

Navigation2

Foreign Vendor 4

Foreign (non-US) \ Grou	/endor Organization (not in SAM) makes request to the Help Desk to add their CAGE Code to the Vendor up Structure. This is required for the Foreign Vendor to register in PIEE and submit invoices.
WAWF Roles	 WAWF Roles with the capability to add Foreign Vendors and edit EFTs: Contractor Administrator (CAM): Ability to add the EFT information for the Vendor Vendor/Vendor View Only: Register in PIEE once they are added to the Vendor Group Structure
Initiate Request for Registration as a Foreign Vendor	Non-US Organizations, not in SAM, but within the FLIS Portfolio Data Warehouse (FPDW), must request their CAGE Code be added to the PFL Vendor Group Structure via the Help Desk (PIEE Super Admin). Help Desk contact information: Telephone: (866) 618-5988 Fax: (801) 605-7453 Primary Email: disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil CAM registration through the Help Desk requires verification of EB POC through SAM.gov. Once the verification is complete, the CAGE Code is added to the FPDW group structure for the CAM to register for the CAGE Code.
CAM Registering for the Foreign Vendor CAGE Code	The PIEE Contract Administrator (CAM) logs into PIEE and registers for the Foreign Vendor CAGE Code Group. This registration must occur for the Foreign Vendor to register in PIEE. Once registered, the EFT Information is available to the CAM.

	To access an EFT, first select the Group Management link within the Administration Console.
	Main Menu
	Menu Option Group Management
	User / Role Management
	Vender POC
	Within the Group Management section, select the 'Procurement / Finance / Logistics Group Information'
	link.
	Group Management
	E Procurement / Finance / Logistics Group Information Administer groups and subgroups in the PFL hierarchy by adding / renaming / moving / deleting groups as well as adding / moving location codes in the group structure.
	Q Group Lookup Lookup a Group by Location Code and view active Government / Contractor Administrators.
Navigation	Q Group History Look up the history of actions on groups.
	Click the 'Location Action Drop Box' and select 'View Location Codes for Current Group'
	Procurement/Finance/Logistics - Group Information
	Group Root
	TOP\OGDEN VENDORS\ 60447

Select the dropdown box under "Group Root" and choose the applicable CAGE Code.

Current Group Path

Subgroup Filter

ltem 1

Actions

TOP / OGDEN VENDORS / 60447

Directory Action - Location Action -

View Location Codes for Current Group Subgroups for 6044 7 - Record Count: 1

Subgroup

myInvoice

Group Root			
TOP\OGDEN VENDO	DRS\ 60447		
TOP\OGDEN VENDO	DRS\0AMC0		
TOP\OGDEN VENDO	ORS\0B4J7		
TOP\OGDEN VEND	ORS\0HJB3		
TOP\OGDEN VEND	ORS\0HY50		
TOP\OGDEN VENDO	DRS\0S908		
TOP\OGDEN VEND	DRS\1E5G9		
TOP\OGDEN VENDO	DRS\1URK6		
TOP\OGDEN VEND	DRS\3CA29		
TOP\OGDEN VEND	DRS\3DR29		
TOP\OGDEN VEND	JRS\4B834		
TOP\OGDEN VEND	DRS\52661		
TOP\OGDEN VEND	DRS\5P5P7		
TOP\OGDEN VEND)RS\63516		
TOP\OGDEN VENDO	DRS\69PP2		
TOP\OGDEN VEND	DRS\6DN18		
TOP\OGDEN VEND)RS\75957		
TOP\OGDEN VEND	DRS\7U115		
TOP\OGDEN VENDO	DRS\8V613		
TOP\OGDEN VENDO	JRS/MYINVOICE VENDORS LEVEL2		
TOP/OGDENIVEND			
TOP\OGDEN VENDO	JRS\002N8\13499		
TOPIOGDEN VENDO	JRSIRATTHEUN(19090		
TOT ICODEN VENDO	STONE I WELEVIONET WELE INTERNA	TOWALWEINNEAPOLIS MIN 94360	
Item	Subgroup		

On the results screen, the EFT Information button is now available.

Location Codes for 13499 - Record Count: 4						
Location Code Filter			Search results			
Equal To 🗸			20 records per page 🗸	Q Filter 💭 Reset		
Item	Location Code	Location Cod	le Type	Activity Name	Action	
1	13499	CAGE		ROCKWELL COLLINS, INC.	Org Email(s) - EFT Information	
2	EAC08	CAGE			Org Email(s) 🗸	
3	EY3458	DoDAAC		EY3458 ROCKWELL COLLINS INC	Org Email(s) -	
4	Q99660	DoDAAC		THE BOEING COMPANY	Org Email(s) -	

After a foreign CAGE Code (In FPDW) has been added to the PFL Vendor Group Structure, any level PIEE Contractor Administration (CAM) will have the ability to add EFT information (at the CAGE profile level) on behalf of their organization.

NOTE: Users are still given the option to manually enter the EFT Information.

EFT Information Fields

- CAGE Code
- Name Reflected on Bank Account
- Bank Account Number
- Account Type
- Bank Name
- SWIFT Code
- ACH Routing Number
- International Bank Account Number (IBAN)
- Bank Branch Name
- Bank Address
- Bank City
- Pre-populate EFT Fields Indicator

EFT Information Select the checkbox to pre-populate Vendor information within documents created under their CAGE Code. The Contract Administrator (CAM) Admin Console has been modified to provide the CAM with the ability to manually update Non-U.S. CAGE Code banking information in WAWF. After selecting the checkbox, click the save button.

12345678	Baghdad Main Brance
Bank Address *	Bank City *
AlMansour AlAmeeral Area 601 Street 11	Baghdad

A success message will display. A Foreign Vendor can now register and create invoices.

Procurement/Finance/Logistice - Group Information						
Current Group Name SFV23						
Current Group Path						
TOP / OGDEN VENDORS / SFV23						
Actions						
Directory Action + Group Action + Location Action + User Action +						
Location Codes for SFV23 - Record Count: 1						
Location Code Filter Equal To V	Search results 20 records per page 💙	Q. Filter Ø Reset				
Item Location Code	Location Code Type	Activity Name	Action			
1 SFV23	CAGE	RYUKYU MITSUBISHI JIDOSHA HAMBAI CO.	Org Email(s) + EFT Information			

The Foreign Vendor can now register in PIEE as a Vendor to begin the submission of invoices. The Vendor Invoice will have the EFT Information populated if the EFT Information checkbox is selected.

The Vendor can update the pre-populated EFT information on the Invoice. The EFT Data can also be repopulated and editable in the following scenarios: Recall, Resubmit, Change DoDAAC, and on Saved Documents.

If the CAM did not check 'Pre-populated EFT Information on Document' checkbox, no EFT information is populated on the invoice and the Vendor will have to enter the information manually.

	Vendor - Invoice	> Routing >> Data Canture							
Foreign	Header Addresses Discounts	Comments Line Item Misc. Am	ounts Attachments	Preview Document					
Vendor	WARNING: The Invoice Date has been pre- WARNING: EFT Information has been pre-p	WARNING: The invoice Date has been pre-populated from the WAWF system server. WARNINO: EFT information has been pre-populated from the CAGE Profile.							
	Privacy Act Statement - This information is pro single * = Required Fields on Submit; double *	tected under the Privacy Act of 1974 and shall I " = Required Fields on Submit, saving draft doc	be handled as "FOR OFFICIAL USE Of ument, and tabbing.	NLY." Violations may be pu	inishable by fines, imprisonment, or	both.			
	Contract Number	Delivery Order	Reference Procurement Ide	entifier	Effective Date	Supplies	Services		
	FU441718A1234					Supplies	Services		
	Contract Number Type	Invoice Number **	Invoice Date * (WAWF System Server D	late)	Final Invoice *				
	Other Agreement		2019/01/03		•				
	Shipment Number	Shipment Date	Final Shipment						
		YYYY/MM/DD	•						
	Bill of Lading Number								
	Name Reflected on Bank Account	Bank Account Number	Account Type						
	Zagrosjet	9045967038	Checking •						
	Bank Name	SWIFT Code	ACH Routing Number	IBAN					
	Central Bank of Iraq	12345678	123456789	9876543210	012345				
	Bank Branch Name	Bank Address	Bank City	I Verify Thi	is EFT Information Is Accurate.	rate.			
	Baghdad - Main Branch	Al-Mansour, Al-Ameerat, Area 601, Street 1	1 Baghdad		2				
	Currency Code	Document Total (\$)							
	USD								