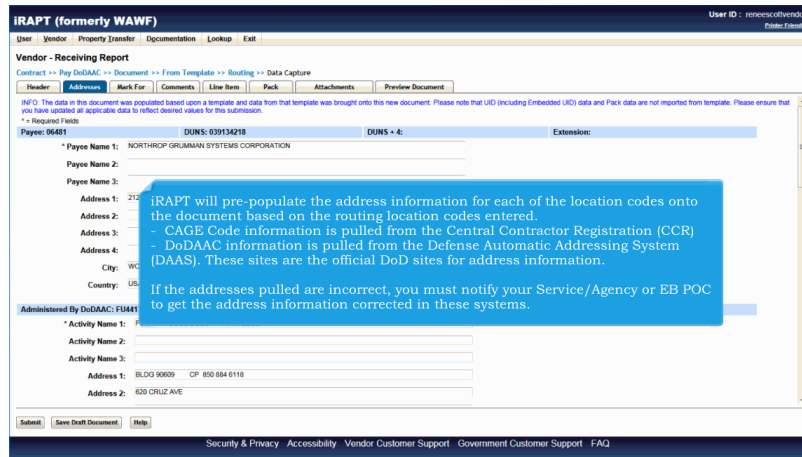
single ** = Required Fields on Submit, double ** = Required Fields on Submit, saving draft document, and tabbing

Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	Inspection Point	Acceptance Point	
1234567890123				D	D	
Contract Number Type	Supplies	Services				
International Agreement	*	o				
Shipment Number **	Shipment Date *	Estimated	Estimated Delivery Date	Final Shipment *		
AV2915799	20150918		YYYYMMDD	N		
Submit Transportation Data Later	Transportation Account Code	TCN	Gross Weight	Cube	FOB	Serial Shipping Container Code
Special Package Markings / Special Handling Requirements						
Transportation Leg	Standard Carrier Alpha Code	Bill of Lading Number				
Secondary Transportation Tracking Number (required when Secondary Transportation Tracking Type is entered)	Secondary Transportation Tracking Type (required when Secondary Transportation Tracking Number is entered)					
Transportation Method/Type	Currency Code	Document Total (\$)				
	USD	25000.00				

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Vendor can navigate to the Addresses page by clicking the Addresses tab.



IRAPT (formerly WAWF) User ID : imensecolvendor
Printer Friendly

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Receiving Report

Contract >> Pay DoDAAC >> Document >> From Template >> Routing >> Data Capture

Header Address Mark For Comments Line Item Pack Attachments Preview Document

INFO: The data in this document was populated based upon a template and data from that template was brought onto this new document. Please note that UID (including Embedded UID) data and Pack data are not reported from template. Please ensure that you have updated all applicable data to reflect desired values for this submission.

* = Required Fields

Payee: 06481 DUNS: 039134218 DUNS + 4: Extension:

* Payee Name 1: NORTHROP GRUMMAN SYSTEMS CORPORATION

Payee Name 2:

Payee Name 3:

Address 1: 2124
Address 2:
Address 3:
Address 4:
City: WOODLAND HILLS
Country: USA

Administered By DoDAAC: FU4417

* Activity Name 1:
Activity Name 2:
Activity Name 3:
Address 1: BLDG 90609 CP 800 884 6118
Address 2: 620 CRUZ AVE

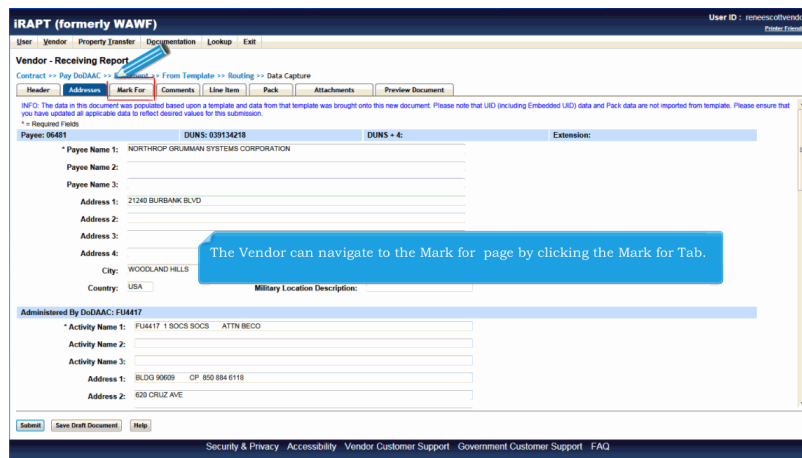
Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

iRAPT will pre-populate the address information for each of the location codes onto the document based on the routing location codes entered.

- CAGE Code information is pulled from the Central Contractor Registration (CCR)
- DoDAAC information is pulled from the Defense Automatic Addressing System (DAAS). These sites are the official DoD sites for address information.

If the addresses pulled are incorrect, you must notify your Service/Agency or EB POC to get the address information corrected in these systems.



IRAPT (formerly WAWF) User ID : imensecolvendor
Printer Friendly

User Vendor Property Transfer Documentation Lookup Exit

Vendor - Receiving Report

Contract >> Pay DoDAAC >> Document >> From Template >> Routing >> Data Capture

Header Address Mark For Comments Line Item Pack Attachments Preview Document

INFO: The data in this document was populated based upon a template and data from that template was brought onto this new document. Please note that UID (including Embedded UID) data and Pack data are not reported from template. Please ensure that you have updated all applicable data to reflect desired values for this submission.

* = Required Fields

Payee: 06481 DUNS: 039134218 DUNS + 4: Extension:

* Payee Name 1: NORTHROP GRUMMAN SYSTEMS CORPORATION

Payee Name 2:

Payee Name 3:

Address 1: 21240 BURBANK BLVD
Address 2:
Address 3:
Address 4:
City: WOODLAND HILLS
Country: USA

Military Location Description:

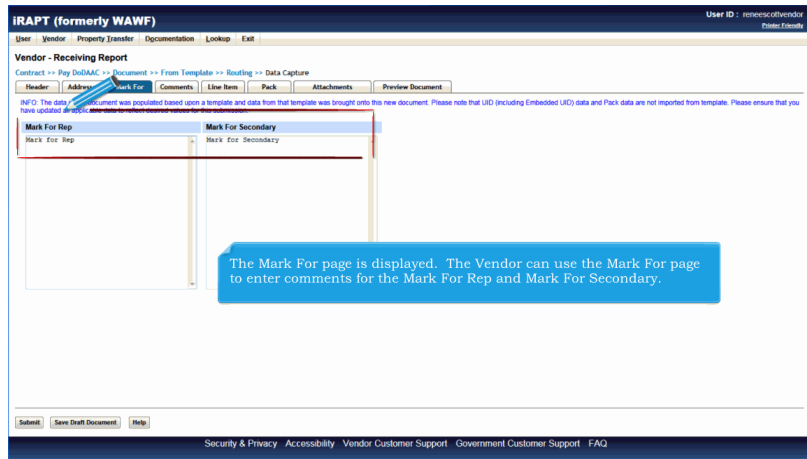
Administered By DoDAAC: FU4417

* Activity Name 1: FU4417 1 SOCS SOCS ATTN BECO
Activity Name 2:
Activity Name 3:
Address 1: BLDG 90609 CP 800 884 6118
Address 2: 620 CRUZ AVE

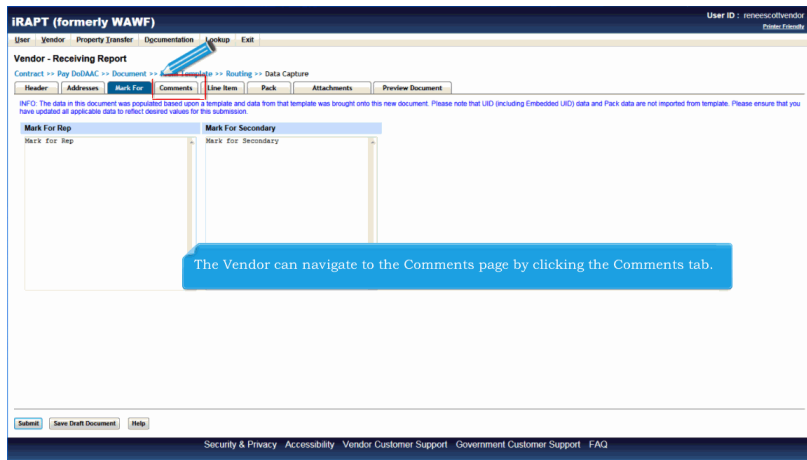
Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

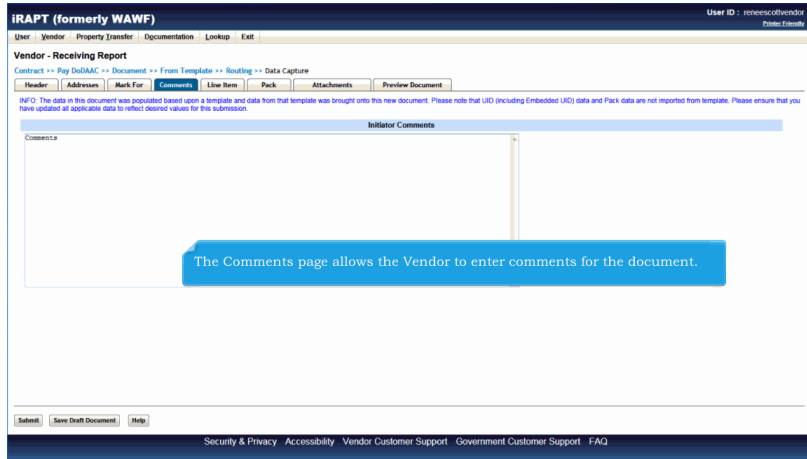
The Vendor can navigate to the Mark for page by clicking the Mark for Tab.



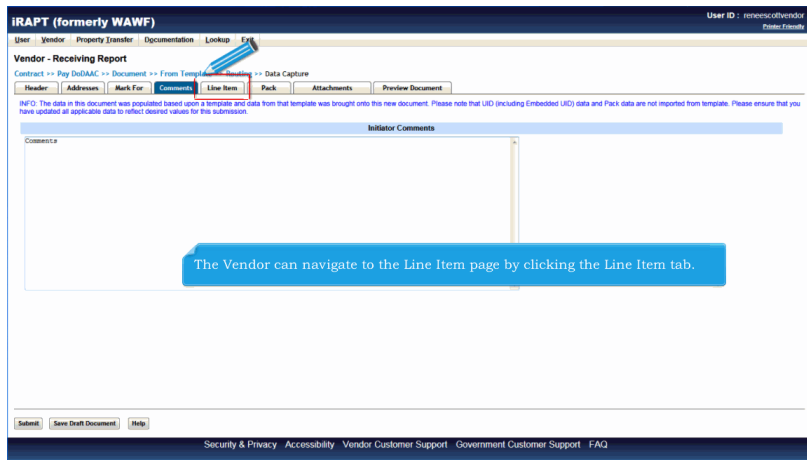
The Mark For page is displayed. The Vendor can use the Mark For page to enter comments for the Mark For Rep and Mark For Secondary.



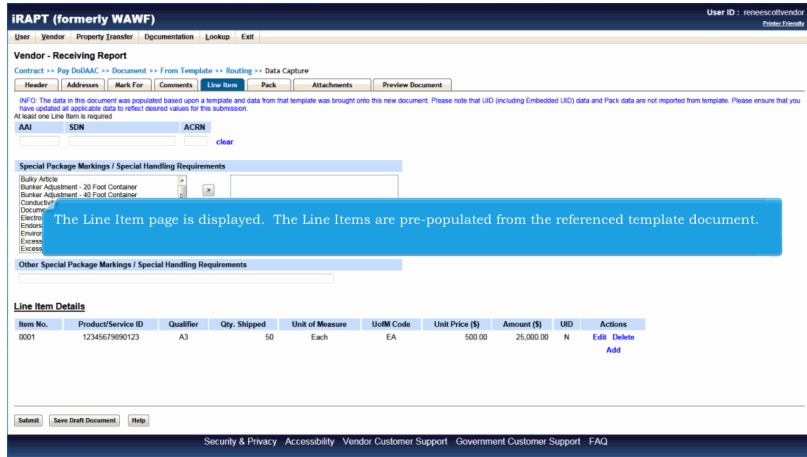
The Vendor can navigate to the Comments page by clicking the Comments tab.



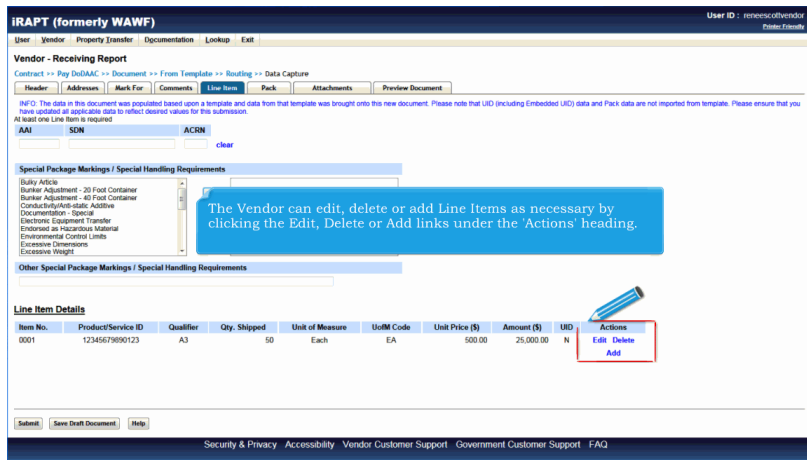
The Comments page allows the Vendor to enter comments for the document.



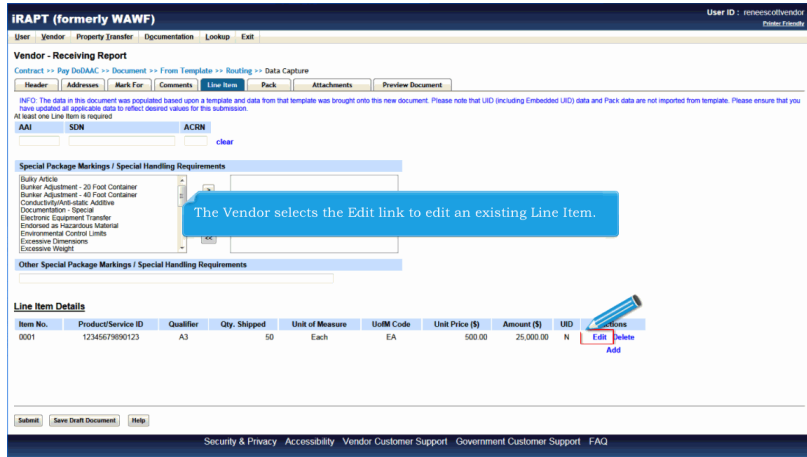
The Vendor can navigate to the Line Item page by clicking the Line Item tab.



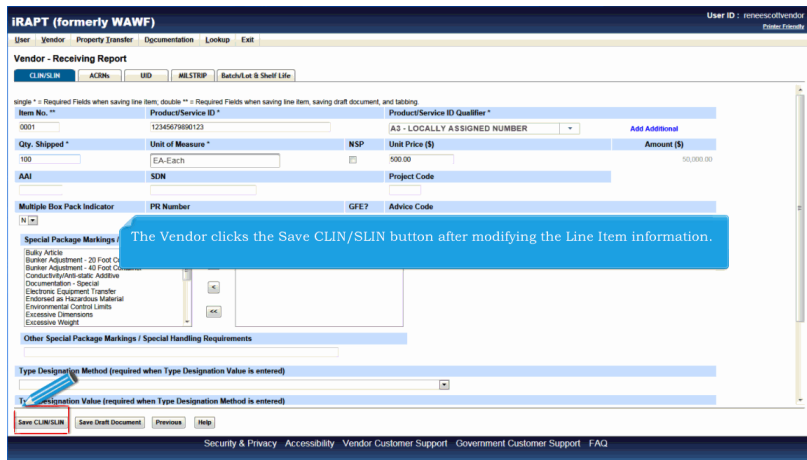
The Line Item page is displayed. The Line Items are pre-populated from the referenced template document.



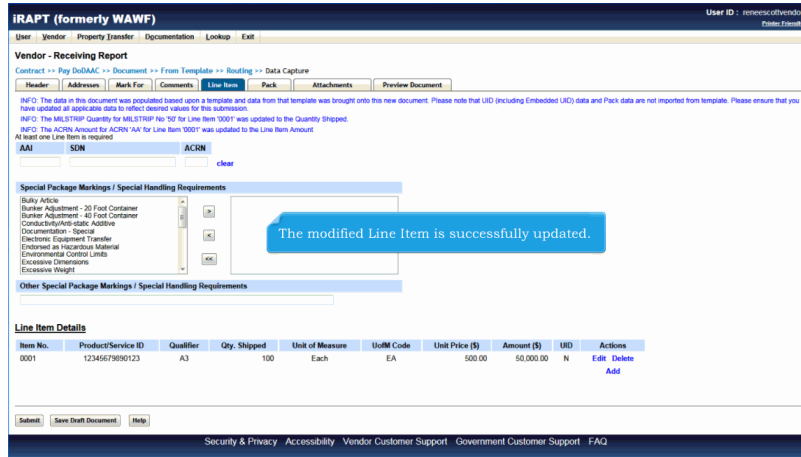
The Vendor can edit, delete or add Line Items as necessary by clicking the Edit, Delete or Add links under the 'Actions' heading.



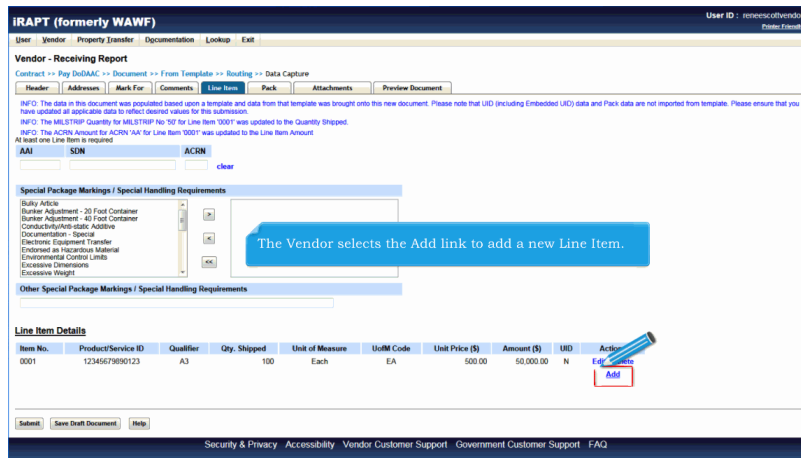
The Vendor selects the Edit link to edit an existing Line Item.



The Vendor clicks the Save CLIN/SLIN button after modifying the Line Item information.



The modified Line Item is successfully updated.



The Vendor selects the Add link to add a new Line Item.

The Vendor clicks the Save CLIN/SLIN button after entering the Line Item data.

The Vendor clicks the Save CLIN/SLIN button after entering the Line Item data.

The new Line Item is successfully added.

Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	UoM Code	Unit Price (\$)	Amount (\$)	UID	Actions
0001	1234567890123	A3	100	Each	EA	500.00	50,000.00	N	Edit Delete
0002	1234567890123	A3	50	Each	EA	600.00	30,000.00	N	Edit Delete Add

The new Line Item is successfully added.

IRAPT (formerly WAWF) User ID: irenenscolivendor
Vendor: irenenscolivendor

Vendor - Receiving Report

Contract >> Pay Du/DAC >> Document >> From Template >> Routing >> Data Capture

Header | Addresses | Mark For | Comments | Line Items | Pack | **Attachments** | Preview Document

INFO: The data in this document was populated based upon a template and data from that template was brought into this new document. Please note that UID (including Embedded UID) data and Pack data are not imported from template. Please ensure that you have updated all applicable data to reflect desired values for this submission.
INFO: The MLSTRIP Quantity for MLSTRIP No '50' for Line Item '0001' was updated to the Quantity Shipped.
INFO: The ACRN Amount for ACRN 'AA' for Line Item '0001' was updated to the Line Item Amount.
At least one Line Item is required.

AAI SDN ACRN
clear

Special Package Markings / Special Handling Requirements

Bulky Article
Bunker Adjustment - 20 Foot Container
Bunker Adjustment - 40 Foot Container
Construction/Industrial Access
Documentation - Special
Electronic Equipment Transit
Endorsed as Hazardous Mat
Environmental Control Limit
Excessive Dimensions
Excessive Weight

Other Special Package Markings / Special Handling Requirements

Line Item Details

Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	UoM Code	Unit Price (\$)	Amount (\$)	UID	Actions
0001	1234567890123	A3	100	Each	EA	500.00	50,000.00	N	Edit Delete
0002	1234567890123	A3	50	Each	EA	600.00	30,000.00	N	Edit Delete Add

Submit | Save Draft Document | Help

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The Vendor can navigate to the Attachments page by clicking the Attachments tab.

IRAPT (formerly WAWF) User ID: irenenscolivendor
Vendor: irenenscolivendor

Vendor - Receiving Report

Contract >> Pay Du/DAC >> Document >> From Template >> Routing >> Data Capture

Header | Addresses | Mark For | Comments | Line Items | Pack | **Attachments** | Preview Document

WARNING: IRAPT is designated for Sensitive Unclassified Information ONLY. Do NOT enter classified information in this system.
There is an attachment size limit. Attachments over this size will be rejected.

Attachment
Browse... Upload

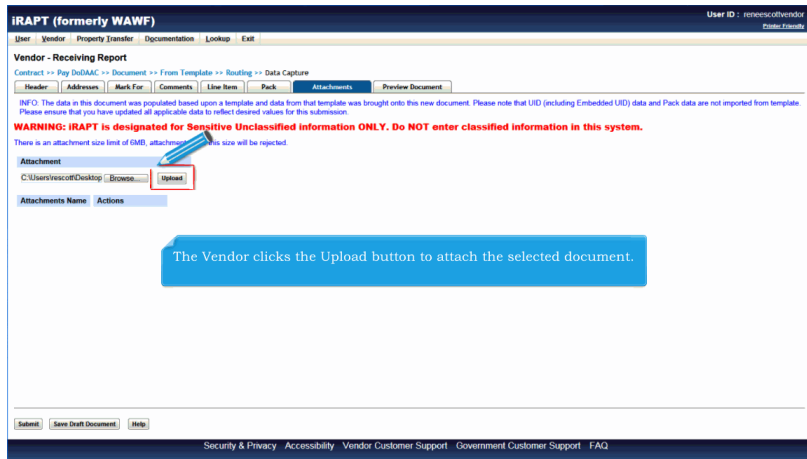
Attachments Name Actions

The Vendor clicks the Browse button to locate the file that is to be attached.

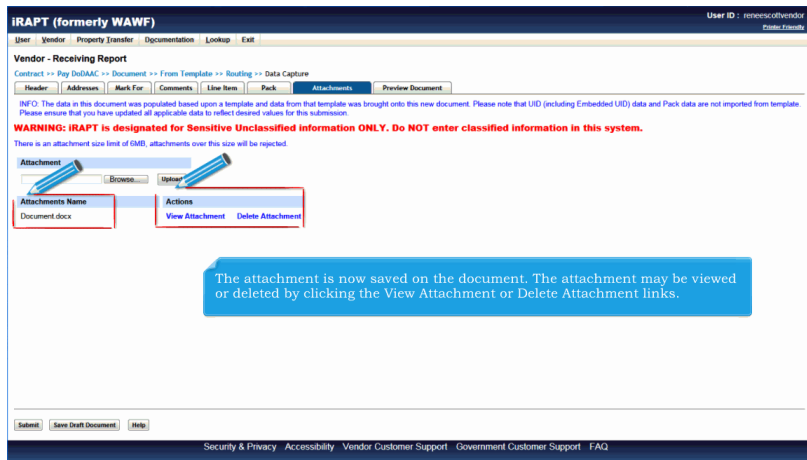
Submit | Save Draft Document | Help

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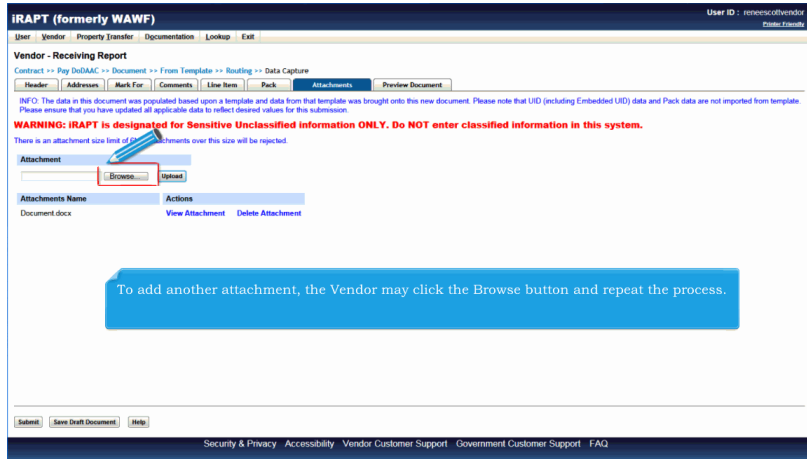
The Vendor clicks the Browse button to locate the file that is to be attached.



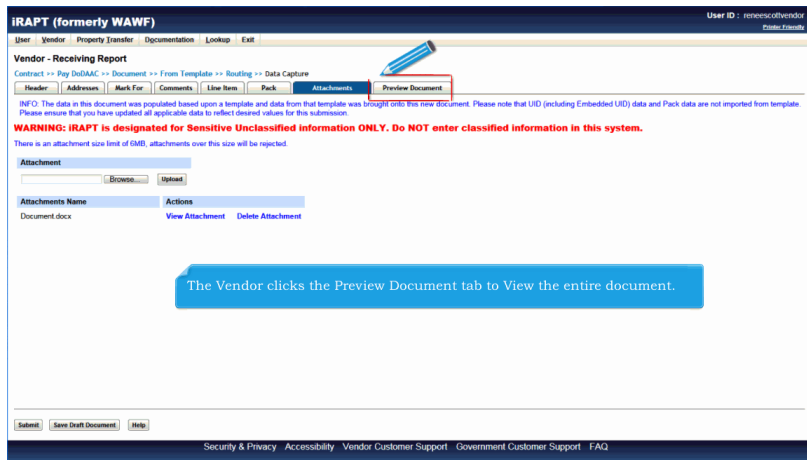
The Vendor clicks the Upload button to attach the selected document.



The attachment is now saved on the document. The attachment may be viewed or deleted by clicking the View Attachment or Delete Attachment links.



To add another attachment, the Vendor may click the Browse button and repeat the process.



The Vendor clicks the Preview Document tab to View the entire document.

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Vendor can scroll the contents of tab to review the document.

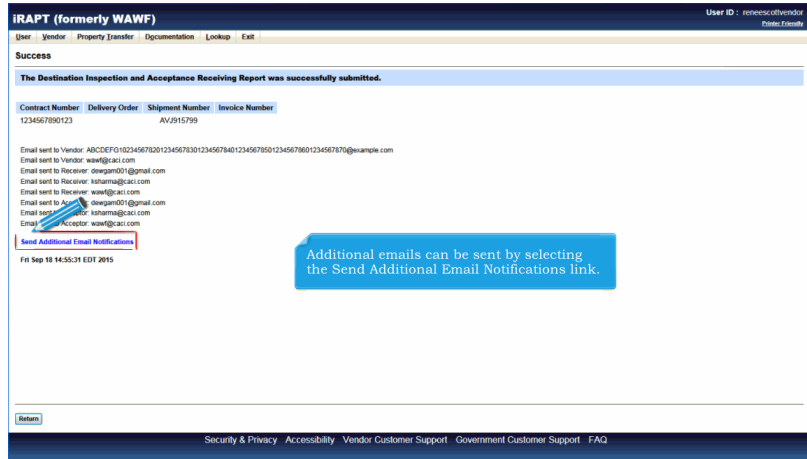
If the Vendor notices an inaccuracy after reviewing the document information, the Vendor can return to the appropriate tab to correct the information.

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Vendor can scroll the contents of tab to review the document.

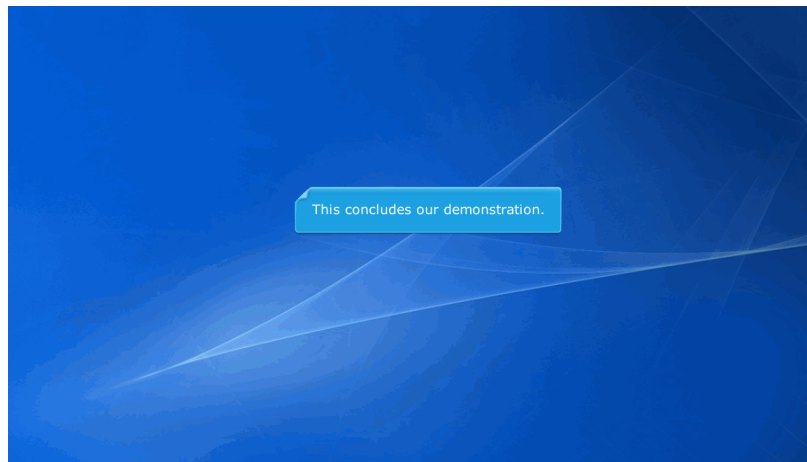
If the Vendor notices an inaccuracy after reviewing the document information, the Vendor can return to the appropriate tab to correct the information.

The Vendor can expand and collapse all document sections by clicking the Expand All or Collapse All links.

The Vendor can expand and collapse all document sections by clicking the Expand All or Collapse All links.



Additional emails can be sent by selecting the Send Additional Email Notifications link.



This concludes our demonstration.